

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF MARCH 2020**

<b>DESCRIPTION</b>	<b>MARCH YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>25% %YTD</b>
a. PERSONNEL	\$ 102,877	\$ 328,769	\$ 225,892	31%
b. FRINGE BENEFITS	69,153	190,906	121,753	36%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	631	27,800	27,169	2%
f. CONTRACTUAL	137,799	1,649,140	1,511,341	8%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	22,463	1,423,487	1,401,024	2%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 332,924</b>	<b>\$ 3,622,102</b>	<b>\$ 3,289,178</b>	<b>9%</b>
j. INDIRECT COSTS	-	69,042	69,042	0%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 332,924</b>	<b>\$ 3,691,144</b>	<b>\$ 3,358,220</b>	<b>9%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 83,231</i>	<i>\$ 922,786</i>	<i>\$ 839,555</i>	<i>9%</i>

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**EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF MARCH 2020**

1	2	3	4	5	6
	Actual Mar-20	Total YTD Actual	Total Budget	Remaining Budget	25% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	46,676	102,756	252,662	149,906	41%
Temporary 1013	-	122	76,107	75,985	0%
<b>a. PERSONNEL (Object class 6a)</b>	<b>46,676</b>	<b>102,877</b>	<b>328,769</b>	<b>225,892</b>	<b>31%</b>
<b>b. FRINGE (Object Class 6b)</b>	<b>30,829</b>	<b>69,153</b>	<b>190,906</b>	<b>121,753</b>	<b>36%</b>
<b>c. Travel (Object Class 6c)</b>					
1. Out-of-Town Travel	-	-	2,000	2,000	-
<b>c. TRAVEL (Object Class 6c)</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	135	171	5,500	5,329	3%
2. Child and Family Services Supplies (Includes classroom Suppli	-	391	14,000	13,609	3%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacem	-	-	5,000	5,000	0%
Health/Safety Supplies	-	-	700	700	0%
Miscellaneous Supplies	-	10	200	190	5%
Household Supplies	37	60	2,200	2,140	3%
Employee Health and Welfare costs (formerly Employee mora	-	-	200	200	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>172</b>	<b>631</b>	<b>27,800</b>	<b>27,169</b>	<b>2%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	1,000	1,000	0%
2. Health/Disabilities Services					
Health Consultant	1,280	2,560	7,800	5,240	33%
5. Training & Technical Assistance - PA11					
Interaction	-	-	5,500	5,500	0%
Diane Godard (\$50,000/2)	-	-	6,500	6,500	0%
Josephine Lee (\$35,000/2)	-	-	5,000	5,000	0%
Susan Cooke (\$60,000/2)	-	-	5,500	5,500	0%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	13,130	26,260	115,140	88,880	23%
First Baptist/East Leland and Kids Castle	11,615	23,230	181,800	158,570	13%
Aspiranet	-	-	812,040	812,040	0%
Crossroads	14,140	27,270	155,540	128,270	18%
KinderCare	8,080	16,160	96,960	80,800	17%
Martinez ECC	7,575	15,655	96,960	81,305	16%
YMCA of the East Bay	26,664	26,664	158,400	131,736	17%
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	1,000	1,000	0%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>82,484</b>	<b>137,799</b>	<b>1,649,140</b>	<b>1,511,341</b>	<b>8%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	91	40	2,200	2,160	2%
4. Utilities, Telephone	298	446	3,600	3,154	12%
6. Bldg. Maintenance/Repair and Other Occupancy	184	446	5,600	5,154	8%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	223	251	3,100	2,849	8%
9. Nutrition Services					
Child Nutrition Costs	-	-	300	300	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	4,000	4,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	4,000	4,000	0%
Policy Council Activities	-	-	800	800	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	15	15	2,000	1,986	1%
Child Care/Mileage Reimbursement	-	-	800	800	0%
14. Accounting & Legal Services					
Auditor Controllers	-	-	500	500	0%
Data Processing/Other Services & Supplies	510	1,545	4,500	2,955	34%
Recruitment Advertising (Newspaper, Brochures)	-	-	100	100	0%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY)	-	-	2,500	2,500	0%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	20	40	47,944	47,905	0%
17. Other					
Vehicle Operating/Maintenance & Repair	160	759	11,500	10,741	7%
Equipment Maintenance Repair & Rental	237	237	2,000	1,763	12%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	9,555	18,685	12,000	(6,685)	156%
Other Departmental Expenses	-	-	1,315,043	1,315,043	0%
<b>h. OTHER (6h)</b>	<b>11,292</b>	<b>22,463</b>	<b>1,423,487</b>	<b>1,401,024</b>	<b>2%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>171,453</b>	<b>332,924</b>	<b>3,622,102</b>	<b>3,289,178</b>	<b>9%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>-</b>	<b>69,042</b>	<b>69,042</b>	<b>0%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>171,453</b>	<b>332,924</b>	<b>3,691,144</b>	<b>3,358,220</b>	<b>9%</b>
<b>Non-Federal Share (In-kind)</b>	<b>42,863</b>	<b>83,231</b>	<b>922,786</b>	<b>839,555</b>	<b>9%</b>