

# Application Form

## Profile

Micaela \_\_\_\_\_ M \_\_\_\_\_ Mota \_\_\_\_\_  
 First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 RICHMOND \_\_\_\_\_ CA \_\_\_\_\_ 94804 \_\_\_\_\_  
 City State Postal Code

Primary Phone \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_  
 Email Address

### Which supervisorial district do you live in?

District 1

## Education

### Select the option that applies to your high school education \*

High School Diploma

### College/ University A

Name of College Attended \_\_\_\_\_

Holy Names University

Degree Type / Course of Study / Major \_\_\_\_\_

Psychology

Degree Awarded? \_\_\_\_\_

Yes  No

### College/ University B

Name of College Attended \_\_\_\_\_

Degree Type / Course of Study / Major \_\_\_\_\_

**Degree Awarded?**

Yes  No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

**Other schools / training completed:**

**Course Studied**

MFT/PCC and School Psych?PPS

**Hours Completed**

**Certificate Awarded?**

Yes  No

**Board and Interest**

**Which Boards would you like to apply for?**

Local Planning and Advisory Council for Early Care and Education (LPC): Submitted  
First 5 - Contra Costa Children and Families Commission: Submitted  
Family & Children's Trust Committee: Submitted  
Juvenile Justice Coordinating Council: Submitted

**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If you have attended, how many meetings have you attended?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I would like to serve on this particular board because as a developing school psychologist who is focused on providing essential services to scholars in lower SES and urban communities, I feel my voice, background, and passion for child welfare will be an asset.

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### **Qualifications and Volunteer Experience**

**I would like to be considered for appointment to other advisory boards for which I may be qualified.**

Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?**

Yes  No

**List any volunteer or community experience, including any advisory boards on which you have served.**

Tara Hills Baseball , Richmond Little League

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**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Developing School Psychologist, three years as a clinical mental health provider as well as school based clinician (Richmond High), Bilingual (Spanish), Former Educator (Teacher at an urban elementary school)

[Micaela Morgan Mota Resume School Psych Intern.pdf](#)

Upload a Resume

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### **Conflict of Interest and Certification**

**Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relations?**

Yes  No

If Yes, please identify the nature of the relationship:

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Please Agree with the Following Statement

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I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

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I Agree

# Micaela Morgan Mota

micaelamota26@gmail.com

## **OBJECTIVE**

Experienced Bilingual Mental Health Social Worker with a demonstrated history of working in an urban environment. Strong education professional with a Bachelor of Arts (B.A.) focused in Psychology from Holy Names College. Pursuing a Masters at Saint Mary's College in MFT/PCC and School Psychology/PPS.

## **SKILLS**

- Bilingual, Collaborating, Editing, Fundraising, Interviewing, Managing, Blogging, Teaching, Written and Verbal Communication, Leadership, Marketing, Organizer

## **EDUCATION**

*Saint Mary's College, Moraga, CA*

Counseling Department – DUAL MFT/PCC & School Psychology/PPS August 2015 – Present

*Holy Names University, Oakland, CA*

B.A. in Psychology with High Honors, May 2014 Psi Chi, the National Honor Society for Psychology Students Deans List

*Saint Mary's College, Moraga, CA*

Pursued degree in Psychology

Concentration in Early Childhood Education (24 units)

## **MEMBERSHIP**

California Association of School Psychologist

National Association of School Psychologists

National Alliance for Mental Illness

## **CERTIFICATION**

Safe Environment Trainer, Diocese of Oakland – 2011 to 2014

CANS 2018- Present

## **SCHOLARSHIPS**

Kalmonovitz School of Education Award Recipient - 2015

## **EXPERIENCE**

Aspire Cal Tech, Richmond, CA

School Psychologist Trainee 09/01-Present

- Assist in providing diagnostic, prescriptive, consultative and counseling services at school.
- Assist in employing appropriate procedures and techniques in dealing with student adjustment problems.
- Assist in providing reports on the progress of student referrals to involved staff.
- Assist in working with community resources in order to provide for appropriate referrals of students who need educational, psychological services beyond those available in the schools.
- Assisting in the development of in-service education program.
- Assist in executing such other responsibilities as assigned by Lead School Psychologist
- Assist in participating in student study teams
- Assist in participating as an integral part of a crisis intervention team, as needed.

Richmond High School, CA

Bilingual Mental Health Counselor 08/19-Present

- Provide individual, group and family mental health services, including therapy, family consultation, case management, and prevention education.
- Provide relevant school-focused behavioral health services including, but not limited to:
  - Classroom prevention education (e.g. communication skills, Anti-bullying/Be an Ally, mindfulness practices.)
  - Teacher in-services on desired mental health topics
  - Participate on school's intervention teams (e.g. CARE teams.)
  - Provide crisis intervention and trauma response as needed
  - Participate in and/or lead climate and culture supportive programs, such as Day of Silence, restorative justice practices, etc.
- Provide family education opportunities as needed
- Consult with school administration, faculty and staff on specific youth and families and on school mental health issues in general. Participate in SST, IEP meetings.
- Work with school staff, teachers, administrators and parents to coordinate services.
- Complete all paperwork documentation in a timely manner including Medi-Cal documentation where relevant. Participate in monthly CQRT meetings

- Attend weekly clinical meetings for individual supervision and be an active participant of the clinical team in group case conference.
- Provide services to clients in an ethical, legal and professional manner, including HIPPA, CAMFT and NASW standards.
- Be familiar with and adhere to all agency policies and regulations.
- Competency in cultural issues related to race, ethnicity, nationality, class, religion, and sexual orientation required.

Familias Unidas Richmond, CA

MHSA FSP Bilingual Social Worker 01/17 – Present

- Perform clinical assessments and formulate treatment plans.
- Coordinate care with multidisciplinary team and outside providers.
- Conduct quarterly evaluations and annual clinical assessments.
- Coordinate use of flex fund budget for "whatever it takes" to help clients achieve and maintain stability in the community, i.e. housing, benefits, legal, medical, psychiatric, vocational, etc.
- Gather and maintain information about community resources of interest to clients/families, and provide referrals as appropriate. Outreach to service providers.
- Provide clinical case management services to adult clients and their support network/families as appropriate. Services are provided in the field, at clients' homes, and in the office.
- Timely completion of all required paperwork regarding clients and services provided.
- Provide therapeutic support with a variety of needs including but not limited to: daily living skills, budgeting, health management, social and family relationships, transportation, and linkage and coordination of services to benefit clients.
- Provide counseling in outpatient office and in the community as appropriate.
- Provide crisis intervention as needed, including on-call by phone after regular hours on a rotating basis.

Diocese of Oakland, Richmond, CA 08/14 – 12/2016

Fourth Grade Teacher

- Taught reading, language arts, social studies, mathematics, science, art, health, physical education, and music to students in a classroom, utilizing course of study adopted by the School Department of the Diocese of Oakland, and other appropriate learning activities.
- Instructed students in citizenship and basic subject matter.
- Developed lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each student.
- Used a variety of instruction strategies, such as inquiry, group discussion, lecture,

discovery, etc.

- Translated lesson plans into learning experiences so as to best utilize the available time for instruction.
- Established and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Evaluated students' academic and social growth, keeps appropriate records, and prepares progress reports.
- Communicated with parents through conferences and other means to discuss students' progress and interpret the school program.
- Identified student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Created an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers.
- Maintained professional competence through in-service education activities provided by professional growth activities.
- Participated cooperatively with the appropriate administrator to develop the method by which the teacher will be evaluated in conformance with guidelines.
- Selected and requisitions books and instructional aids; maintains required inventory records.
- Supervised students in out-of-classroom activities during the school day.
- Administered group standardized tests in accordance with state testing program.
- Participated in curriculum development programs as required.
- Participated in faculty committees and the sponsorship of student activities.

St. Lawrence O' Toole School, Oakland, CA 07/11- 08/14

Office Administrator – Administer Payroll, HR services, Insurance and Benefits

- Oversee financial accounts using FACTS Tuition Management Service
- Maintain an organized and updated file system for all students, faculty, and staff  
Maintains absence reports on a daily basis and document truancy's (*EC* Section 48260)
- Generate geographic data and educational statistical data
- Coordinate and supervise outside vendors (janitors, lunch service, guests, etc.)
- Liaison to financial aid organizations (FACE, BASIC, Guardian)
- Supervise E-Rate and Grant programs Assist Principal
- Case manage families and assist with outside family support services (Ann Martin Center, Oakland Unified School District, Department of Health and Human Services)



## **COMMUNITY SERVICE**

- Oakland Babe Ruth Little League Baseball, Oakland, CA 2011-2013

Organization Representative

- Diocese of Oakland, CA 02/2011 – 07/2011

Assisted within the Human Resource Department as well as Canon Law and the Office of the Bishop

- High Bridge Community Center, Bronx, NY 2000

Provide resource information and support to families

- San Miguel School, Camden, NJ Summer 2000

Tutored sixth graders in the fundamentals of math and language arts

- Saint Mary's College High School, Berkeley, CA 03/96-03/99

Helped beautify school grounds and assisted members of the community