



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: County Service Area P-2A ~ Citizens Advisory Committee
Advisory Body Meeting Time/Location: 6 p.m. on 2nd Tue of each month / 1092 Eagle Nest Pl, Danville
Chair (during the reporting period): Christopher Gallagher
Staff Person (during the reporting period): Lieutenant Tricia England
Reporting Period: 2019 Calendar Year

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

- Budget Management
- Cost Control
- Financial Projections
- Interviews of candidates to replace retiring Police Chief
- Selection of new Police Chief
- Resignation of majority of P2A Board Members
- Selection of new P2A Board Members
- Selection of new Chair, Vice-Chair, and Secretary for the P2A Board
- Formation of Finance Sub-Committee
- Attendance and participation in Blackhawk Town Hall Meeting
- Brown Act Training completed by all Board Members
- Steps made to include a parcel tax increase for P2A Police Services on 2020 ballot
- Chief Assistant County Administrator Tim Ewell attended meetings and explained/clarified financial statements and projections

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

- Selection of new Police Chief was made
- Blackhawk HOA agreed to continue annual donation of \$100,000 for Police Services
- Blackhawk Country Club agreed to begin annual donation of \$40,000 for Police Services
- 1 Deputy left Blackhawk for a new assignment opportunity
- The deputy spot is vacant pending outcome of vote for the Parcel Tax increase

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

- The P2A Committee consists of 7 Community residents
- 6 males and 1 female
- Ranging in age from approximately 48 to 71 years.
- Attendance at monthly meetings is typically 6 or 7 members.
- We have not had a problem achieving quorum with the exception of June and July. This was when the majority of the old Board resigned and a new Board was being selected.

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

- All Board members were required to complete Brown Act Training and submit their certificates of completion.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

- Continue to monitor financial performance and outlook
- Adjust staffing as necessary to meet priorities and available funds
- Provide direction and oversight to the Police chief
- Support the increase in parcel tax and bring it to a successful vote to the residents.