

**CONTRA COSTA COUNTY-COMMUNITY SERVICES BUREAU**

**EARLY HEAD START- CC PARTNERSHIP #2**

**BUDGET PERIOD SEPTEMBER 2019 - AUGUST 2020**

**AS OF JUNE 2020**

1	2	3	4	5	6
	Actual Jun-20	Total YTD Actual	Total Budget	Remaining Budget	83% YTD
<b>Expenditures</b>					
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	72,700	466,168	696,749	230,581	67%
Temporary 1013	-	-	13,919	13,919	
<b>TOTAL PERSONNEL (6a)</b>	<b>72,700</b>	<b>466,168</b>	<b>710,668</b>	<b>244,500</b>	<b>66%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>					
Fringe Benefits	46,900	303,401	504,605	201,204	60%
<b>TOTAL FRINGE (6b)</b>	<b>46,900</b>	<b>303,401</b>	<b>504,605</b>	<b>201,204</b>	<b>60%</b>
<b>c. Travel (Object Class 6c)</b>					
1. Out-of-Town Travel	30	8,212	10,000	1,788	82%
<b>TOTAL TRAVEL (6c)</b>	<b>30</b>	<b>8,212</b>	<b>10,000</b>	<b>1,788</b>	<b>82%</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	3	2,239	9,000	6,761	25%
2. Child and Family Services Supplies (Incl.classroom Supplies)	-	12,911	10,000	(2,911)	129%
3. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacement	529	4,424	3,000	(1,424)	147%
Health/Safety Supplies	1,329	1,412	2,500	1,088	56%
Miscellaneous Supplies	-	513	1,000	487	51%
Household Supplies	(122)	570	500	(70)	114%
4. COVID-19 One Time	1,382	1,382	10,000	8,618	14%
<b>TOTAL SUPPLIES (6e)</b>	<b>3,121</b>	<b>23,450</b>	<b>36,000</b>	<b>12,550</b>	<b>65%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	30	6,840	10,000	3,160	68%
2. Health/Disabilities Services					
Health Consultant (Judy Ventling, LVN)	-	10,240	9,400	(840)	109%
3. Training & Technical Assistance					
Tandem Partners in Early Learning	-	-	1,400	1,400	0%
Crystal McClendon-Gourdine	-	2,419	4,400	1,981	55%
Josephine Lee	1,141	12,289	13,479	1,190	91%
Family Development Credential (Susan Rodgers)	-	13,664	20,308	6,644	67%
Reflective Supervision (A. Nalo, M. St. John, M. Claire Heffron)	993	5,616	11,102	5,486	51%
Carryover: Lead Learn Excel	-	-	90,000	90,000	0%
4. Other Contracts					
First Baptist/Kid's Castle (2 slots x 12 mos. x \$505)	-	49,345	12,120	(37,225)	407%
YMCA of the East Bay (32 slots x 12 mos. x \$618)	-	245,340	148,320	(97,020)	165%
KinderCare Mahogany (16 slots x 12 mos. x \$505 + \$5k loss of subsi	-	56,560	101,960	45,400	55%
Baby Yale Brentwood (41 slots x 12 mos. x \$505 + \$5k loss of subsic	-	112,110	253,460	141,350	44%
Tiny Toes (8 slots x 12 mos. x \$505 + \$5k loss of subsidy)	7,070	25,755	53,480	27,725	48%
One Solution Technology (CLOUDS)	-	-	64,900	64,900	0%
Presidio Networked Solutions LLC	-	-	2,700	2,700	0%
Carryover: Other Contracts (One Solution, Dell Marketing, etc.)	2,700	3,835	496,010	492,175	1%
<b>TOTAL CONTRACTUAL (6f)</b>	<b>11,962</b>	<b>544,588</b>	<b>1,293,589</b>	<b>749,001</b>	<b>42%</b>
<b>h. OTHER (Object Class 6h)</b>					
1. Bldg Occupancy Costs/Rents & Leases	(17)	365	8,000	7,635	5%
2. Utilities, Telephone	1,109	4,739	12,000	7,261	39%
3. Building & Child Liability Insurance	-	-	1,000	1,000	0%
4. Bldg. Maintenance/Repair and Other Occupancy	1,869	88,320	10,000	(78,320)	883%
Carryover: Public Works Projects	110,255	112,505	1,011,833	899,328	11%
Carryover: Kompan Playground Projects	-	203,357	200,207	(3,150)	102%
5. Local Travel (58 cents per mile effective 1/1/2019)	24	2,904	2,000	(904)	145%
6. Parent Services					
Parent Conference Registration/Trainings	-	-	500	500	0%
Parent Resources (Parenting Books, Videos, etc.)	-	-	4,100	4,100	0%
PC Orientation, Trainings (including food), Materials & Translation	-	-	5,000	5,000	0%
Policy Council Meetings (including food)	-	-	1,000	1,000	0%
Parent Activities-Sites, PC, BOS luncheon and Appreciation (includin	-	-	1,000	1,000	0%
Child Care/Mileage Reimbursement	-	-	1,000	1,000	0%
7. Accounting & Legal Services					
Auditor Controller/Legal (County Council)	-	58	500	442	12%
Data Processing/Other Services & Supplies	-	3,945	3,000	(945)	131%
8. Publications/Advertising/Printing					
Outreach - Printing	200	200	500	300	40%
Recruitment Advertising (e.g. Newspapers, Brochures)	-	2,188	500	(1,688)	438%
9. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, CHSA, NHSA, NAEYC)	-	311	2,000	1,689	16%
Staff Trainings-Nutrition, Prog. Regs, Bus/Mgmt Systems; IT (includin	7	16,195	4,115	(12,080)	394%
10. Other					
Collaboration with Child Development Program	-	912,533	1,496,680	584,147	61%
Site Security Guards	-	-	3,000	3,000	0%
Vehicle Operating/Mainenance and Repair	-	3,659	2,000	(1,659)	183%
Equipment Maintenance Repair & Rental	790	1,031	4,000	2,969	26%
COVID-19 One Time	-	-	156,973	156,973	0%
Other Operating Expenses (CSD Admin/Facs Mgt. Alloc)	5,603	38,101	23,035	(15,066)	165%
<b>TOTAL OTHER (6h)</b>	<b>119,841</b>	<b>1,390,412</b>	<b>2,953,943</b>	<b>1,563,531</b>	<b>47%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>254,553</b>	<b>2,736,231</b>	<b>5,508,805</b>	<b>2,772,574</b>	<b>50%</b>
<b>j. INDIRECT COSTS</b>	<b>13,943</b>	<b>62,590</b>	<b>149,240</b>	<b>86,650</b>	<b>42%</b>
<b>k. TOTALS - ALL BUDGET CATEGORIES</b>	<b>268,496</b>	<b>2,798,821</b>	<b>5,658,045</b>	<b>2,859,224</b>	<b>49%</b>

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**EARLY HEAD START- CC PARTNERSHIP #2**  
**BUDGET PERIOD SEPTEMBER 2019 - AUGUST 2020**  
**AS OF JUNE 2020**

1	2	3	4	5	6
	Actual Jun-20	Total YTD Actual	Total Budget	Remaining Budget	83% YTD
Non-Federal Match (In-Kind)	53,699	647,980	923,256	275,276	70%

**CONTRA COSTA COUNTY-COMMUNITY SERVICES BUREAU  
EARLY HEAD START- CC PARTNERSHIP #2**

**BUDGET PERIOD SEPTEMBER 2019 - AUGUST 2020**

**AS OF JUNE 2020**

<b>DESCRIPTION</b>	<b>JUNE YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>83% % YTD</b>
<b>a. PERSONNEL</b>	\$ 466,168	\$ 710,668	\$ 244,500	66%
<b>b. FRINGE BENEFITS</b>	303,401	504,605	201,204	60%
<b>c. TRAVEL</b>	8,212	10,000	1,788	82%
<b>d. EQUIPMENT</b>	-	-	-	0%
<b>e. SUPPLIES</b>	23,450	36,000	12,550	65%
<b>f. CONTRACTUAL</b>	544,588	1,293,589	749,001	42%
<b>g. CONSTRUCTION</b>	-	-	-	0%
<b>h. OTHER</b>	1,390,412	2,953,943	1,563,531	47%
<b>I. TOTAL DIRECT CHARGES</b>	\$ 2,736,231	\$ 5,508,805	\$ 2,772,574	50%
<b>j. INDIRECT COSTS</b>	62,590	149,240	86,650	42%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 2,798,821</b>	<b>\$ 5,658,045</b>	<b>\$ 2,859,224</b>	<b>49%</b>
<b><i>In-Kind (Non-Federal Share)</i></b>	<b>\$ 647,980</b>	<b>\$ 923,256</b>	<b>\$ 275,276</b>	<b>70%</b>