



Contra Costa County

Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: David, Last Name: Mills, Home Address - Street, City, Zip Code, Phone, Email, Resident of Supervisorial District: 5

EDUCATION Check appropriate box if you possess one of the following: [X] High School Diploma, [] CA High School Proficiency Certificate, [] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Rows include Adult Education, Aviation & Aerospace Studies, and Strategic Decision Making & Risk Management.

Other Training Completed:

Board, Committee or Commission Name, Seat Name

Have you ever attended a meeting of the advisory board for which you are applying? [X] No, [] Yes, If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission. As a resident of Martinez I am directly impacted by Buchanan Airport. Additionally I have over 30 years of experience in aviation and feel that my experience and current professional development allows me to present a unique perspective and contribute as an equal to the overall goals of the committee.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application) BSc in Aviation and Aerospace Studies. 30+ years experience in aviation including as General Manager of Business Jet Center (10 years) at Oakland International Airport. 20 year veteran of the Royal Air Force, United Kingdom. Currently General Manager of Safety Compliance Management, a premier occupational safety consulting and training company.

I am including my resume with this application: Please check one: [X] Yes, [] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified. Please check one: [X] Yes, [] No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: _____

Date: 12/03/2019

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

DAVID M. MILLS
Curriculum Vitae

EXECUTIVE SUMMARY

An adaptable and innovative management professional seeking progressive new challenges with a market leader who recognizes that experience, vision and ability can be effectively applied to promote the aims and goals of an organization with established beliefs and a modern outlook. Excellent and established leadership skills coupled with an in-depth knowledge of operational and customer service management, developed through technical aptitude and over 30 years of experience in the aviation industry, enhance an effective motivator and communicator who works well in challenging environments where resourcefulness and proficiency are required.

WORK EXPERIENCE

January 2014 - present

General Manager
Safety Compliance Management
San Ramon, CA

Project Management oversight, and development of project roadmaps to ensure project delivery. Oversight of business development, administrative and financial responsibilities including marketing, budget, capital expenditure, profit and loss and strategic planning.

2003 – 2013

General Manager
Business Jet Center
Oakland, CA

Start-up, development, and management of fixed base operation at Oakland International Airport including profit and loss, pricing, payroll and employee development. Annual revenues in excess of \$12.5M, supervised more than 30 employees, with 40 based Forbes 500 flight departments and nine active aircraft hangars

2000 - 2003

Director of Operations
Sierra Academy of Aeronautics
Oakland, CA

Effective Aircraft and PowerPlant instructor and resource management of over 100 aircraft, flight scheduling/ planning, aircraft leasing and preventative maintenance at two separate Part 145 repair stations at Oakland and Livermore airports in addition to helicopter flight training program.

DAVID M. MILLS
Curriculum Vitae (Continued)

1981 – 2000

**Aircraft Technician/
Supervisor/ Instructor**
*British Royal Air Force
Undisclosed*

Accredited technical instructor, Aircraft and PowerPlant Technician and accomplished technical team leader for global asset support teams.

EDUCATION:

- FAA Airframe and Powerplant License, FAA Fundamentals of Instruction Certificate, 2001
- Bachelor of Arts, Adult Education, 2000
- Certificate in Education (Further, Adult and Higher Education), 1998
- National Vocational Qualification (Engineering Maintenance 3), 1998
- Higher National Certificate in Aerospace Studies (Mechanical). Royal Air Force Apprenticeship, 1981

PROFESSIONAL MEMBERSHIPS/ACCREDITATIONS

- Chairman of the ExxonMobil Aviatat Council.
- Member of the Institute of Engineering Technicians (Eng Tech).
- Licentiate of the City and Guilds Institute of London (LCGI).
- Member of MENSA.



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December 3, 2019

Clerk of the Board of Supervisors
651 Pine Street, Room 106
Martinez, CA 94553

RE: Application for Member at Large opening, Aviation Advisory Committee.

Dear Clerk of the Board of Supervisors,

I am delighted to include my application for the above referenced position, together with my resume.

I believe I possess a comprehensive and progressive background in aviation related experience, and it would be an honor to serve the community in this regard.

If you have any questions, please do not hesitate to contact me

Sincerely,

A handwritten signature in black ink, appearing to read 'Dave Mills', with a stylized flourish at the end.

Dave Mills
General Manager

