



E-MAILED

3/24 - PL

Transitional Housing Program (THP) Allocation Acceptance						Rev. 2/4/20	
County Allocation:						Contra Costa	
<p>Pursuant to item 2240-102-0001 of Section 2.00 of the Budget Act of 2019 (Chapter 23 of the Statutes of 2019) and Chapter 11.7 (commencing with Section 50807) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate \$8 million in funding to counties for the purpose of housing stability to help young adults 18 to 25 years secure and maintain housing, with priority given to young adults formerly in the foster care or probation systems.</p>							
Allocation Applicant							
Allocation Applicant is a County Child Welfare Agency						Yes	
<p>Pursuant to Section 50807(b) of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to develop a formula allocation schedule for the purpose of distributing these funds to counties. The allocation is based on each county's percentage of the total statewide number of young adults aged 18 to 25 years in foster care. The allocation excludes Alpine and Sierra county because their calculation did not demonstrate a need for young adults aged 18 to 25.</p>							
Applicant County Contra Costa County							
Legal name of Applicant as stated on resolution: Contra Costa County Employment & Human Services Department							
Address 40 Douglas Drive		City Martinez		State CA	Zip 94553		
Auth Rep Name Kathy Gallagher	Title Agency Director	Auth Rep Email kgallagher@ehsd.cccounty.us	Phone 925-608-4801				
Contact Name Kathy Marsh	Title Director, Children & Family Services	Email kmarsh@ehsd.cccounty.us	Phone 925-608-4815				
Address 40 Douglas Drive		City Martinez		State CA	Zip 94553		
Federal Tax ID Number (FEIN) 94-6000509							
Administrative Fiscal Representative							
Legal Name Contra Costa County Employment & Human Services		Contact Name Alicia Hermanson		Contact Email ahermanson@ehsd.cccounty.us			
Phone (925) 608-4846	Address 40 Douglas Drive	City Martinez	State CA	Zip 94553			
File Name: App Resolution	Reference sample resolution document				Attached to email? Yes		
File Name: App Signature Block	Signature Block - upload in Microsoft Word document				Attached to email? Yes		
File Name: App TIN	Reference Taxpayer Identification Number (TIN) document				Attached to email? Yes		
Use of Funds							
<p>Funds shall be used to help young adults who are 18 to 25 years of age secure and maintain housing. Use of funds may include, but are not limited to:</p> <ol style="list-style-type: none"> 1) Identify and assist housing services for this population in your community; 2) Assist this population to secure and maintain housing (with priority given to those in the state's foster care or probation system); 3) Improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care; and 4) Provide engagement in outreach and targeting to serve those with the most severe needs. 							
Expenditure of Funds							
<p>Any grant funds remaining unexpended as of June 30, 2022, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 2020 West El Camino Ave. Room 300, no later than July 31, 2022 and must reference the Contract Number.</p>							
Allocation Acceptance Requirements							
<p>In order to accept and receive an allocation, applicants must submit the following: Signed Allocation Acceptance form, Signed Resolution, and TIN Form. HCD will only accept applications electronically via email no later than 5:00 p.m. on:</p> <p style="text-align: center; color: red;">Tuesday, March 31, 2020</p> <p style="text-align: center;">HCD will only accept applications electronically at the following email address:</p> <p style="text-align: center; color: blue;">THP@hcd.ca.gov</p>							
Reporting Requirements							
<p>Applicant acknowledges and agrees to submit an annual report to the Department for the three years following distribution of TAY Program funds addressing the following:</p> <ol style="list-style-type: none"> 1) How many people were served? 2) What were the funds used for? 3) Who were the housing navigator(s)? 4) How many people served were in foster care? 5) How many people served were in probation system? 						Yes	
Certification							
<p>On behalf of the entity identified in the signature block below, I certify that:</p> <p>The information, statements and attachments included in this Allocation Acceptance form are, to the best of my knowledge and belief, true and correct.</p> <p>I possess the legal authority to submit this Allocation Acceptance form on behalf of the entity identified above.</p> <p>In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.</p>							
Kathy Gallagher		Agency Director					
Printed Name		Title of Signatory		Signature		Date	
Entity Name: Contra Costa County Employment & Human Services Department		Phone Number: (925) 608-4801					
Entity Address: 40 Douglas Drive		City: Martinez	State: CA	Zip: 94553			