

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**

**EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF FEBRUARY 2020**

<b>DESCRIPTION</b>	<b>FEBRUARY YTD Actual</b>	<b>Total Budget</b>	<b>Remaining Budget</b>	<b>17% %YTD</b>
a. PERSONNEL	\$ 56,202	\$ 328,769	\$ 272,567	17%
b. FRINGE BENEFITS	38,324	190,906	152,582	20%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	460	27,800	27,340	2%
f. CONTRACTUAL	55,315	1,649,140	1,593,825	3%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	11,171	1,423,487	1,412,316	1%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 161,471</b>	<b>\$ 3,622,102</b>	<b>\$ 3,460,631</b>	<b>4%</b>
j. INDIRECT COSTS	-	69,042	69,042	0%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 161,471</b>	<b>\$ 3,691,144</b>	<b>\$ 3,529,673</b>	<b>4%</b>
<b><i>In-Kind (Non-Federal Share)</i></b>	<b>\$ 40,368</b>	<b>\$ 922,786</b>	<b>\$ 882,418</b>	<b>4%</b>

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**EARLY HEAD START PROGRAM**

**BUDGET PERIOD JANUARY - DECEMBER 2020**

**AS OF FEBRUARY 2020**

1	2	3	4	5	6
	Actual Feb-20	Total YTD Actual	Total Budget	Remaining Budget	17% % YTD
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	28,924	56,080	252,662	196,582	22%
Temporary 1013	27	122	76,107	75,985	0%
<b>a. PERSONNEL (Object class 6a)</b>	<b>28,951</b>	<b>56,202</b>	<b>328,769</b>	<b>272,567</b>	<b>17%</b>
<b>b. FRINGE (Object Class 6b)</b>	<b>20,721</b>	<b>38,324</b>	<b>190,906</b>	<b>152,582</b>	<b>20%</b>
<b>c. Travel (Object Class 6c)</b>					
1. Out-of-Town Travel	-	-	2,000	2,000	-
<b>c. TRAVEL (Object Class 6c)</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	36	36	5,500	5,464	1%
2. Child and Family Services Supplies (Includesclassroom Suppli	391	391	14,000	13,609	3%
4. Other Supplies					
Computer Supplies, Software Upgrades, Computer Replacem	-	-	5,000	5,000	0%
Health/Safety Supplies	-	-	700	700	0%
Miscellaneous Supplies	10	10	200	190	5%
Household Supplies	23	23	2,200	2,177	1%
Employee Health and Welfare costs (formerly Employee mora	-	-	200	200	0%
<b>TOTAL SUPPLIES (6e)</b>	<b>460</b>	<b>460</b>	<b>27,800</b>	<b>27,340</b>	<b>2%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	-	1,000	1,000	0%
2. Health/Disabilities Services					
Health Consultant	1,280	1,280	7,800	6,520	16%
5. Training & Technical Assistance - PA11					
Interaction	-	-	5,500	5,500	0%
Diane Godard (\$50,000/2)	-	-	6,500	6,500	0%
Josephine Lee (\$35,000/2)	-	-	5,000	5,000	0%
Susan Cooke (\$60,000/2)	-	-	5,500	5,500	0%
8. Other Contracts					
First Baptist/Fairgrounds and Lone Tree	13,130	13,130	115,140	102,010	11%
First Baptist/East Leland and Kids Castle	11,615	11,615	181,800	170,185	6%
Aspiranet	-	-	812,040	812,040	0%
Crossroads	13,130	13,130	155,540	142,410	8%
KinderCare	8,080	8,080	96,960	88,880	8%
Martinez ECC	8,080	8,080	96,960	88,880	8%
YMCA of the East Bay	-	-	158,400	158,400	0%
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	1,000	1,000	0%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>55,315</b>	<b>55,315</b>	<b>1,649,140</b>	<b>1,593,825</b>	<b>3%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases	(51)	(51)	2,200	2,251	-2%
4. Utilities, Telephone	148	148	3,600	3,452	4%
6. Bldg. Maintenance/Repair and Other Occupancy	262	262	5,600	5,338	5%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	28	28	3,100	3,072	1%
9. Nutrition Services					
Child Nutrition Costs	-	-	300	300	0%
13. Parent Services					
Parent Conference Registration - PA11	-	-	4,000	4,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	4,000	4,000	0%
Policy Council Activities	-	-	800	800	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	2,000	2,000	0%
Child Care/Mileage Reimbursement	-	-	800	800	0%
14. Accounting & Legal Services					
Auditor Controllers	-	-	500	500	0%
Data Processing/Other Services & Supplies	1,036	1,036	4,500	3,464	23%
Recruitment Advertising (Newspaper, Brochures)	-	-	100	100	0%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	-	-	2,500	2,500	0%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	20	20	47,944	47,924	0%
17. Other					
Vehicle Operating/Maintenance & Repair	160	599	11,500	10,901	5%
Equipment Maintenance Repair & Rental	-	-	2,000	2,000	0%
Dept. of Health and Human Services-data Base (CORD)	-	-	1,000	1,000	0%
Other Operating Expenses (Facs Admin/Other admin)	9,129	9,129	12,000	2,871	76%
Other Departmental Expenses	-	-	1,315,043	1,315,043	0%
<b>h. OTHER (6h)</b>	<b>10,732</b>	<b>11,171</b>	<b>1,423,487</b>	<b>1,412,316</b>	<b>1%</b>
<b>I. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>116,178</b>	<b>161,471</b>	<b>3,622,102</b>	<b>3,460,631</b>	<b>4%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>-</b>	<b>69,042</b>	<b>69,042</b>	<b>0%</b>
<b>k. TOTALS (ALL BUDGET CATEGORIES)</b>	<b>116,178</b>	<b>161,471</b>	<b>3,691,144</b>	<b>3,529,673</b>	<b>4%</b>
<b>Non-Federal Share (In-kind)</b>	<b>29,045</b>	<b>40,368</b>	<b>922,786</b>	<b>882,418</b>	<b>4%</b>