



To: David Twa, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: July 2020

News /Accomplishments

- Many of CSB's Head Start and Early Head Start sites have completed the Tele-inspection. Tele-inspections are administered by the California Department of Social Services (CDSS) to inspect facilities, and are conducted virtually via a free video, chat software. The Licensing Program Analyst who conducted the remote inspections were very impressed with how CSB prepared all sites with re-opening plans and ensuring all relative reading materials were posted for families and staff. It made their inspections go fast and pleasant.
- Eleven of the 13 CSB directly operated sites have fully opened with limited enrollment, with the exception of Verde and Las Deltas preschool children sharing the Las Deltas site for the summer program. Children not offered in-class services due to current limited capacity requirements continue to receive daily Distance Learning activities. For an update regarding our directly operated sites, please refer to section II of this report, Emerging Issues and Hot Topics.
- The Partner unit conducted monthly meetings with our First Baptist, YMCA, COCO Kids childcare partners to ensure a successful reopen plan and to monitor the health and safety requirements.
- Education managers were able to attend an all-day Education Manager Institute, which included virtual breakout sessions for various education related topics.
- All childcare partners are in varying stages of reopening their childcare centers with more than half reopened as of July 1.
- LIHEAP received \$1,114,086 in CARES Act funding to support clients with their utility assistance payment. Priority will be given to applicants who have suffered a financial loss and received unemployment benefits between January 1, 2020 through April 30, 2021. Applicants will still need to meet all other LIHEAP eligibility requirements.
- The Annual Child Care Partner meeting was held via Zoom on Thursday, July 16, 2020, and was well attended. Training was provided to ensure a successful, yet modified, program year beginning September 8, 2020.
- The Economic Opportunity Council (EOC) Chair, Renee Zeimer, appointed and new Vice Chair and Secretary due to the prolonged illness of the former Vice Chair, Dawn Miguel. The new Vice Chair is Tricia Piquero, and the new Secretary is Devlyn Sewell. They will do great and are being on-boarded by staff.
- The EOC held a Roundtable event on Wednesday, July 23, 2020, from 5 to 7pm to gather information about effects of COVID-19 on our community members that are living in poverty. This information will be used to complete the Community Action Plan required in order to receive \$1.1 million dollars in CARES Act funding.


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- CSB submitted the 2020 CSBG Organizational Standards and is proud to report that CSB is once again in full compliance.

I. Status Updates:

a. Caseloads, workload (all programs)

- Head Start enrollment: 96.95%
- Early Head Start enrollment: 101%
- Early Head Start Child Care Partnership # 1 enrollment: 97.22%
- Early Head Start Child Care Partnership # 2 enrollment: 91.1%
- Head Start, Early Head Start, CCP 1 and CC2 Average Daily Attendance reports are not available due to COVID center closure
- Stage 2: 420 families and 509 children
- CAPP: 300 families and 429 children
 - In total: 720 families and 938 children
 - Incoming transfers from Stage 1: 10 families and 14 children
- LIHEAP: 140 households have been assisted
- Weatherization: 2 households have been assisted. **Due to Shelter in Place and the increase in COVID-19 numbers, weatherization is only providing emergency cooling needs for eligible households.*

b. Staffing:

- During the month of July, CSB was unable to hire new employees. The Department continues to work with the CAO on clearing positions to be filled during the freeze, and submitting freeze exemptions. An interview for filling a Site Supervisor I vacant position is to be scheduled.

c. Union

- There are no union updates to report.

II. Emerging Issues and Hot Topics:

- CSB recently made the difficult decision to re-close all thirteen childcare centers August 10 through September 7, 2020. This action is due to the surge in cases in the county coinciding with the July re-opening; the need to close nine (9) classrooms in a two-week period, July 15-30 based on guidance from Health Services Department (HSD) due to symptomatic, exposed or positive COVID-19 cases among staff and/or children/family members; lack of established guidance from HSD for childcare; and only 58% of in-class slots offered were accepted by families and of those who accepted only 55% attendance. During this four-week period, CSB will refining the re-opening plan based on input from stakeholders and with the benefit of HSD guidance for childcare that is anticipated by late August, procuring additional PPEs recommended by Community Care Licensing in July, and seeking to arrange for regular COVID-19 testing of teaching staff as recommended by the State for K-12 programs.

cc: Policy Council Chair
Administration for Children and Families
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