

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF JULY 2020**

	1	2	3	4	5	6
		Actual Jul-20	Total YTD Actual	Total Budget	Remaining Budget	58% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>						
Permanent 1011		262,510	2,187,278	4,414,341	2,227,063	50%
Temporary 1013		19,596	140,952	337,830	196,878	42%
<b>a. PERSONNEL (Object class 6a)</b>		<b>282,106</b>	<b>2,328,230</b>	<b>4,752,171</b>	<b>2,423,941</b>	<b>49%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>						
Fringe Benefits		180,412	1,474,703	2,938,208	1,463,505	50%
<b>b. FRINGE (Object Class 6b)</b>		<b>180,412</b>	<b>1,474,703</b>	<b>2,938,208</b>	<b>1,463,505</b>	<b>50%</b>
<b>c. Travel (Object Class 6c)</b>						
<b>HS Staff</b>		-	-	28,742	28,742	-
<b>c. TRAVEL (Object Class 6c)</b>		-	-	28,742	28,742	-
<b>e. SUPPLIES (Object Class 6e)</b>						
1. Office Supplies		916	16,275	65,000	48,725	25%
2. Child and Family Services Supplies (Includesclassroom Supplies)		(932)	14,035	95,000	80,965	15%
4. Other Supplies						
Health and Safety Supplies		-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacement		-	59,168	60,000	832	99%
Health/Safety Supplies		-	-	2,000	2,000	0%
Mental helath/Diasabilities Supplies		-	345	1,000	655	
Miscellaneous Supplies		144	4,584	16,000	11,416	29%
Emergency Supplies		-	-	1,000	1,000	0%
Employee Morale		-	2,485	7,000	4,515	36%
Household Supplies		-	-	6,000	6,000	0%
<b>TOTAL SUPPLIES (6e)</b>		<b>128</b>	<b>96,892</b>	<b>254,000</b>	<b>157,108</b>	<b>38%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)		-	29,157	63,000	33,843	46%
2. Health/Disabilities Services		-	-	-	-	
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)		-	-	(376,359)	(376,359)	0%
Health Consultant		-	32,040	50,000	17,960	64%
5. Training & Technical Assistance - PA11						
Interaction		43,800	47,525	49,000	1,475	97%
Diane Godard (\$50,000/2)		5,351	20,908	21,000	93	100%
Josephine Lee (\$35,000/2)		-	(676)	1,000	1,676	-68%
Susan Cooke (\$60,000/2)		-	7,500	10,000	2,500	75%
7. Delegate Agency Costs						
First Baptist Church Head Start PA22		54,998	933,081	2,511,719	1,578,638	37%
First Baptist Church Head Start PA20		-	-	8,000	8,000	0%
8. Other Contracts						
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)		-	39,074	74,823	35,749	52%
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)		-	40,905	160,893	119,988	25%
FB-E. Leland/Mercy Housing Partnership		-	-	149,646	149,646	0%
Martinez ECC (40 slots x 12 mos. x \$225)		-	76,129	136,350	60,221	56%
Tiny Toes		-	7,272	65,448	58,176	11%
YMCA of the East Bay		-	329,260	673,376	344,116	49%
Child Outcome Planning and Administration (CLOUD/Nulinx)		-	-	3,100	3,100	0%
<b>f. CONTRACTUAL (Object Class 6f)</b>		<b>104,150</b>	<b>1,562,175</b>	<b>3,600,996</b>	<b>2,038,821</b>	<b>43%</b>
<b>h. OTHER (Object Class 6h)</b>						
2. Bldg Occupancy Costs/Rents & Leases		15,830	256,421	440,000	183,579	58%
4. Utilities, Telephone		6,549	139,171	188,500	49,329	74%
5. Building and Child Liability Insurance		-	2,312	3,000	689	77%
6. Bldg. Maintenance/Repair and Other Occupancy		20,782	58,122	198,135	140,013	29%
8. Local Travel (55.5 cents per mile effective 1/1/2012)		496	8,029	40,000	31,971	20%
9. Nutrition Services						
Child Nutrition Costs		-	139,934	351,000	211,066	40%
(CCFP & USDA Reimbursements)		-	(50,384)	(106,000)	(55,616)	48%
13. Parent Services						
Parent Conference Registration - PA11		-	1,019	1,000	(19)	102%
Parent Resources (Parenting Books, Videos, etc.) - PA11		-	552	825	273	67%
PC Orientation, Trainings, Materials & Translation - PA11		-	166	7,775	7,609	2%
Policy Council Activities		-	559	2,000	1,441	28%
Male Involvement Activities		-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation		-	-	5,000	5,000	0%
Child Care/Mileage Reimbursement		-	883	10,000	9,117	9%
14. Accounting & Legal Services						
Auditor Controllers		-	2,237	2,500	263	89%
Data Processing/Other Services & Supplies		-	8,248	18,500	10,252	45%
15. Publications/Advertising/Printing						
Outreach/Printing		-	-	500	500	0%
Recruitment Advertising (Newspaper, Brochures)		-	6,713	7,000	288	96%
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC, etc.)		8,150	10,266	38,958	28,692	26%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11		-	56,246	54,586	(1,660)	103%
Family, Community and Parent Involvement		-	-	37,458	37,458	0%
17. Other						
Site Security Guards		-	3,986	9,000	5,014	44%
Dental/Medical Services		-	-	1,000	1,000	0%
Vehicle Operating/Maintenance & Repair		8,002	56,536	95,000	38,464	60%
Equipment Maintenance Repair & Rental		-	33,248	58,000	24,752	57%
Dept. of Health and Human Services-data Base (CORD)		-	5,000	10,100	5,100	50%
Field Trips		-	-	2,000	2,000	0%
Other Operating Expenses (Facs Admin/Other admin)		-	492,195	603,000	110,805	82%
Covid Expenditures		63,934	69,137	961,415	892,278	7%
Other Departmental Expenses		-	498,803	3,189,700	2,690,897	16%
<b>h. OTHER (6h)</b>		<b>123,742</b>	<b>1,799,398</b>	<b>6,230,452</b>	<b>4,431,054</b>	<b>29%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>		<b>690,539</b>	<b>7,261,398</b>	<b>17,804,569</b>	<b>10,543,171</b>	<b>41%</b>
<b>j. INDIRECT COSTS</b>		-	<b>342,642</b>	<b>990,786</b>	<b>648,144</b>	<b>35%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>		<b>690,539</b>	<b>7,604,039</b>	<b>18,795,355</b>	<b>11,191,316</b>	<b>40%</b>
<b>Non-Federal Share (In-kind)</b>		<b>172,635</b>	<b>2,150,623</b>	<b>4,228,594</b>	<b>2,077,971</b>	<b>51%</b>

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**HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF JULY 2020**

<b>DESCRIPTION</b>	<b>JULY YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>58% %YTD</b>
a. PERSONNEL	\$ 2,328,230	\$ 4,752,171	\$ 2,423,941	49%
b. FRINGE BENEFITS	1,474,703	2,938,208	1,463,505	50%
c. TRAVEL	-	28,742	28,742	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	96,892	254,000	157,108	38%
f. CONTRACTUAL	1,562,175	3,600,996	2,038,821	43%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	1,799,398	6,230,452	4,431,054	29%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 7,261,398</b>	<b>\$ 17,804,569</b>	<b>\$ 10,543,171</b>	<b>41%</b>
j. INDIRECT COSTS	342,642	990,786	648,144	35%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 7,604,039</b>	<b>\$ 18,795,355</b>	<b>\$ 11,191,316</b>	<b>40%</b>
<i>In-Kind (Non-Federal Share)</i>	<b>\$ 2,150,623</b>	<b>\$ 4,228,594</b>	<b>\$ 2,077,971</b>	<b>51%</b>