

ANNA M. ROTH, RN, MS, MPH  
HEALTH SERVICES DIRECTOR  
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HEALTH, HOUSING AND HOMELESS SERVICES DIRECTOR



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**DATE:** December 20, 2019

**TO:** Anna Roth, Health Services Director  
**CC:** Tasha Scott, Director of Contracting

A handwritten signature in blue ink, appearing to be "Lavonna Martin", is written over the recipient information.

**FROM:** Lavonna Martin, MPH, MPA  
Director – Health, Housing and Homeless Services

**SUBJECT:** Request for Retroactive Approval for Grant Amendment 29-820-1 with the City of San Pablo

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**STATEMENT OF NEED:**

The City of San Pablo has agreed to contribute San Pablo general fund dollars to subsidize and fully fund operation of the Coordinated Outreach, Referral and Engagement (CORE) teams at full capacity on a year-round basis. Without this funding, current funding sources are not adequate to address the current need in the community.

The Health, Housing, and Homeless Services Division (H3) has worked with the City of San Pablo, in conjunction with the City of Richmond to develop this program for their municipalities. The contract negotiations to establish this service in the City of San Pablo have taken time and H3 just received the contract for processing.

In the future, H3 will work with City staff to ensure the contract initiation happens earlier to help with obtaining an appropriate amendment in a timely manner.

**BENEFIT TO THE COUNTY:**

Approval will allow the County to receive additional funding from the City of San Pablo for expanded services and operation of the County's Coordinated Outreach, Referral and Engagement (CORE) teams and to perform all responsibilities in relation to receipt of the funding.

**AUTHORIZATION OF SERVICES:**

These services were requested/authorized by the Health, Housing and Homeless Services Division's Director who is granted authority pursuant to the California Welfare and Institutions Code, and Under the Bronzon-McCorquodale Act W & I Section 5608.