




To: David Twa, Contra Costa County Administrator
From: Kathy Gallagher, EHSD Director
Subject: Community Services Monthly Report
Date: April 2020

News /Accomplishments

- CSB is completing grant applications through the Office of Head Start in the amount of \$1.5 million to fund the following: COLA, Quality Improvement, COVID 19 supplies, and summer school for part year families.
- To support the enrollment of the essential workers and at-risk populations in Emergency Childcare, the Legislature and the Governor identified \$50 million in funds from Senate Bill 89 for allocation to existing CAPP contractors. The Community Services Bureau (CSB) was awarded \$406,974 to support these populations. In partnership with CocoKids, referrals for essential workers will be forwarded to CSB by CocoKids to support these families.
- Community Services Bureau (CSB) will receive an additional \$32,000 in Community Services Block Grant (CSBG) discretionary dollars to assist agencies in enhancing their direct services, address any agency capacity concerns or for disaster funds. CSB and the Economic Opportunity Council (EOC) will determine the most efficient way to get funding into the community to continue supporting residents.
- Under the CARES Act, Community Services Bureau will receive Community Services Block Grant (CSBG) supplemental funding to support disaster responses to the COVID-19 and continue assisting low-income families and individuals during the crisis. The amount is estimated at over \$800,000. The income eligibility criteria for these funds has been revised from 125 to 200 percent of the poverty line.
- CSB continues to send daily email activities/resources to families. The activities support our previously implemented school readiness goals and focus on what families can do at home.
- Education bags for families in need of supplies at home such as crayons, scissors, pencils, glue sticks, and paper, are available for pick up every Tuesday by appointment from two locations within the county (GMIII and Fairgrounds). CS staff have been supporting the Diapers Distribution through a Referral process provided at two locations on Tuesdays from 9:00-12:00 at GMIII (Richmond) and Fairgrounds (Antioch) to include providing educational packets too.
- The previously created CSB YouTube channel is utilized by CSB staff to post videos that are then shared on social media. Videos include story times, science activities, gross-motor activities, and math activities. Ten videos have been created thus far that have been, or will be, shared on CSB's social media pages.
- Virtual coaching sessions occur every Friday for teaching staff participating in TLC (Teachers Learning & Collaborating). Previous sessions have focused on strengthening circle time activities, large group time, and creating smooth transitions.


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- Comprehensive Services (CS) staff have been supporting the Family Resource Hotline by providing Referrals & Services for families requesting in-crisis items such as diapers/wipes, baby formula, food, housing (rental assistance), legal assistance and education packets and following up with them to ensure that they are receiving requested or identified resources.
- The Partner team is working closely with Providers that are in the process of reopening (Martinez Child Care and KinderCare) to provide them with a plan and guidance to provide emergency Child Care services for essential workers in Martinez and Antioch.
- During COVID-19 Shelter in Place, weatherization services has stopped, however, we are still providing emergency heating and cooling for clients that need this service. LIHEAP is still continuing to meet the needs of the family by processing applications.
- In addition, Stage 2/CAPP unit is continuing to support the childcare needs for the families in Contra Costa County. With the additional funds allocated for At Risk Population and Essential Workers, workers will continue to approve applications.

I. Status Updates:

a. Caseloads, workload (all programs)

- o Head Start enrollment: 98.37%
- o Early Head Start enrollment: 98.71%
- o Early Head Start Child Care Partnership # 1 enrollment: 97.22%
- o Early Head Start Child Care Partnership # 2 enrollment: 98.42%
- o Head Start Average Daily Attendance: 65.60%
- o Early Head Start Average Daily Attendance: 54.85%
- o Early Head Start Child Care Partnership (CCP) Attendance:
 - CCP 1: 76.89%
 - CCP 2: 63.19% (Attendance numbers not available for Baby Yale/Harvest Park)
- o Stage 2: 526 families and 637 children
- o CAPP: 136 families and 243 children
 - In total: 662 families and 880 children
 - Incoming transfers from Stage 1: 15 families and 22 children
- o LIHEAP: 16 households have been assisted
- o Weatherization: 0 households have been assisted

b. Staffing:

- o During the month of April, CSB conducted an interview to fill the Accountant II vacancy. A second, in person, interview will be scheduled as soon as the Shelter in Place is lifted. An Agency Temp Accountant Clerk was hired as a County Temp to support the payments for Stage II. Due to the Shelter in Place order for the County, only priority positions are being filled. CSB is on hold with interviewing and hiring at this time.

cc: Policy Council Chair
Administration for Children and Families
Program Specialist, Chris Pflaumer

c. Union

- o PEU Local 1, CSB Line Unit, Business Agent had many questions about the opening and the operation by CSB of Emergency Child Care Centers for health care providers and first responders. Additionally, the union posted questions about the safety of the food prepared in the CSB's kitchen due to a case of a child nutrition worker who tested positive to COVID-19. Information was provided to the satisfaction of the union and at this time the union decided not to meet with the bureau on this issue.

II. Emerging Issues and Hot Topics:

- CSB is operating three classrooms for county front line and other essential workers and would like to expand; however, these classrooms are staffed with CSB volunteers.
- CSB is watching closely for any indication of the Governor's phase II that will allow childcare centers to open for families more than essential workers.

To note: The Credit Card report for March 2020 is not attached, but will be submitted with next month's CAO submission.

cc: Policy Council Chair
Administration for Children and Families
Program Specialist, Chris Pflaumer