

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF DECEMBER 2019

DESCRIPTION	DECEMBER YTD Actual	Total Budget	Remaining Budget	100% %YTD
a. PERSONNEL	\$ 4,321,206	\$ 4,450,813	\$ 129,607	97%
b. FRINGE BENEFITS	2,743,204	2,769,062	25,858	99%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	281,824	235,500	(46,324)	120%
f. CONTRACTUAL	2,664,098	2,843,120	179,022	94%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	4,381,976	5,688,329	1,306,353	77%
I. TOTAL DIRECT CHARGES	\$ 14,392,307	\$ 16,010,824	\$ 1,618,517	90%
j. INDIRECT COSTS	900,853	903,555	2,702	100%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 15,293,160	\$ 16,914,379	\$ 1,621,219	90%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 4,285,227</i>	<i>\$ 4,228,595</i>	<i>\$ (56,632)</i>	<i>101%</i>

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HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF DECEMBER 2019

1	2	3	4	5	6
	Actual Dec-19	Total YTD Actual	Total Budget	Remaining Budget	100% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	356,987	3,988,093	4,010,723	22,630	99%
Temporary 1013	40,371	333,112	440,090	106,978	76%
a. PERSONNEL (Object class 6a)	397,358	4,321,206	4,450,813	129,607	97%
b. FRINGE (Object Class 6b)	218,513	2,743,204	2,769,062	25,858	99%
d. EQUIPMENT (Object Class 6d)	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	5,009	77,319	65,000	(12,319)	119%
2. Child and Family Services Supplies (Includesclassroom Suppli	326	72,688	80,000	7,312	91%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	-	114,616	60,000	(54,616)	191%
Health/Safety Supplies	-	3,807	7,000	3,193	54%
Mental helath/Diasabilities Supplies	-	-	1,000	1,000	
Miscellaneous Supplies	-	11,818	12,000	182	98%
Emergency Supplies	-	198	1,000	802	20%
Employee Morale	-	1,379	2,500	1,121	55%
Household Supplies	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	5,334	281,824	235,500	(46,324)	120%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	4,846	151,548	95,000	(56,548)	160%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	(226,139)	(630,000)	(403,861)	36%
Health Consultant	5,120	40,260	55,000	14,740	73%
5. Training & Technical Assistance - PA11					
Interaction	-	-	-	-	
Diane Godard (\$50,000/2)	-	9,125	9,000	(125)	101%
Josephine Lee (\$35,000/2)	2,970	5,782	5,000	(782)	116%
Susan Cooke (\$60,000/2)	-	13,708	15,000	1,292	91%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	376,321	2,025,741	2,194,788	169,047	92%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
FB-Fairgrounds Partnership (Wrap)	19,439	55,415	74,212	18,797	75%
FB-Fairgrounds Partnership	63,954	143,829	163,600	19,771	88%
FB-E. Leland/Mercy Housing Partnership	-	10,800	20,000	9,200	54%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	9,090	97,178	108,000	10,823	90%
Tiny Toes	2,727	10,454	72,720	62,267	14%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	326,400	652,800	326,400	50%
f. CONTRACTUAL (Object Class 6f)	484,467	2,664,098	2,843,120	179,022	94%
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases	58,193	520,494	576,000	55,506	90%
(Rents & Leases/Other Income)	-	-	-	-	
4. Utilities, Telephone	9,746	136,584	164,000	27,416	83%
5. Building and Child Liability Insurance	-	1,733	3,000	1,267	58%
6. Bldg. Maintenance/Repair and Other Occupancy	1,070	305,240	387,000	81,760	79%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	1,153	35,046	62,000	26,954	57%
9. Nutrition Services					
Child Nutrition Costs	29,289	310,553	322,000	11,447	96%
(CCFP & USDA Reimbursements)	(17,435)	(158,840)	(85,000)	73,840	187%
13. Parent Services					
Parent Conference Registration - PA11	-	2,075	10,000	7,925	21%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	831	1,000	169	83%
PC Orientation, Trainings, Materials & Translation - PA11	-	825	7,600	6,775	11%
Policy Council Activities	156	2,217	2,000	(217)	111%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	9,120	10,282	7,000	(3,282)	147%
Child Care/Mileage Reimbursement	1,581	6,499	7,500	1,001	87%
14. Accounting & Legal Services					
Auditor Controllers	-	3,987	5,000	1,013	80%
Data Processing/Other Services & Supplies	1,658	15,903	16,500	597	96%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	50	1,400	1,350	4%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	343	42,151	41,959	(192)	100%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	4,098	103,442	99,785	(3,657)	104%
17. Other					
Site Security Guards	-	17,775	47,000	29,225	38%
Dental/Medical Services	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	8,099	112,793	145,000	32,207	78%
Equipment Maintenance Repair & Rental	7,268	159,529	205,000	45,471	78%
Dept. of Health and Human Services-data Base (CORD)	833	9,175	9,500	325	97%
Field Trips	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	181,616	502,348	543,205	40,857	92%
Other Departmental Expenses	324,432	2,241,284	3,077,280	835,996	73%
h. OTHER (6h)	621,221	4,381,976	5,688,329	1,306,353	77%
i. TOTAL DIRECT CHARGES (6a-6h)	1,726,894	14,392,307	16,010,824	1,618,517	90%
j. INDIRECT COSTS	-	900,853	903,555	2,702	100%
k. TOTALS (ALL BUDGET CATEGORIES)	1,726,894	15,293,160	16,914,379	1,621,219	90%
Non-Federal Share (In-kind)	431,723	4,285,227	4,228,595	(56,632)	101%