

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF JANUARY 2020

DESCRIPTION	JANUARY YTD Actual	Total Budget	Remaining Budget	8% %YTD
a. PERSONNEL	\$ 332,366	\$ 4,393,637	\$ 4,061,271	8%
b. FRINGE BENEFITS	218,373	2,782,810	2,564,437	8%
c. TRAVEL	-	28,742	28,742	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	1,194	254,000	252,806	0%
f. CONTRACTUAL	12,185	3,263,489	3,251,304	0%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	75,993	5,269,037	5,193,044	1%
I. TOTAL DIRECT CHARGES	\$ 640,110	\$ 15,991,715	\$ 15,351,605	4%
j. INDIRECT COSTS	-	922,664	922,664	0%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 640,110	\$ 16,914,379	\$ 16,274,269	4%
<i>In-Kind (Non-Federal Share)</i>	\$ 160,027	\$ 4,228,594	\$ 4,068,567	4%

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HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF JANUARY 2020

	1	2	3	4	5	6
	Actual Jan-20	Total YTD Actual	Total Budget	Remaining Budget	8% % YTD	
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	312,669	312,669	3,755,807	3,443,138	8%	
Temporary 1013	19,697	19,697	637,830	618,133	3%	
a. PERSONNEL (Object class 6a)	332,366	332,366	4,393,637	4,061,271	8%	
b. FRINGE BENEFITS (Object Class 6b)						
Fringe Benefits	218,373	218,373	2,782,810	2,564,437	8%	
b. FRINGE (Object Class 6b)	218,373	218,373	2,782,810	2,564,437	8%	
c. Travel (Object Class 6c)						
HS Staff	-	-	28,742	28,742	-	
c. TRAVEL (Object Class 6c)	-	-	28,742	28,742	-	
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	694	694	65,000	64,306	1%	
2. Child and Family Services Supplies (Includes classroom Suppli	-	-	100,000	100,000	0%	
4. Other Supplies						
Health and Safety Supplies	-	-	1,000	1,000	0%	
Computer Supplies, Software Upgrades, Computer Replacem	-	-	60,000	60,000	0%	
Health/Safety Supplies	-	-	2,000	2,000	0%	
Mental helath/Diasabilities Supplies	-	-	1,000	1,000		
Miscellaneous Supplies	500	500	16,000	15,500	3%	
Emergency Supplies	-	-	1,000	1,000	0%	
Employee Morale	-	-	2,000	2,000	0%	
Household Supplies	-	-	6,000	6,000	0%	
TOTAL SUPPLIES (6e)	1,194	1,194	254,000	252,806	0%	
f. CONTRACTUAL (Object Class 6f)						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	9,285	9,285	115,000	105,715	8%	
2. Health/Disabilities Services	-	-	-	-		
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	(376,359)	(376,359)	0%	
Health Consultant	2,000	2,000	50,000	48,000	4%	
5. Training & Technical Assistance - PA11						
Interaction	-	-	5,000	5,000	0%	
Diane Godard (\$50,000/2)	-	-	9,000	9,000	0%	
Josephine Lee (\$35,000/2)	-	-	5,000	5,000	0%	
Susan Cooke (\$60,000/2)	900	900	10,000	9,100	9%	
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	-	-	2,194,788	2,194,788	0%	
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%	
8. Other Contracts						
First Baptist/Fairgrounds Wrap (20 slots x 243days x \$15.27)	-	-	74,823	74,823	0%	
First Baptist/Fairgrounds Enhance (68 slots x 12 x \$225)	-	-	160,893	160,893	0%	
FB-E. Leland/Mercy Housing Partnership	-	-	149,646	149,646	0%	
Martinez ECC (40 slots x 12 mos. x \$225)	-	-	136,350	136,350	0%	
Tiny Toes	-	-	65,448	65,448	0%	
YMCA of the East Bay	-	-	652,800	652,800	0%	
Child Outcome Planning and Administration (CLOUD/Nulinx)	-	-	3,100	3,100	0%	
f. CONTRACTUAL (Object Class 6f)	12,185	12,185	3,263,489	3,251,304	0%	
h. OTHER (Object Class 6h)						
2. Bldg Occupancy Costs/Rents & Leases	8,032	8,032	490,000	481,968	2%	
4. Utilities, Telephone	-	-	188,500	188,500	0%	
5. Building and Child Liability Insurance	-	-	3,000	3,000	0%	
6. Bldg. Maintenance/Repair and Other Occupancy	16,259	16,259	278,135	261,876	6%	
8. Local Travel (55.5 cents per mile effective 1/1/2012)	784	784	40,000	39,216	2%	
9. Nutrition Services						
Child Nutrition Costs	-	-	351,000	351,000	0%	
(CCFP & USDA Reimbursements)	-	-	(106,000)	(106,000)	0%	
13. Parent Services						
Parent Conference Registration - PA11	-	-	1,000	1,000	0%	
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	825	825	0%	
PC Orientation, Trainings, Materials & Translation - PA11	-	-	7,775	7,775	0%	
Policy Council Activities	-	-	2,000	2,000	0%	
Male Involvement Activities	-	-	500	500	0%	
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	5,000	5,000	0%	
Child Care/Mileage Reimbursement	-	-	10,000	10,000	0%	
14. Accounting & Legal Services						
Auditor Controllers	-	-	4,000	4,000	0%	
Data Processing/Other Services & Supplies	-	-	17,000	17,000	0%	
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	500	500	0%	
Recruitment Advertising (Newspaper, Brochures)	75	75	1,000	925	8%	
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYI	-	-	29,958	29,958	0%	
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	45,750	45,750	54,586	8,836	84%	
Family, Community and Parent Involvement	-	-	37,458	37,458	0%	
17. Other						
Site Security Guards	-	-	24,000	24,000	0%	
Dental/Medical Services	-	-	1,000	1,000	0%	
Vehicle Operating/Maintenance & Repair	7,777	7,777	125,000	117,223	6%	
Equipment Maintenance Repair & Rental	(2,744)	(2,744)	208,000	210,744	-1%	
Dept. of Health and Human Services-data Base (CORD)	-	-	10,100	10,100	0%	
Field Trips	-	-	12,000	12,000	0%	

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1	2	3	4	5	6
	Actual Jan-20	Total YTD Actual	Total Budget	Remaining Budget	8% % YTD
Other Operating Expenses (Facs Admin/Other admin)	60	60	283,000	282,940	0%
Other Departmental Expenses	-	-	3,189,700	3,189,700	0%
h. OTHER (6h)	75,993	75,993	5,269,037	5,193,044	1%
I. TOTAL DIRECT CHARGES (6a-6h)	640,110	640,110	15,991,715	15,351,605	4%
j. INDIRECT COSTS	-	-	922,664	922,664	0%
k. TOTALS (ALL BUDGET CATEGORIES)	640,110	640,110	16,914,379	16,274,269	4%
<i>Non-Federal Share (In-kind)</i>	<i>160,027</i>	<i>160,027</i>	<i>4,228,594</i>	<i>4,068,567</i>	<i>4%</i>