

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU**  
**EARLY HEAD START PROGRAM**  
**BUDGET PERIOD JANUARY - DECEMBER 2019**  
**AS OF NOVEMBER 2019**

DESCRIPTION	November YTD Actual	Total Budget	Remaining Budget	92% % YTD
a. PERSONNEL	\$ 231,944	\$ 294,506	\$ 62,562	79%
b. FRINGE BENEFITS	151,105	146,451	(4,654)	103%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	19,708	17,300	(2,408)	114%
f. CONTRACTUAL	648,081	2,049,140	1,401,059	32%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	675,469	1,133,075	457,606	60%
<b>I. TOTAL DIRECT CHARGES</b>	<b>\$ 1,726,307</b>	<b>\$ 3,640,472</b>	<b>\$ 1,914,165</b>	<b>47%</b>
j. INDIRECT COSTS	57,916	50,672	(7,244)	114%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 1,784,224</b>	<b>\$ 3,691,144</b>	<b>\$ 1,906,920</b>	<b>48%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 439,536</i>	<i>\$ 922,786</i>	<i>\$ 483,250</i>	<i>48%</i>

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**BUDGET PERIOD JANUARY - DECEMBER 2019**  
**AS OF NOVEMBER 2019**

1	2	3	4	5	6
	Actual Nov-19	Total YTD Actual	Total Budget	Remaining Budget	92% % YTD
<b>Expenditures</b>					
<b>a. Salaries &amp; Wages (Object Class 6a)</b>					
Permanent 1011	26,679	216,584	233,399	16,815	93%
Temporary 1013	225	15,361	61,107	45,746	25%
<b>a. PERSONNEL (Object class 6a)</b>	<b>26,903</b>	<b>231,944</b>	<b>294,506</b>	<b>62,562</b>	<b>79%</b>
<b>b. FRINGE (Object Class 6b)</b>	<b>24,944</b>	<b>151,105</b>	<b>146,451</b>	<b>(4,654)</b>	<b>103%</b>
<b>d. EQUIPMENT (Object Class 6d)</b>	-	-	-	-	
<b>e. SUPPLIES (Object Class 6e)</b>					
1. Office Supplies	3,805	5,419	4,000	(1,419)	135%
2. Child and Family Serv. Supplies/classroom St	-	8,878	7,700	(1,178)	115%
4. Other Supplies	-	-	-	-	
Computer Supplies, Software Upgrades, Con	3,821	3,821	3,500	(321)	109%
Miscellaneous Supplies	-	1,580	2,000	420	79%
Household Supplies	142	10	100	90	10%
<b>e. SUPPLIES (Object Class 6e)</b>	<b>7,769</b>	<b>19,708</b>	<b>17,300</b>	<b>(2,408)</b>	<b>114%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>					
2. Health/Disabilities Services	-	-	-	-	
Health Consultant	-	2,500	7,800	5,300	32%
Other Health/Dental Services Costs	-	-	-	-	
5. Training & Technical Assistance - PA11	-	-	-	-	
Interaction	-	-	5,500	5,500	0%
Diane Godard	-	-	7,500	7,500	0%
Josephine Lee (\$35,000/2)	-	2,886	5,000	2,114	58%
Susan Cooke (\$60,000/2)	-	1,725	6,500	4,775	27%
8. Other Contracts	-	-	-	-	
FB-Fairgrounds Partnership	6,060	77,060	115,140	38,080	67%
FB-E. Leland/Mercy Housing Partnership	8,080	63,080	150,800	87,720	42%
Apiranet	-	413,000	862,040	449,040	48%
Apiranet HVI	-	(159,882)	350,000	509,882	-46%
Cameron School	-	24,240	96,960	72,720	25%
Crossroads	12,625	118,360	161,540	43,180	73%
Martinez ECC	32,320	105,112	121,960	16,848	86%
YMCA	-	-	158,400	158,400	0%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>59,085</b>	<b>648,081</b>	<b>2,049,140</b>	<b>1,401,059</b>	<b>32%</b>
<b>h. OTHER (Object Class 6h)</b>					
2. Bldg Occupancy Costs/Rents & Leases (Rents & Leases/Other Income)	410	939	1,800	861	52%
4. Utilities, Telephone	1,481	2,771	2,700	(71)	103%
5. Building and Child Liability Insurance	-	-	-	-	
6. Bldg. Maintenance/Repair and Other Occupa	2,213	2,650	2,300	(350)	115%
8. Local Travel (55.5 cents per mile)	124	2,634	4,100	1,466	64%
9. Nutrition Services	-	-	-	-	
Child Nutrition Costs	-	-	300	300	0%
13. Parent Services	-	-	-	-	
Parent Conference Registration - PA11	-	-	4,000	4,000	0%
PC Orientation, Trainings, Materials & Trans	-	1,280	4,000	2,720	32%
Policy Council Activities	-	-	-	-	
Parent Activities (Sites, PC, BOS luncheon)	-	1,198	1,400	202	86%
Child Care/Mileage Reimbursement	-	690	700	10	99%
14. Accounting & Legal Services	-	-	-	-	
Auditor Controllers	-	-	500	500	0%
Data Processing/Other Services & Supplies	2,043	4,086	3,000	(1,086)	136%
15. Publications/Advertising/Printing	-	-	-	-	
Recruitment Advertising (Newspaper, Brochu	-	-	100	100	
16. Training or Staff Development	-	-	-	-	
Agency Memberships (WIPFLI, Meeting Fee	-	26	2,200	2,174	1%
Staff Trainings/Dev. Conf. Registrations/Mei	-	9,174	48,244	39,070	19%
17. Other	-	-	-	-	
Site Security Guards	175	1,628	2,000	372	
Vehicle Operating/Maintenance & Repair	266	10,743	14,000	3,257	77%
Equipment Maintenance Repair & Rental	535	2,407	5,000	2,593	48%
Dept. of Health and Human Services-data Ba	-	-	1,000	1,000	
Other Operating Expenses (Facs Admin/Othe	(8,739)	19,439	60,000	40,561	32%
Other Departmental Expenses	59,203	615,804	975,731	359,927	
<b>h. OTHER (6h)</b>	<b>57,710</b>	<b>675,469</b>	<b>1,133,075</b>	<b>457,606</b>	<b>60%</b>
<b>i. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>176,411</b>	<b>1,726,307</b>	<b>3,640,472</b>	<b>1,914,165</b>	<b>47%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>57,916</b>	<b>50,672</b>	<b>(7,244)</b>	<b>114%</b>
<b>k. TOTALS - ALL BUDGET CATEGORIES</b>	<b>176,411</b>	<b>1,784,224</b>	<b>3,691,144</b>	<b>1,906,920</b>	<b>48%</b>
<b>Non-Federal Match (In-Kind)</b>	<b>44,103</b>	<b>439,536</b>	<b>922,786</b>	<b>483,250</b>	<b>48%</b>