



Contra Costa County

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JAN 15 2020
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

Please return completed applications to:
Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name: Christopher, Last Name: Danko, Home Address - Street, City, Zip Code, Phone, Email, Resident of Supervisorial District: IV

EDUCATION Check appropriate box if you possess one of the following:
[checked] High School Diploma, [ ] CA High School Proficiency Certificate, [ ] G.E.D. Certificate

Table with 3 columns: Colleges or Universities Attended, Course of Study/Major, Degree Awarded. Rows include California State University East Bay (MBA-Finance) and University of California-Berkeley (AB-Psychology).

Other Training Completed:

Board, Committee or Commission Name: Aviation Advisory Committee, Seat Name: Member at Large

Have you ever attended a meeting of the advisory board for which you are applying?
[checked] No, [ ] Yes, If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.
As a current Concord resident and part-time county employee for the last 18 years, and a county resident 26 of the last 38 years, as well as a private pilot who flew with a Buchanan Airport based flying club for many years, I would like to ensure there is continued equitable support for the 2 remaining airports in our county, as new housing growth continues east, away from our major airport at Oakland.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have over thirty years of middle management finance/accounting experience at Bank of America and AT&T, where I typically supported multi-billion dollar operating divisions and/or multi-million dollar projects. I also have taught part-time in the Contra Costa Community College District since 1983 as well as other nearby Community College Districts and State Universities: typically business statistics, accounting, and computer science courses. All of these experiences allowed me the opportunity to successfully deal with a great diversity of people and problems.

I am including my resume with this application:
Please check one: [checked] Yes, [ ] No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.
Please check one: [checked] Yes, [ ] No

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Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

Director of cash operations/accounting for the Pleasant Hill Art, Wine and Music Festival 2016 and 2018.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Adjunct professor at DVC

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Redacted Signature]

Date: 11/15/2020

Submit this application to:

Clerk of the Board of Supervisors  
651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at [ClerkofTheBoard@cob.cccounty.us](mailto:ClerkofTheBoard@cob.cccounty.us)

#### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

# Christopher L. Danko

## Career Experience

### Skills Summary:

Management/Supervision. Financial Planning & Analysis. Accounting. Statistical Analysis and Capacity Forecasting. Activity Based Costing. Six Sigma. Budgeting. Business Cases. Trainer. Productivity and Quality Analysis. Strong Interpersonal Skills. Strong Communication Skills. Presentation Skills. Word. Excel. PowerPoint. Access. College Business Lecturer

## Work History

### **San Francisco State University /Diablo Valley College/CSU East Bay** **2007 -** **Lecturer**

Instruct undergraduate and graduate students in the subject of business statistics, typically 2 to 3 sections of 30 to 40 students each. Also continue to instruct students at Diablo Valley College in business statistics, accounting, Excel and Personal Finance. Use current real-world examples in my lectures. Demonstrate Excel statistical functions.

### **The Home Depot** **2012 -2014** **Garden Associate**

Assist customers with all of their landscaping needs. Recommend appropriate chemicals for indoors and outdoors. Monitor department inventories. Ensure department retail area is safe for customers and employees.

### **Lecturer: Business Statistics, Accounting, Economics and Computer Science Courses** **1980 - Present**

California State University East Bay, University of San Francisco, City College of San Francisco, Solano Community College, Contra Costa College and Diablo Valley College.

### **Lawrence Berkeley National Laboratory, Berkeley, California** **2010- 2011** **Sr. Resource Analyst**

Supported scientists through the whole financial aspects of their projects: proposal, planning, and expense management; freeing them up to concentrate on their research. Ensure all monies are properly posted to a proper project ID within our division, entailing significant accounting research. Developed well rounded PeopleSoft skill set, (planning, reporting, and accounting).

### **AT&T, San Ramon, California** **1997 - 2008** **Lead Financial Analyst** **2007 - 2008**

Prepare monthly reports for Western Region President, CFO and Network SVP, utilizing various online databases for inputs. Prepare financial portions of business cases and Six Sigma projects, primarily with activity based cost components. These would contribute annual savings of several hundred FTE equating to approximately \$20 million savings. Prepare monthly report on service levels and determine the need for CPUC penalty accruals/reversals: also work with attorneys on petitions for penalty dismissal. Monitor/budget Fleet expense for over 12,000 vehicles. Prepare accounting plans (present to CFO); some being adapted nationally, and handle financial oversight for Western Network real estate projects. Track and report on progress of corporate initiatives, primarily FTE and Expense.

### **AT&T Network Finance** **2004 - 2006** **Lead Financial Analyst**

Responsible for budgeting/forecasting, monthly reporting and analysis for SBC West Network Operations(Central Offices and Network Operating Centers) with 3,400 FTE in over 700 locations and a budget of \$340MM. Communicate results twice monthly to VP and individually to each of the 10 GM's and their management teams. Develop capacity models.

**AT&T Sales and Marketing Finance****1997 - 2004****Lead Financial Analyst**

Responsible for budgeting/forecasting, monthly reporting and analysis for AT&T West Business and Consumer Call Centers: 7,500 FTE/\$650MM budget that handle over 40 million inbound customer calls. Analyze call metrics and develop force capacity plans with various scenarios. Prepare funding proposal financials and evaluate strategies. Member of Strategy and Implementation teams for Long Distance product launch in California.

**Bankamerica Corporation, Pleasant Hill, California****1981 - 1997****Vice President, Manager of Finance****1989 - 1997****National Consumer Assets Group**

Was a key member of reengineering team for the loan origination process. Developed capacity models which provided base case data and the ability to measure effects of process changes as well as input for staff planning and loan origination activity based costing. This multiyear project culminated in shortening the duration of loan processing up to several days and shortening the number of labor hours, thus cost, by approximately 15%. Managed Division's Quality and Productivity Measurement System (QPMS) process and 2 FTE. Developed product unit costs for pricing, FASB91 models, and transfer pricing for affiliate loan processing. Provided support for funding proposals for new projects and performed follow-up analysis to see if goals were met. Made presentations to Division EVP/senior management. Developed accounting plans for systems conversions

**Vice President, Division Controller****1985 - 1989****Merchant Credit Card Division**

Managed staff of 10 for financial accounting, MIS, expense control and merchant DDA reconciliation/wire transfer multi-center operations. Monitored unit's \$40 million float balance and implemented procedures and controls to reduce this balance by 20%. Developed and implemented accounting policies and procedures for the Division. Developed accounting plans for systems conversion. Ensured the financial integrity of the centers' general ledgers and that all entries were made according to GAAP and Comptroller of the Currency requirements. I was a key member of Arco Debit Card Implementation team, which my unit ultimately performed the daily settlement function for.

**Manager of Budgeting, Reporting and Analysis****1981 - 1985****Consumer Electronic Banking Division**

Managed staff of ten analysts and clerks in preparation of all internal and external financial and statistical reporting for the ATM and Credit Card Businesses. Prepared annual operating plans. Analyzed and forecasted loan losses, delinquency rates, non-earning assets and other operating statistics. Developed productivity measurement system. Reviewed funding proposals for validity of financial assumptions and ensured that costs/benefits were incorporated into annual budget, particularly mainframe capacity and disk drives as ATM use grew. Developed product profitability reporting with overhead allocation matrix, as well as CPU variable and fixed costs. Presented analyses to senior management.

**Education:**

**M.B.A.**, California State University East Bay – Finance

**B.A.**, University of California at Berkeley – Psychology

**Community:**

Chairperson of Cash Management Team for the Pleasant Hill Art, Wine and Music Festival 2016/2018

Treasurer-Board of Directors: Beta Xi of Kappa Sigma Housing Corporation 1988 - 2017. Non-Profit Corp. owns property and oversees the running of Kappa Sigma Fraternity at UC Berkeley. File annual corporate tax return, acts as bookkeeper for the fraternity, and works with the National Headquarters of the fraternity.