

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF NOVEMBER 2019

DESCRIPTION	NOVEMBER YTD Actual	Total Budget	Remaining Budget	92% %YTD
a. PERSONNEL	\$ 3,923,848	\$ 4,450,813	\$ 526,965	88%
b. FRINGE BENEFITS	2,524,691	2,769,062	244,371	91%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	276,490	235,500	(40,990)	117%
f. CONTRACTUAL	2,179,631	2,843,120	663,489	77%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	3,760,755	5,688,329	1,927,574	66%
I. TOTAL DIRECT CHARGES	\$ 12,665,414	\$ 16,010,824	\$ 3,345,410	79%
j. INDIRECT COSTS	900,853	903,555	2,702	100%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 13,566,266	\$ 16,914,379	\$ 3,348,113	80%
<i>In-Kind (Non-Federal Share)</i>	\$ 3,853,504	\$ 4,228,595	\$ 375,091	91%

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HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF NOVEMBER 2019

1	2	3	4	5	6
	Actual Nov-19	Total YTD Actual	Total Budget	Remaining Budget	92% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	337,047	3,631,106	4,010,723	379,617	91%
Temporary 1013	17,450	292,741	440,090	147,349	67%
a. PERSONNEL (Object class 6a)	354,497	3,923,848	4,450,813	526,965	88%
b. FRINGE (Object Class 6b)	242,263	2,524,691	2,769,062	244,371	91%
d. EQUIPMENT (Object Class 6d)	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	20,567	72,310	65,000	(7,310)	111%
2. Child and Family Services Supplies (Includes classroom Suppli	129	72,362	80,000	7,638	90%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	12,207	114,616	60,000	(54,616)	191%
Health/Safety Supplies	-	3,807	7,000	3,193	54%
Mental helath/Diasabilities Supplies	-	-	1,000	1,000	
Miscellaneous Supplies	-	11,818	12,000	182	98%
Emergency Supplies	-	198	1,000	802	20%
Employee Morale	451	1,379	2,500	1,121	55%
Household Supplies	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	33,354	276,490	235,500	(40,990)	117%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	20,788	146,701	95,000	(51,701)	154%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	(226,139)	(630,000)	(403,861)	36%
Health Consultant	2,560	35,140	55,000	19,860	64%
5. Training & Technical Assistance - PA11					
Interaction	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	-	9,125	9,000	(125)	101%
Josephine Lee (\$35,000/2)	1,200	2,812	5,000	2,188	56%
Susan Cooke (\$60,000/2)	7,483	13,708	10,000	(3,708)	137%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	-	1,649,419	2,194,788	545,369	75%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
FB-Fairgrounds Partnership (Wrap)	-	35,976	74,212	38,236	48%
FB-Fairgrounds Partnership	-	79,875	163,600	83,725	49%
FB-E. Leland/Mercy Housing Partnership	-	10,800	20,000	9,200	54%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	34,088	88,088	108,000	19,913	82%
Tiny Toes	2,727	7,727	72,720	64,994	11%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	326,400	652,800	326,400	50%
f. CONTRACTUAL (Object Class 6f)	68,846	2,179,631	2,843,120	663,489	77%
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases	70,279	462,301	496,000	33,699	93%
(Rents & Leases/Other Income)	-	-	-	-	
4. Utilities, Telephone	33,648	126,838	164,000	37,162	77%
5. Building and Child Liability Insurance	-	1,733	3,000	1,267	58%
6. Bldg. Maintenance/Repair and Other Occupancy	(57,449)	304,170	467,000	162,830	65%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	4,206	33,893	62,000	28,107	55%
9. Nutrition Services					
Child Nutrition Costs	39,594	281,264	322,000	40,736	87%
(CCFP & USDA Reimbursements)	(752)	(141,406)	(85,000)	56,406	166%
13. Parent Services					
Parent Conference Registration - PA11	-	2,075	10,000	7,925	21%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	831	1,000	169	83%
PC Orientation, Trainings, Materials & Translation - PA11	-	825	7,600	6,775	11%
Policy Council Activities	17	2,060	2,000	(60)	103%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	1,163	7,000	5,837	17%
Child Care/Mileage Reimbursement	-	4,918	7,500	2,582	66%
14. Accounting & Legal Services					
Auditor Controllers	925	3,987	5,000	1,013	80%
Data Processing/Other Services & Supplies	6,526	14,245	16,500	2,255	86%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	50	50	1,400	1,350	4%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY)	-	41,808	41,959	151	100%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	6,303	99,344	99,785	441	100%
17. Other					
Site Security Guards	181	17,775	47,000	29,225	38%
Dental/Medical Services	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	7,140	104,694	145,000	40,306	72%
Equipment Maintenance Repair & Rental	5,917	152,261	205,000	52,739	74%
Dept. of Health and Human Services-data Base (CORD)	833	8,341	9,500	1,159	88%
Field Trips	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	102,722	320,732	243,205	(77,527)	132%
Other Departmental Expenses	466,399	1,916,851	3,377,280	1,460,429	57%
h. OTHER (6h)	686,538	3,760,755	5,688,329	1,927,574	66%
i. TOTAL DIRECT CHARGES (6a-6h)	1,385,497	12,665,414	16,010,824	3,345,410	79%
j. INDIRECT COSTS	-	900,853	903,555	2,702	100%
k. TOTALS (ALL BUDGET CATEGORIES)	1,385,497	13,566,266	16,914,379	3,348,113	80%
Non-Federal Share (In-kind)	346,374	3,853,504	4,228,595	375,091	91%