

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020  
AS OF MAY 2020**

1	2	3	4	5	6
	Actual May-20	Total YTD Actual	Total Budget	Remaining Budget	42% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	56,836	231,803	344,962	113,159	67%
Temporary 1013	135	392	76,107	75,715	1%
<b>a. PERSONNEL (Object class 6a)</b>	<b>56,971</b>	<b>232,195</b>	<b>421,069</b>	<b>188,874</b>	<b>55%</b>
<b>b. FRINGE (Object Class 6b)</b>	<b>31,485</b>	<b>144,924</b>	<b>234,303</b>	<b>89,379</b>	<b>62%</b>
<b>c. Travel (Object Class 6c)</b>					
1. Out-of-Town Travel	-	-	2,000	2,000	-
<b>c. TRAVEL (Object Class 6c)</b>	-	-	<b>2,000</b>	<b>2,000</b>	-
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	2	177	5,500	5,323	3%
2. Child and Family Services Supplies (Includes classroom Suppli	-	391	14,000	13,609	3%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacem	4,470	4,470	5,000	530	89%
Health/Safety Supplies	-	-	700	700	0%
Miscellaneous Supplies	44	472	200	(272)	236%
Household Supplies	-	161	2,200	2,039	7%
Employee Health and Welfare costs (formerly Employee mora	-	-	200	200	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>4,516</b>	<b>5,672</b>	<b>27,800</b>	<b>22,128</b>	<b>20%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	1,000	1,000	0%
2. Health/Disabilities Services					
Health Consultant	2,560	5,120	7,800	2,680	66%
5. Training & Technical Assistance - PA11					
Interaction	-	-	5,500	5,500	0%
Diane Godard (\$50,000/2)	825	3,881	6,500	2,619	60%
Josephine Lee (\$35,000/2)	660	660	5,000	4,341	13%
Susan Cooke (\$60,000/2)	-	-	5,500	5,500	0%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	3,535	29,795	115,140	85,345	26%
First Baptist/East Leland and Kids Castle	-	23,230	181,800	158,570	13%
Aspiranet	75,245	278,255	812,040	533,785	34%
Crossroads	14,140	41,410	155,540	114,130	27%
KinderCare	-	16,160	96,960	80,800	17%
Martinez ECC	6,060	21,715	96,960	75,245	22%
YMCA of the East Bay	-	26,664	191,156	164,492	14%
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	1,000	1,000	0%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>103,025</b>	<b>446,890</b>	<b>1,681,896</b>	<b>1,235,006</b>	<b>27%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	339	1,004	2,200	1,196	46%
4. Utilities, Telephone	256	914	3,600	2,686	25%
6. Bldg. Maintenance/Repair and Other Occupancy	443	943	5,600	4,657	17%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	31	297	3,100	2,803	10%
9. Nutrition Services					
Child Nutrition Costs	-	-	300	300	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	4,000	4,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	4,000	4,000	0%
Policy Council Activities	-	-	800	800	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	17	2,000	1,983	1%
Child Care/Mileage Reimbursement	106	106	800	694	13%
14. Accounting & Legal Services					
Auditor Controllers	-	-	500	500	0%
Data Processing/Other Services & Supplies	512	2,540	4,500	1,960	56%
Recruitment Advertising (Newspaper, Brochures)	-	-	100	100	0%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY)	-	-	2,500	2,500	0%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	548	587	47,944	47,357	1%
17. Other					
Site Security Guards	-	13	500	487	
Vehicle Operating/Maintenance & Repair	160	1,079	11,000	9,921	10%
Equipment Maintenance Repair & Rental	198	932	2,000	1,068	47%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	23,860	92,687	312,000	219,313	30%
Other Departmental Expenses	82,076	170,849	1,015,043	844,194	17%
<b>h. OTHER (6h)</b>	<b>108,530</b>	<b>271,968</b>	<b>1,423,487</b>	<b>1,151,519</b>	<b>19%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>304,526</b>	<b>1,101,649</b>	<b>3,790,555</b>	<b>2,688,906</b>	<b>29%</b>
<b>j. INDIRECT COSTS</b>	-	-	<b>86,579</b>	<b>86,579</b>	<b>0%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>304,526</b>	<b>1,101,649</b>	<b>3,877,134</b>	<b>2,775,485</b>	<b>28%</b>
<i>Non-Federal Share (In-kind)</i>	<i>152,263</i>	<i>351,544</i>	<i>969,284</i>	<i>617,740</i>	<i>36%</i>

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**AS OF MAY 2020**

<b>DESCRIPTION</b>	<b>MAY YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>42% %YTD</b>
a. PERSONNEL	\$ 232,195	\$ 421,069	\$ 188,874	55%
b. FRINGE BENEFITS	144,924	234,303	89,379	62%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	5,672	27,800	22,128	20%
f. CONTRACTUAL	446,890	1,681,896	1,235,006	27%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	271,968	1,423,487	1,151,519	19%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 1,101,649</b>	<b>\$ 3,790,555</b>	<b>\$ 2,688,906</b>	<b>29%</b>
j. INDIRECT COSTS	-	86,579	86,579	0%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 1,101,649</b>	<b>\$ 3,877,134</b>	<b>\$ 2,775,485</b>	<b>28%</b>
<i>In-Kind (Non-Federal Share)</i>	<b>\$ 351,544</b>	<b>\$ 969,284</b>	<b>\$ 617,740</b>	<b>36%</b>