Revised Personnel Management Regulations - Redline

604. RANK ORDER IN CASE OF IDENTICAL SCORES. If two (2) or more successful examinees have final scores which are identical, they shall be ranked in the order of their scores in that portion of the examination which had the greatest weight, provided that if the percentage scores in the portion of the test having the greatest weight are identical, then the rank order shall be determined by random selection at the time the employment list is established. However, in the case of a continuous employment list where a new eligible has the same score as an eligible already on the list, the eligible who was placed on the list at the earliest date will be ranked highest.

706.1 Open Employment Lists - Rule of Ten. On each request for personnel from an open employment list, ten (10) names shall be certified. If any other candidates have the same score as the number ten candidate, then they shall also be certified to the vacancy. If more than one (1) position is to be filled in any class in a department at the same time from the same request for personnel, the number of names to be certified from an open employment list shall be equal to the number of positions to be filled plus nine (9).

706.2 <u>Promotional Employment Lists - Rule of Three</u>. On each request for personnel from a promotional employment list, three (3) names shall be certified. If any other candidates have the same score as the number three candidate, then they shall also be certified to the vacancy. If more than one (1) position is to be filled in any class in a department at the same time from the same request for personnel, the number of names to be certified from a promotional employment list shall be equal to the number of positions to be filled plus two (2).

706.3 Promotional Employment Lists - Rule of Five. On each request for personnel from a promotional employment list for a class as to which the County has agreed to a promotional Rule of Five by memorandum of understanding, five (5) names shall be certified. If any other candidates have the same score as the number five candidate, then they shall also be certified to the vacancy. If more than one (1) position is to be filled in such class in a department at the same time and from the same request for personnel, the number of names to be certified from such promotional appointment list shall be equal to the number of positions to be filled plus four (4).

710. <u>CERTIFICATION LIMIT.</u> If an individual is certified to three (3) departments at any one time, that person shall be considered unavailable for referral until the person's name becomes active on less than three (3) personnel requests.