



Agenda

PUBLIC PROTECTION COMMITTEE

September 30, 2019

9:00 A.M.

651 Pine Street, Room 107, Martinez

Supervisor John Gioia, Chair
Supervisor Federal D. Glover, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. APPROVE Record of Action from the July 1, 2019 meeting. **(Page 4)**
4. CONSIDER the applicants for the two vacant nonprofit community based organizations seats on the Juvenile Justice Coordinating Council; CONDUCT interviews; and NOMINATE individuals to the Board of Supervisors to fill those vacancies. **(Lara DeLaney, ORJ Acting Director) (Page 8)**
5. CONSIDER accepting an update on the implementation of the moratorium on the collection of certain criminal justice fees assessed by the County and provide direction to staff regarding next steps. **(Paul Reyes, Committee Staff) (Page 55)**
6. PROVIDE direction to staff regarding the recruitment process for a victims' representative seat on the Contra Costa County Community Corrections Partnership . **(Paul Reyes, Committee Staff) (Page 76)**
7. The next meeting is currently scheduled for November 4, 2019.
8. Adjourn

The Public Protection Committee will provide reasonable accommodations for persons with disabilities planning to attend Public Protection Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Public Protection Committee less than

96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Paul Reyes, Committee Staff
Phone (925) 335-1096, Fax (925) 646-1353
paul.reyes@cao.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HIPAA	Health Insurance Portability and Accountability Act
ABAG	Association of Bay Area Governments	HIV	Human Immunodeficiency Syndrome
ACA	Assembly Constitutional Amendment	HOV	High Occupancy Vehicle
ADA	Americans with Disabilities Act of 1990	HR	Human Resources
AFSCME	American Federation of State County and Municipal Employees	HUD	United States Department of Housing and Urban Development
AICP	American Institute of Certified Planners	Inc.	Incorporated
AIDS	Acquired Immunodeficiency Syndrome	IOC	Internal Operations Committee
ALUC	Airport Land Use Commission	ISO	Industrial Safety Ordinance
AOD	Alcohol and Other Drugs	JPA	Joint (exercise of) Powers Authority or Agreement
BAAQMD	Bay Area Air Quality Management District	Lamorinda	Lafayette-Moraga-Orinda Area
BART	Bay Area Rapid Transit District	LAFCo	Local Agency Formation Commission
BCDC	Bay Conservation & Development Commission	LLC	Limited Liability Company
BGO	Better Government Ordinance	LLP	Limited Liability Partnership
BOS	Board of Supervisors	Local 1	Public Employees Union Local 1
CALTRANS	California Department of Transportation	LVN	Licensed Vocational Nurse
CalWIN	California Works Information Network	MAC	Municipal Advisory Council
CalWORKS	California Work Opportunity and Responsibility to Kids	MBE	Minority Business Enterprise
CAER	Community Awareness Emergency Response	M.D.	Medical Doctor
CAO	County Administrative Officer or Office	M.F.T.	Marriage and Family Therapist
CCCFPD	(ConFire) Contra Costa County Fire Protection District	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CDBG	Community Development Block Grant	MTC	Metropolitan Transportation Commission
CEQA	California Environmental Quality Act	NACo	National Association of Counties
CIO	Chief Information Officer	OB-GYN	Obstetrics and Gynecology
COLA	Cost of living adjustment	O.D.	Doctor of Optometry
ConFire	(CCCFPD) Contra Costa County Fire Protection District	OES-EOC	Office of Emergency Services-Emergency Operations Center
CPA	Certified Public Accountant	OSHA	Occupational Safety and Health Administration
CPI	Consumer Price Index	Psy.D.	Doctor of Psychology
CSA	County Service Area	RDA	Redevelopment Agency
CSAC	California State Association of Counties	RFI	Request For Information
CTC	California Transportation Commission	RFP	Request For Proposal
dba	doing business as	RFQ	Request For Qualifications
EBMUD	East Bay Municipal Utility District	RN	Registered Nurse
ECCFPD	East Contra Costa Fire Protection District	SB	Senate Bill
ECCRPC	East Contra Costa Regional Planning Commission	SBE	Small Business Enterprise
EIR	Environmental Impact Report	SRVRPC	San Ramon Valley Regional Planning Commission
EIS	Environmental Impact Statement	SWAT	Southwest Area Transportation Committee
EMCC	Emergency Medical Care Committee	TRANSPAC	Transportation Partnership & Cooperation (Central)
EMS	Emergency Medical Services	TRANSPLAN	Transportation Planning Committee (East County)
EPSDT	State Early Periodic Screening, Diagnosis and Treatment Program (Mental Health)	TRE or TTE	Trustee
et al.	et alii (and others)	TWIC	Transportation, Water and Infrastructure Committee
FAA	Federal Aviation Administration	VA	Department of Veterans Affairs
FEMA	Federal Emergency Management Agency	vs.	versus (against)
F&HS	Family and Human Services Committee	WAN	Wide Area Network
First 5	First Five Children and Families Commission (Proposition 10)	WBE	Women Business Enterprise
FTE	Full Time Equivalent	WCCTAC	West Contra Costa Transportation Advisory Committee
FY	Fiscal Year		
GHAD	Geologic Hazard Abatement District		
GIS	Geographic Information System		
HCD	(State Dept of) Housing & Community Development		
HHS	Department of Health and Human Services		



Contra Costa County Board of Supervisors

Subcommittee Report

PUBLIC PROTECTION COMMITTEE - SPECIAL MEETING

3.

Meeting Date: 09/30/2019

Subject: RECORD OF ACTION - July 1, 2019

Department: County Administrator

Referral No.: N/A

Referral Name: RECORD OF ACTION - July 1, 2019

Presenter: Paul Reyes, Committee Staff

Contact: Paul Reyes, (925)
335-1096

Referral History:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

Referral Update:

Attached for the Committee's consideration is the Record of Action for its June 3, 2019 meeting.

Recommendation(s)/Next Step(s):

APPROVE Record of Action from the July 1, 2019 meeting.

Fiscal Impact (if any):

No fiscal impact. This item is informational only.

Attachments

Record of Action - July 1, 2019



Agenda

PUBLIC PROTECTION COMMITTEE

RECORD OF ACTION

July 1, 2019

10:30 A.M.

651 Pine Street, Room 101, Martinez

Supervisor John Gioia, Chair
Supervisor Federal D. Glover, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: John Gioia, Chair
Federal D. Glover, Vice Chair
Staff Present: Paul Reyes, Committee Staff

1. Introductions

Convene 10:34 am.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No public comment.

3. APPROVE Record of Action from the June 3, 2019 meeting.

Approved as presented.

Chair John Gioia, Vice Chair Federal D. Glover

AYE: Chair John Gioia, Vice Chair Federal D. Glover

Passed

- #### 4.
1. ACCEPT a report on the collection of certain fees assessed by the County related to the criminal justice system; and
 2. PROVIDE direction to staff on next steps.

Approved as presented with the following direction provided to staff:

- 1. Prepare a moratorium on the assessment of new fees and the collection of past fees on those fees where the County has authority.*
- 2. Bring the moratorium to the full Board of Supervisors on the August 6, 2019 Board of Supervisor's meeting.*

3. The staff report and moratorium should include the concerns over the ability to pay process.

Chair John Gioia, Vice Chair Federal D. Glover

AYE: Chair John Gioia, Vice Chair Federal D. Glover
Passed

5. 1. ACCEPT the FY 2017/18 AB 109 Annual Report; provide input to staff on any additional information to be included; and
2. RECOMMEND its acceptance by the Board of Supervisors.

Approved as presented.

Chair John Gioia, Vice Chair Federal D. Glover

AYE: Chair John Gioia, Vice Chair Federal D. Glover
Passed

6. PROVIDE direction to staff regarding the recruitment process for the two youth-serving community-based organizations representatives' seats on the Contra Costa County Juvenile Justice Coordinating Council.

Approved as presented, with the following direction provided to staff:

- 1. Use the 4-Week Application Period timeline.***
- 2. Release the press release by July 12, 2019.***
- 3. Contact community applicants that had applied for the community seats to see if they would like to be considered for the community-based organization seats.***

Chair John Gioia, Vice Chair Federal D. Glover

AYE: Chair John Gioia, Vice Chair Federal D. Glover
Passed

7. The next meeting is currently scheduled for August 5, 2019.
8. Adjourn

Adjourned - 11:56 am.

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting

time.

For Additional Information Contact:

Paul Reyes, Committee Staff
Phone (925) 335-1096, Fax (925) 646-1353
paul.reyes@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

PUBLIC PROTECTION COMMITTEE - SPECIAL MEETING

4.

Meeting Date: 09/30/2019
Subject: Juvenile Justice Coordinating Council Applicants for Nonprofit
Community Based Organizations Seats
Submitted For: David Twa, County Administrator
Department: County Administrator
Referral No.: 2019-13
Referral Name: JJCC Nonprofit Community Based Organizations Seats
Presenter: L. DeLaney **Contact:** Lara DeLaney, (925)
335-1097

Referral History:

On February 13, 2018, the Board of Supervisors referred to the Public Protection Committee (PPC) a review of the production of the County's Multi-Agency Juvenile Justice Plan. The plan is due to the state on May 1 of each year, as a condition of Contra Costa's annual funding through the Juvenile Justice Crime Prevention Act (JJCPA) and Youthful Offender Block Grant (YOBG).

At the April 2018 meeting of the PPC, staff was directed to return at a future meeting date with information regarding the Juvenile Justice Commission (JJC) and the Delinquency Prevention Commission (DPC), and at the September 10, 2018, meeting of the PPC staff presented a summary of the JJC, the DPC and the JJCC.

Also, at this September 2018 meeting staff was directed to return at the October 2018 meeting with the steps needed to consolidate the delinquency prevention functions of the DPC and JJCC. Staff was also directed to return with information on the membership of the JJCC to allow the Committee to better assess the need for additional seats.

Juvenile Justice Coordinating Council Membership

At its October 1, 2018, meeting staff informed the PPC that Welfare and Institutions Code (WIC) § 749.22 establishes the minimum membership of the JJCC. Per WIC § 749.22, the JJCC "shall, at a minimum, include the chief probation officer, as chair, and one representative each from the district attorney's office, the public defender's office, the sheriff's department, the board of supervisors, the department of social services, the department of mental health, a community-based drug and alcohol program, a city police department, the county office of education or a school district, and an at-large community representative. In order to carry out its duties pursuant to this section, a coordinating council shall also include representatives from nonprofit community-based organizations providing services to minors."

The PPC then directed staff to prepare an action of the Board of Supervisors (BOS) to combine the functions of the DPC and the JJCC, and add to the statutory membership of the JJCC to thereby collectively include:

- Chief Probation Officer,
- District Attorney's Office representative,
- Public Defender's Office representative,
- Sheriff's Office representative,
- Board of Supervisors representative,
- Employment and Human Services Department representative,
- Behavior Health representative,
- County Alcohol and Drugs representative,
- City Police Department Representative,
- County Office of Education or a school district representative,
- County Public Health representative, and
- Eight community-based seats, including a minimum of two representing nonprofit community-based organizations and two youth-aged community representatives (14-21 years old).

At its December 4 and December 18, 2018, meetings, the Board of Supervisors, by Ordinance 2018-30 dissolved the Delinquency Prevention Commission, and by Resolution 2018/597 added seats and duties to the Juvenile Justice Coordinating Council thereby increasing its size to 19 members by newly adding one (1) representative from the County Public Health Department; three (3) additional at-large community representatives; and two (2) at-large youth representatives. With the dissolution of the DPC, the reconfigured JJCC assumed the obligations and duties previously assigned to the DPC.

The matter was then referred back to the PPC where it was further considered by the Committee on March 11, 2019, to accept a report on the County's JJCPA-YOBG Consolidated Annual Plan, and where staff was given the direction to develop a recruitment process for the now vacant at-large seats that were newly created by the BOS.

The PPC then determined to proceed with an 8-week recruitment and selection process for the vacant seats using this timeline:

- April 1: Issue Press Release advertising vacant seats
- May 24: Application Deadline
- June 3: PPC Meeting Interviews
- June 18: Board of Supervisors consideration of PPC nominees

The Office of Reentry and Justice (ORJ) issued a Press Release and distributed it both through the Office of Communications and Media and the ORJ's email networks.

At the June 3, 2019, PPC meeting, public interviews were conducted with the 21 applicants attending the meeting either in person or via teleconference. After the interviews, the PPC members recommended the following six (6) individuals be appointed to the JJCC by the Board of Supervisors:

First Name	Last Name	District	City	Designation
Jonathan	Bean	3	Antioch	At-Large Community Representative
LeDamien	Flowers	1	Richmond	At-Large Community Representative
Stephanie	Medley	1	Richmond	At-Large Community Representative
Tamisha	Torres-Walker	3	Antioch	At-Large Community Representative
D'Ana	Clark	1	Richmond	At-Large Youth Representative
Journey	Horacek-Lee	3	Antioch	At-Large Youth Representative

Given the exceptionally high level of interest and quality of applicants, at the conclusion of the interview process, the PPC indicated a recruitment process would be conducted in the near future to fill two (2) seats for representatives from nonprofit community-based organizations (CBO).

At the June 18, 2019, Board of Supervisors meeting, the BOS appointed the individuals identified in Attachment A to serve on the Juvenile Justice Coordinating Council with their appointments effective July 1, 2019.

There are currently two vacant seats for representatives of nonprofit community-based organizations. At the July 1, 2019, PPC meeting, the Committee approved the following recruitment schedule to fill these two vacancies on the JJCC:

- July 16: First Day of Application Period
- August 16: Application Deadline
- September 2: PPC Committee Meeting – Interviews (rescheduled to September 30, 2019)
- October 8: Board of Supervisors Consideration of Nominees

Staff was also directed to contact the previous JJCC applicants and invite them to participate in the public interview process for the two nonprofit CBO seats.

Referral Update:

The Office of Reentry and Justice (ORJ) issued a Press Release and distributed it on July 16, 2019, to recruit for the two (2) vacant JJCC CBO seats. As of close of business on August 16, 2019, a total of five (5) new applications were received. In addition, four (4) previous applicants to the JJCC meet the requirement of serving as a nonprofit CBO representative and confirmed their continued interest in serving on the JJCC.

The nine (9) applications are included in Attachment B, with all address, email and signatures of applicants redacted. All applicants were notified about the public interviews with the PPC on September 30, 2019.

A summary of the information provided by the applicants is included in Attachment C.

Recommendation(s)/Next Step(s):

1. CONSIDER applications submitted to the Clerk of the Board for the vacant seats on the Juvenile Justice Coordinating Council (JJCC).
2. INTERVIEW applicants for the two (2) vacant seats on the JJCC: Nonprofit Community-Based Organization Seats #1 and #2.
3. CONSIDER making nominations to the Board of Supervisors at their October 8, 2019 meeting to fill the two vacancies on the JJCC in the Nonprofit Community-Based Organizations Seats #1 and #2.
4. PROVIDE any additional direction to staff regarding the establishment of the Juvenile Justice Coordinating Council.

Fiscal Impact (if any):

No fiscal impact from the nomination of individuals to serve on the JJCC. Service on the JJCC is uncompensated.

Attachments

Attachment A - JJCC Membership Roster July 1, 2019

Attachment B - JJCC Nonprofit CBO Seats Applications

Attachment C - JJCC Nonprofit CBO Seats Applicants Summary

Contra Costa County
 Juvenile Justice Coordinating Council Membership
 Effective July 1, 2019

Seat	Incumbent	Representing
Chief Probation Officer, as Chair	Todd Billeci	Probation Department
District Attorney's Office	Jean Skilling	District Attorney's Office
Public Defender's Office	Karen Moghtader	Public Defender's Office
Sheriff's Department	David Hartman	Sheriff's Office
Board of Supervisors	Sonia Bustamante	Board of Supervisors - District I
Department of Social Services	Todd Lenz	Employment and Human Services Department - Children and Family Services
Department of Mental Health	Dan Batiuchok	Behavior Health - Health Services Department
Community-based Drug and Alcohol Program	Fatima Matal Sol	County Alcohol and Other Drugs
City Police Department	Aaron Roth	Martinez Police Department
County Office of Education or a School District	Lynn Mackey	Contra Costa Office of Education
Public Health	Vacant	Public Health - Health Services Department
At-large Community Representative #1	Jonathan Bean	District 3
At-large Community Representative #2	LeDamien Flowers	District 1
At-large Community Representative #3	Stephanie Medley	District 1
At-large Community Representative #4	Tamisha Torres-Walker	District 3
Nonprofit Community-based Organization #1	Vacant	
Nonprofit Community-based Organization #2	Vacant	
At-large Youth Representative #1	D'Ana Clark	District 1
At-large Youth Representative #2	Journey Horacek-Lee	District 3



Contra
Costa
County



Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Claire

Last Name

Bomberry

Home Address - Street

[REDACTED]

City

Concord

Zip Code

94520

Phone (best number to reach you)

[REDACTED]

Email

[REDACTED]

Resident of Supervisorial District:

4

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
<u>Laney Community College</u>	<u>AA General</u>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed:

Grooming Certificate

Board, Committee or Commission Name

[REDACTED]

Seat Name

[REDACTED]

Have you ever attended a meeting of the advisory board for which you are applying?

☒ No

☐ Yes

If yes, how many?

[REDACTED]

Please explain why you would like to serve on this particular board, committee, or commission.

I was in the Martinez Juvenile Hall in 2003 after I went to CYA now DJJ until 2006. I currently work with the Ella Baker center and Legal Services for prisoners with children. I feel as if I have first hand experience relevant and I currently work on changing policy involving juvenile justice.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

My qualifications are my time spent within the system and my knowledge of current and changing policy.

I am including my resume with this application:

Please check one:

☐ Yes

☒ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☒ Yes

☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

List any volunteer and community experience, including any boards on which you have served.

I do work with the Ella Baker Center + LSPC in Oakland.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Date:

5-24-19

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Application Form

Profile

Carlos J Fernandez
First Name Middle Initial Last Name

Home Address Suite or Apt
richmond CA 94801
City State Postal Code

Primary Phone

Email Address

Which supervisorial district do you live in?

☒ District 1

Juvenile justice coordinating council
Seat Name

Education

Select the option that applies to your high school education *

☒ High School Dipoloma

College/ University A

Contra costa college
Name of College Attended

sociology
Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you attended?

Please explain why you would like to serve on this particular board, committee, or commission.

Because I am a Contra costa county native been personally impacted by the system and engage young folks most impacted everyday and I see the direct support and resources they need in order to have a healthy life.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

community organizing and community events / panels around foster youth.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am currently in the Richard boyd fellow ship at Safe Return Project and I am also a expert in being directly impacted.

[Upload a Resume](#)

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Application Form

Profile

Tiffani D. J. Michaud
First Name Middle Initial Last Name

[Redacted] Suite or Apt
Home Address
Concord CA 94521
City State Postal Code

[Redacted]
Primary Phone

[Redacted]
Email Address

Which supervisorial district do you live in?

☒ District 4

Education

Select the option that applies to your high school education *

☒ High School Dipoloma

College/ University A

Name of College Attended

Diablo Valley College

Degree Type / Course of Study / Major

AA Psychology

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

University of California, Davis

Degree Type / Course of Study / Major

BA Psychology

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☒ No

Other schools / training completed:

Course Studied

Minor Sociology Emphasis in Law

Hours Completed

24 units

Certificate Awarded?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

Seat Name

One of the Eight Additional Members: at large members residing or working within County of Contra Costa

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you attended?

0

Please explain why you would like to serve on this particular board, committee, or commission.

I just graduated from UC Davis, I am very eager to continue to expand the knowledge I have accumulated from my educational and personal experience. My goal is to help as many youths and adults as possible to prevent and rehabilitate offenders. I am currently applying to graduate schools to pursue a career in Forensic and Clinical Psychology. I think I could help this council pursue a better future for our youth due to my (1) awareness of current trends that are affecting the juvenile population and (2) commitment to more resource to youth that are considered high need.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

My mother and I started a non-profit to help kids pay for schooling and extracurriculars called R.E.A.L.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

See Resume Attached

[TIFFANI_MICHAUD_RESUME.docx](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

TIFFANI MICHAUD

Concord, CA 94521 |

OBJECTIVE | Creative, knowledgeable and goal-oriented individual seeking a position as a member of Juvenile Justice Coordination Council.

Ready to apply creative and research driven knowledge to achieve the highest level of outcomes for Contra Costa County's Juvenile justice population.

SKILLS & ABILITIES | Outgoing personality with strong communication skills and creative problem solving skills.

Focused, versatile, dependable, flexible, positive, able to adapt effectively to challenging situations.

Well-developed skills in prioritizing, organization, decision making, and time management.

Ability to work well in team environment, and independently.

Interact easily with people of diverse backgrounds, cultures, and professions.

EXPERIENCE | **SERVER BJ'S RESTAURANT AND BREWHOUSE**

JUNE 2015-2017

- Greeted customers and answered questions regarding the menu.
- Took orders from customers.
- Helped kitchen staff in food and salad preparation.
- Removed plates and cleaned tables.
- Cleaned restaurant's premises before starting and after closing.
- Handled payment from customers.

SERVER LUCILLE'S SMOKEHOUSE BBQ

JULY 2013-2015

- Greeted customers and answered questions regarding the menu.
- Took orders from customers.
- Helped kitchen staff in food and salad preparation.
- Removed plates and cleaned tables.
- Cleaned restaurant's premises before starting and after closing.
- Handled payment from customers.

SWIM INSTRUCTOR AQUATECH SWIMMING SCHOOL

MAY 2012-SEPTEMBER 2013

- Assisted head coach in creating thorough, age-appropriate classes focusing on technique, endurance, stroke development, and drills.
- Lead structured practices for children.
- Handled administrative matters relating to the practices, classes, and performance, as well as interaction with parents.

LIFEGUARD WATER WORLD
SUMMER SEASON 2010 & 2011

- Maintain continuous surveillance of people in the water.
- Call out warnings to people who are in imminent danger or breaking the rules.
- Spot hazards or potential hazards and take measures to prevent accidents.
- Control and report unruly behavior and evict individuals not adhering to the rules.
- Perform rescues in the event of drowning or swimming accidents.
- Perform first aid and CPR according to the demands of adverse situations.

EDUCATION | UNIVERSITY OF CALIFORNIA, DAVIS, DAVIS, CA
BACHELOR OF ARTS IN PSYCHOLOGY 2019
MINOR IN SOCIOLOGY WITH EMPHASIS IN LAW 2019
DIABLO VALLEY COLLEGE, CONCORD, CA
ASSOCIATES OF APPLIED ARTS 2015
CLAYTON VALLEY HIGHSCHOOL, CONCORD, CA
DIPLOMA 2011
Competitive Cheerleader

FUNDRAISING | R.E.A.L
EXPERIENCE | 2006-Present

- Help raise money for students who could not meet the expenses to join extracurricular activities and pursue education.

LEADERSHIP | BOOKS FO PRISONERS MEMBER
2019
UNDERGRADUATE PSYCHOLOGY ASSOCIATION MEMBER
2019
MENTAL HEALTH FIRST AID USA CERTIFICATE
2018
CLAYTON VALLEY CHEER COACH
2011-2012

- Conducted practices in a lively and organized manner.
- Organized guidelines for routines.

- Conducted stunt and gymnastic training.

Application Form

Profile

Michelle Nasise
First Name Middle Initial Last Name

[Redacted] Suite or Apt
Home Address
Danville CA 94526
City State Postal Code

[Redacted]
Primary Phone

[Redacted]
Email Address

Which supervisorial district do you live in?
None Selected

Education

Select the option that applies to your high school education *
☒ High School Dipoloma

College/ University A
Name of College Attended

UC Davis

Degree Type / Course of Study / Major

BA- Sociology

Degree Awarded?
☒ Yes ☐ No

College/ University B
Name of College Attended

Cal Northern School of Law

Degree Type / Course of Study / Major

JD- Law

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you attended?

Please explain why you would like to serve on this particular board, committee, or commission.

I want to become more involved in my community and have a background in, and passion for, justice-- particularly juvenile justice. I was a prosecutor in Tehama County for 4.5 years, and prior to that, worked as a counselor in the County Juvenile Hall.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

Tehama SART--co-founder and co-coordinator of County's SART (Sexual Assault Response Team) and SAFE (sexual assault forensic examiner) team.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see attached resume.

[Resume_7.24.19_danville.docx](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree



M / N

MICHELLE NASISE

ATTORNEY

CONTACT

☎ [REDACTED]
✉ [REDACTED]
in [REDACTED]
🏠 [REDACTED] Danville, CA

EDUCATION

JURIS DOCTOR
Cal Northern School of Law
May 2012

Witkin Award for Academic Excellence-
Legal Research, 2009. SBA Member.

BACHELOR OF ARTS
University of California, Davis
March 2007

First Year Scholar Recognition. Dean's
Honor List: Letters & Science. National
Honor's Society, 2006.

AFFILIATIONS

California Bar Association
Shasta-Trinity Counties Bar Association

REFERENCES

Available Upon Request

EXPERIENCE

ASSOCIATE ATTORNEY
Prentice & Long, PC

2017-Present

Provide legal services and opinions to municipalities and officers. Counsel clients regarding municipal law, the Brown Act, and general government issues. Defend and prosecute civil actions where the City or County is a party. Represent and litigate dependency and public guardian matters on behalf of County Behavioral Health, Social Services, and Public Guardian Departments. Represent and act as counsel for groups of boards and commissions whose legal work is difficult. Negotiate stipulated agreements and present to the Board of Supervisors for favorable resolution in pending litigation matters. Advise district attorneys, county counsels, grand juries, and other public agencies staffed principally by attorneys. Appear and present evidence, oral argument and written briefs at administrative appeal and code enforcement hearings. Draft employment policies and manuals for municipal and corporate clients. Review requests and prepare responses in compliance with the California Public Records Act. Supervise support staff, including time management, billing, and assigning projects. Prepare and present trainings to municipal clients and government officials on the Brown Act and cannabis enforcement.

DEPUTY DISTRICT ATTORNEY III
Tehama County District Attorney

2012-2017

Review cases set for weekly law and motion calendar and make determinations regarding setting, plea negotiations, sentencing, and contested motions. Coordinate imposition of county-wide multidisciplinary sexual assault response (SART) team. Research relevant statutory and case law for prosecution and completion of special assignments. Draft legal correspondence, memoranda, trial and appellate briefs, motions, and petitions. Propound and respond to written pretrial motions and discovery requests, and raise and defend appropriate evidentiary objections. Develop persuasive legal arguments and conclusions based on relevant statutory and case law. Present legal arguments to the court, both orally and in writing. Prepare and present cases for hearing or trial, including pretrial motions and responses, voir dire, examination of witnesses, argument and sentencing. Attend meetings, conferences and continuing legal education as required.



Contra
Costa
County

Please return completed applications to:

Clerk of the Board of Supervisors

651 Pine St., Room 106

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Last Name
Millad	Nooraei
Home Address - Street	City
	Pleasant Hill
Phone (best number to reach you)	Zip Code
	94523
Email	
Resident of Supervisorial District:	IV

EDUCATION Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded
California State University, Chico	Sociology	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
John F. Kennedy University	Marriage and Family Therapy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Other Training Completed:

Board, Committee or Commission Name	Seat Name
Juvenile Justice Coordination Council	

Have you ever attended a meeting of the advisory board for which you are applying?

☒ No ☐ Yes If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

As I have made a step from direct service to administration I would also like to make a step towards involvement in my greater community. I have made my strength-based approach available to individuals, families, classrooms and schools. I would like to now make my strengths available to my county.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I believe my experience in working with at-risk teens coupled with my background in mental health services gives me a unique perspective on preventative and diagnostic care. Throughout my working experience I have not only worked with troubled youth but also worked closely with their families, educators, law enforcement officials and community members. Because of this, I believe I have a more nuanced awareness of the impact on systems rather than just individuals.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

List any volunteer and community experience, including any boards on which you have served.

I currently volunteer for a local nonprofit organization dedicated to the socialization and care of Iranian-American senior citizens. During my practicum at the JFK Community Counseling Center, I volunteered as an intake committee member tasked with gathering vital mental health information during a telephone conversation.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Millad Nooraei

Date: 8/9/2019

Submit this application to:

Clerk of the Board of Supervisors
651 Pine St., Room 106
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

EDUCATION

- John F. Kennedy University – Pleasant Hill, CA** 2012 – 2015
MA Counseling Psychology – Marriage and Family Therapy
- California State University Chico – Chico, CA** 2002 – 2006
BA Sociology – Child Development/Psychology
-

WORK EXPERIENCE

- Sierra School of Antioch – Director** Aug. 2017 – Present
Facilitate the day-to-day management of a Non-Public Special Education School serving students with emotional disabilities and behavioral challenges. Responsibilities include program planning and quality assurance to 80+ students, personnel management of 30+ staff, financial administration, employee evaluation and classroom observation, while communicating regularly with parents, school district personnel and other outside service providers.
- Youth Homes Inc. – Group Home Clinical Supervisor** April 2016 – Aug. 2017
Provided Mental Health Services to 6 foster youth at a time in a Level 12 group home setting. Responsibilities included initial evaluation, diagnosis and note keeping in accordance with MediCal standards, Treatment Plan development and implementation in a milieu setting, supervision of 2 Residential Behavioral Therapists and 10+ residential staff, while communicating regularly with family members and other outside service providers.
- Tobinworld – School Based Clinician (Therapist Intern)** Jan. 2016 – March 2016
Provided Mental Health Services to 35+ Middle School/Highschool students in a Special Education setting serving students with emotional disabilities and behavioral challenges. Responsibilities included the development and implementation of a Treatment Plan driven by the students' Individualized Education Plan (IEP), support during crisis situations, feedback to Teachers and Assistant Teachers, while communicating regularly with the students' IEP team.
- Lincoln Child Center – School Based Clinician (Therapist Intern)** Sept. 2014 – Dec. 2015
Provided Mental Health Services to 15+ high school students in a school setting. Responsibilities included initial evaluation, diagnosis and note keeping in accordance with MediCal standards, the development and implementation of a Treatment Plan and support during crisis situations, while maintaining regular communication with families and educators.
- John F. Kennedy University Community Counseling Center - Practicum** Aril 2012 – Sept. 2014
Provided Mental Health Services in multiple settings. First, to individuals, families and couples in a clinical setting. Second, to Middle School students in a school setting. Responsibilities included initial evaluation, diagnosis and note keeping in accordance with common standards, the development and implementation of a Treatment Plan, and facilitation of an Adult Anxiety/Depression Group.
- Kids' Country – Head Teacher** April 2011 – March 2012
Provided general supervision to students in Pre-K – 5th grade in an afterschool setting. Responsibilities included supervision of 4 staff and 50+ students, development and implementation of weekly lesson plans, while maintaining regular communication with families and educators.
- Dianne Adair Enrichment Center – Head Teacher** April 2010 – Aug. 2011
Provided general supervision to students in K – 5th grade in an afterschool setting. Responsibilities included supervision of 6 staff and 80+ students, development and implementation of weekly lesson plans, while maintaining regular communication with families and educators.

Application Form

Profile

Rebecca R Oriol
 First Name Middle Initial Last Name

[REDACTED] Suite or Apt
 Home Address
 Pittsburg CA 94565
 City State Postal Code

[REDACTED]
 Primary Phone

[REDACTED]
 Email Address

Which supervisorial district do you live in?

☒ District 5

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

California State University East Bay

Degree Type / Course of Study / Major

BA Political Science

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Liberty University

Degree Type / Course of Study / Major

MA Public Policy

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you attended?

Please explain why you would like to serve on this particular board, committee, or commission.

As a local high school teacher and new mother, I have an interest in seeing justice being correctly administered and see that policies are developed that will benefit the community.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

Volunteer at church, Opportunity Camp counselor

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Education in public policy and experience in teaching; i love working with and impacting kids for the better.

[Resume_2019_updated_.pdf](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ **I Agree**

REBECCA ORIOL

Pittsburg, CA 94565

EXPERIENCE

AUGUST 2015 – PRESENT

EDUCATIONAL PROFESSIONAL, BEREAN CHRISTIAN HIGH SCHOOL

Currently, I teach the subjects of US Government/Economics, AP Comparative Government & Politics, Model United Nations and debate/speech. I will also be the Mock Trial Team Advisor in Fall 2019. I am skilled in evaluating student academic needs and developing student-focused teaching strategies, well-organized and detail focused, and possess excellent written/verbal communication skills. I currently teach class sizes ranging for 10-30 (106 students total).

2017– 2018

WRITING CENTER TUTOR, LIBERTY UNIVERSITY

During 2017-2018, I became a participant in a work-study program at Liberty University Online. I tutored undergraduates in essay mechanics and writing styles.

AUGUST 2013 – AUGUST 2018

AFTER SCHOOL TUTOR, WALNUT CREEK CHRISTIAN ACADEMY

I was a part of the after-school tutoring program that assisted students with academic deficiencies such as ADD, ADHD, dyslexia, memory loss. etc. I have worked closely with students who have disabilities and experienced in modifying class work, homework, and lesson plans for said students

APRIL 2015 – AUGUST 2015

SUBSTITUTE TEACHER, CLAYTON VALLEY CHARTER HIGH SCHOOL

I subbed in class sizes ranging from 20-40. I possess versatile teaching styles, and I am adaptable to various classroom situations.

AUGUST 2013 – AUGUST 2015

ELEMENTARY SCHOOL TEACHER, WALNUT CREEK CHRISTIAN ACADEMY

During these two years, I taught fourth grade and then fifth grade. I became skilled in evaluating needs and developing student-focused teaching strategies, materials, and lesson plans. I was also proficient in involving, motivating, and leading students to be successful.

EDUCATION

MAY 2019

MASTER OF ARTS: PUBLIC POLICY IN MIDDLE EASTERN AFFAIRS, LIBERTY UNIVERSITY

Current GPA: 3.97/4.0

JUNE 2013

BACHELOR OF ARTS: POLITICAL SCIENCE, CALIFORNIA STATE UNIVERSITY, EAST BAY

Magna Cum Laude, top of political science graduating class
Spring 2012 & 2013- CSU Dean's List/Academic Honors

MAY 2009

DIPLOMA, BEREAN CHRISTIAN HIGH SCHOOL

GPA: 3.96/4.0

AWARDS: 2009 DAR GOOD CITIZEN AWARD, 2009 CALIFORNIA SCHOLARSHIP FEDERATION LIFETIME MEMBERSHIP AWARD, 2009 AMEMPTOS AWARD (PERFECT CONDUCT), 2009 CFO AWARD (YEARBOOK), AMERICAN LEGION AUXILIARY CITATION OF APPRECIATION FOR ATTENDING CALIFORNIA GIRLS STATE 2008, THE 2008 PRESIDENT'S VOLUNTEER SERVICE AWARD

SKILLS

- Strong, Experienced Educational Professional
- Organized
- Public Speaking
- Proficient in Education Technology

ACTIVITIES

During my time in a class centered on the American Presidency at CSUEB, the professor chose a select few students to participate on election night (2012), analyzing chosen swing states. Thus, I was a political analyst at an Election Radio Site in Berkeley, CA, specializing in analysis on the State of Colorado. In April 2013, due to being a research and teaching assistant to Dr. Maria Ortuoste, I was given the opportunity to volunteer and participate at the International Studies Association's annual gathering.

Also, while at CSUEB, I was the editor in chief for CSUEB's political journal (2012-2013) that was published each academic year online. I worked with a small team of other students. We sifted through over 100 student papers and edited about 20. In addition, to being editor, the professor, who was the advisor for the journal, insisted on having my essay published in *Politica*.

As a teacher at a prominent private school in the Bay Area, I find it imperative to keep up on my skills and acquire professional development and experience whenever possible. In the Summer of 2017, I decided to intern for BART Director Debora Allen as well as the Contra Costa Republican Party. In addition, I recently sat on the Central Committee of the Contra Costa Republican Party, however, I had to step down due a change in city residence.

REFERENCES

Available upon request.

Application Form

Profile

April E Phillips
First Name Middle Initial Last Name

[Redacted] Suite or Apt
Home Address
Antioch CA 94531
City State Postal Code

[Redacted]
Primary Phone

[Redacted]
Email Address

Which supervisorial district do you live in?

☒ District 3

Education

Select the option that applies to your high school education *

☒ High School Dipoloma

College/ University A

Name of College Attended

Los Medanos College

Degree Type / Course of Study / Major

Office Skills

Degree Awarded?

☐ Yes ☒ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

Seat Name

Employment and Human Services Department Rep

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you attended?

Please explain why you would like to serve on this particular board, committee, or commission.

I have a great concern about the at risk youth in my community. Over the last 5 years it seems as if juvenile crime is on the rise. I would like to work with the community to help provide resources to families in order to contribute to a solution. I would like to help work to encouraging the youth population in staying in school, continuing their education, avoiding drugs and alcohol, and seek gainful employment. I want to help youth avoid the justice system.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

When my children were of school age I actively volunteered in their elementary schools, middle schools and high schools. I also

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a Senior Clerk with the Department of Children and Family Services. I deal with legal filings in the juvenile dependency court.

[Upload a Resume](#)

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Application Form

Profile

Melvin L Willis
First Name Middle Initial Last Name

[Redacted] Suite or Apt
Home Address
Richmond CA 94805
City State Postal Code

Home: [Redacted]
Primary Phone

[Redacted]
Email Address

Which supervisorial district do you live in?

☒ District 1

Education

Select the option that applies to your high school education *

☒ High School Dipoloma

College/ University A

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you attended?

Please explain why you would like to serve on this particular board, committee, or commission.

I am a City Councilmember in Richmond and a community organizers. A rising concern in Richmond and Contra Costa County has been the need for more resources for youth programs and services. I want to serve on the commission to make sure that community concerns are being represented and prioritized while implementing strategies through commission.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

I have served on a number of boards, commissions, and coalitions over the past seven years. I am currently a Richmond City Councilmember. I have served on the Richmond Planning Commission, the Raise up Richmond Coalition, Housing Now, Richmond Progressive Alliance, Richmond Environmental Justice Coalition, Contra Costa County Racial Justice Coalition, and many other coalitions that focus on Racial and Economic Justice.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

For the past seven years I have worked as a community organizer with the community group ACCE (Alliance of Californians for Community Empowerment). In that capacity over the last four years I worked on issues related to youth and criminal justice reform. Over the last two years I served on the Richmond City Council.

[Upload a Resume](#)

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

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☒ **I Agree**

Application Form

Profile

Tracy

First Name

Youngston

Middle Initial

Last Name

Home Address

Suite or Apt

San Pablo

City

CA

State

94806

Postal Code

Home:

Primary Phone

Email Address

Which supervisorial district do you live in?☒ District 1

Education**Select the option that applies to your high school education ***☒ High School Diploma

College/ University A

Chamberlain College of Nursing

Name of College Attended

BSN

Degree Type / Course of Study / Major

Degree Awarded?☒ Yes ☐ No

College/ University B

Chamberlain College of Nursing

Name of College Attended

MSN-FNP

Degree Type / Course of Study / Major

Degree Awarded?

☒ Yes ☐ No

College/ University C

Chamberlain College of Nursing

Name of College Attended

DNP

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☒ No

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

☐ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

Juvenile Justice Coordinating Council: Submitted

At-Large member or Community
based program

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If you have attended, how many meetings have you
attended?

Please explain why you would like to serve on this particular board, committee, or commission.

I currently serve African American girls in my non-profit program and would greater insight to the initiatives being formed to better serve the community and girls within my program. Bridging the gap between socio-emotional, college, and society readiness.

Qualifications and Volunteer Experience

I would like to be considered for appointment to other advisory boards for which I may be qualified.

☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board, commission, or committee?

☐ Yes ☒ No

List any volunteer or community experience, including any advisory boards on which you have served.

Homeless shelter volunteer. Health education for the community (heart health), youth education (health, STI, emotional/social health).

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see attached CV

[CVTracy_Youngston.docx](#)

Upload a Resume

Conflict of Interest and Certification

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

TRACY YOUNGSTON

Phone: [REDACTED]
[REDACTED]

[REDACTED] [REDACTED] [REDACTED]
San Pablo, CA

EDUCATION

DNP	Chamberlain College of Nursing	Present
MSN	Chamberlain College of Nursing, Family Nurse Practitioner	August 2017
BSN	Chamberlain College of Nursing Graduated Summa Cum Laude	May 2013

HONORS AND AWARDS

Sigma Theta Tau Nursing Honors Society Maintaining a GPA greater than 4.0	2014
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TEACHING EXPERIENCE

Chamberlain College of Nursing, Sacramento Associate Professor, Nursing	March 2017-present
<ul style="list-style-type: none">• Taught NR341/342 Critical Care, an undergraduate course averaging 120 students per semester.• Developed quizzes, exams, and homework• Revised the syllabus to meet accreditation standards• Coordinated grading and labs with a team of 4 teaching assistants	

PROFESSIONAL TRAINING

Girls Circle Facilitator
One Circle Foundation, San Francisco
Addresses conditions and risks and builds on protective factors, for ages 9-18.

JUVENILE JUSTICE COORDINATING COUNCIL APPLICANTS -- Applications received for Nonprofit Community-Based Organizations Seats #1 and #2

	<u>First</u>	<u>Last</u>	<u>Date rec'd</u>	<u>District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Volunteer Activity/Affiliation</u>	<u>Experience/Interest</u>
1	Claire	Bromberry	5/24/19	4	Concord	Laney Community College, AA General	NA	Ella Baker Center and LSPC in Oakland	Lived experience in Martinez Juvenile Hall and CYA
2	Carlos	Fernandez	4/29/19	1	Richmond	Contra Costa College, Sociology	NA	community organizing and community events / panels around foster youth. I am currently in the Richard boyd fellow ship at Safe Return Project and I am also a expert in being directly impacted.	"Because I am a Contra costa county native been personally impacted by the system and engage young folks most impacted everyday and I see the direct support and resources they need in order to have a healthy life."
3	Tiffani	Michaud	8/6/19	4	Concord	UC Davis, BA Psychology and Minor in Sociology with Emphasis in Law; Diablo Valley College, AA Psychology	NA	"My mother and I started a non-profit to help kids pay for schooling and extracurriculars called R.E.A.L."	"I just graduated from UC Davis, I am very eager to continue to expand the knowledge I have accumulated from my educational and personal experience. My goal is to help as many youths and adults as possible to prevent and rehabilitate offenders. I am currently applying to graduate schools to pursue a career in Forensic and Clinical Psychology. I think I could help this council pursue a better future for our youth due to my (1) awareness of current trends that are affecting the juvenile population and (2) commitment to more resource to youth that are considered high need."
4	Michelle	Nasise	7/24/19	2	Danville	Cal Northern School of Law, JD-Law; UC Davis, BA- Sociology	Prentice & Long, PC, Associate Attorney	Tehama SART--co-founder and co-coordinator of County's SART (Sexual Assault Response Team) and SAFE (sexual assault forensic examiner) team.	"I want to become more involved in my community and have a background in, and passion for, justice-- particularly juvenile justice. I was a prosecutor in Tehama County for 4.5 years, and prior to that, worked as a counselor in the County Juvenile Hall."
5	Millad	Nooraei	8/16/19	4	Pleasant Hill	John F. Kennedy University, MA Counseling Psychology - Marriage and Family Therapy; California State University, Chico, BA Sociology - Child Development/Psychology	Sierra School of Antioch, Director	I currently volunteer for a local nonprofit organization dedicated to the socialization and care of Iranian-American senior citizens. During my practicum at the JFK Community Counseling Center, I volunteered as an intake committee member tasked with gathering vital mental health information during a telephone conversation.	"As I have made a step from direct service to administration I would also like to make a step towards involvement in my greater community. I have made my strength-based approach available to individuals, families, classrooms and schools. I would like to now make my strengths available to my county. I believe my experience in working with at-risk teens coupled with my background in mental health services gives me a unique perspective on preventative and diagnostic care. Throughout my working experience I have not only worked with troubled youth but also worked closely with their families, educators, law enforcement officials and community members. Because of this, I believe I have a more nuanced awareness of the impact on systems rather than just individuals."
6	Rebecca	Oriol	7/24/19	5	Pittsburg	Liberty University, MA Public Policy; California State Univesity East Bay, BA Political Science	Berean Christian High School, Educational Professional	Volunteer at church, Opportunity Camp counselor	"As a local high school teacher and new mother, I have an interest in seeing justice being correctly administered and see that policies are developed that will benefit the community." Education in public policy and experience in teaching; "i love working with and impacting kids for the better."

JUVENILE JUSTICE COORDINATING COUNCIL APPLICANTS -- Applications received for Nonprofit Community-Based Organizations Seats #1 and #2

	<u>First</u>	<u>Last</u>	<u>Date rec'd</u>	<u>District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Volunteer Activity/Affiliation</u>	<u>Experience/Interest</u>
7	April	Phillips	8/8/19	3	Antioch	Los Medanos College, Office Skills	Department of Children and Family Services, Senior Clerk	When my children were of school age I actively volunteered in their elementary schools, middle schools and high schools.	"I have a great concern about the at risk youth in my community. Over the last 5 years it seems as if juvenile crime is on the rise. I would like to work with the community to help provide resources to families in order to contribute to a solution. I would like to help work to encouraging the youth population in staying in school, continuing their education, avoiding drugs and alcohol, and seek gainful employment. I want to help youth avoid the justice system." "I am a Senior Clerk with the Department of Children and Family Services. I deal with legal filings in the juvenile dependency court."
8	Melvin	Willis	5/2/19	1	Richmond	High School Diploma	Alliance of Californians for Community Empowerment (ACCE); community organizer	I have served on a number of boards, commissions, and coalitions over the past seven years. I am currently a Richmond City Councilmember. I have served on the Richmond Planning Commission, the Raise up Richmond Coalition, Housing Now, Richmond Progressive Alliance, Richmond Environmental Justice Coalition, Contra Costa County Racial Justice Coalition, and many other coalitions that focus on Racial and Economic Justice.	"I am a City Councilmember in Richmond and a community organizers. A rising concern in Richmond and Contra Costa County has been the need for more resources for youth programs and services. I want to serve on the commission to make sure that community concerns are being represented and prioritized while implementing strategies through commission."
9	Tracy	Youngston	5/30/19	1	San Pablo	Chamberlain College of Nursing, BSN, MSN-FNP, DNP	Chamberlain College of Nursing, Associate Professor, Nursing	Homeless shelter volunteer. Health education for the community (heart health), youth education (health, STI, emotional/social health).	"I currently serve African American girls in my non-profit program and would greater insight to the initiatives being formed to better serve the community and girls within my program. Bridging the gap between socio-emotional, college, and society readiness."



Contra Costa County Board of Supervisors

Subcommittee Report

PUBLIC PROTECTION COMMITTEE - SPECIAL MEETING

5.

Meeting Date: 09/30/2019

Subject: Criminal Justice Fees

Department: County Administrator

Referral No.: N/A

Referral Name: Criminal Justice Fees

Presenter: Paul Reyes, Committee Staff

Contact: Paul Reyes, 925-335-1096

Referral History:

On February 26, 2019, the Board of Supervisors referred to the Public Protection Committee the topic of criminal justice system fees charged to individuals and a review the current programs, policies and practices related to criminal justice fees. A copy of the referral is included as Attachment A.

On April 1, 2019, the Public Protection Committee considered an introductory report on the issue of criminal justice fees assessed in the County. During that meeting, it was noted that momentum to end criminal fees is growing in the state and individual counties have begun to view criminal justice fees as ineffective and have taken steps to eliminate them. In 2017, the County of Los Angeles eliminated its public defender registration fee. In May 2018, San Francisco eliminated all criminal administrative fees under its control, freeing over 21,000 people of more than \$32,000,000 in outstanding criminal administrative fees and surcharges. Most recently, in December 2018, the Alameda County Board of Supervisors voted to eliminate a host of county-imposed criminal fees. The board voted to eliminate \$26,000,000 in fees for tens of thousands of Alameda County residents. A copy of the Alameda County Board of Supervisors approved ordinance is included as Attachment B.

With the passage of Senate Bill 190 in 2017, the State of California eliminated juvenile justice fees in all counties. In January 2019, Senate Bill (SB) 144 was introduced by Sen. Holly Mitchell and would state the intent of the Legislature to enact legislation to eliminate the range of administrative fees that agencies and courts are authorized to impose to fund elements of the criminal legal system, and to eliminate all outstanding debt incurred as a result of the imposition of administrative fees. At the time of the April PPC meeting there had been discussion at the state level about the proposed elimination of specific fees – the probation fee, the public defender fee, and work furlough fee.

Also during the April PPC, general arguments in favor or against continuing criminal justice fees were discussed. It was also noted that analysis of adult criminal justice fees had proven to be complicated. State law dictates a very complex process for the distribution of fine and fee revenue. Per a recent Legislative Analyst's Office report, state law currently contains at least 215 distinct code sections specifying how individual fines and fees are to be distributed to state and local funds, including additional requirements for when payments are not made in full.

The report provided at the April PPC meeting focused on those fees that had been positively identified as being local and discretionary fees (i.e. not mandated by California law), specifically Probation Fees, Public Defender Fees, and Sheriff Custody Alternative Facility Fees. Further research and analysis will be needed on other fines and fees collected by the Contra Costa Superior Court of California (Court) and remitted to the County.

The April staff report included the following information on Probation, Public Defender, and work furlough fees:

Probation Fees

Probation Report Fee - In 2009, the Board of Supervisors adopted Ordinance 2009-28 authorizing the Probation Department to charge a fee of \$176 for the cost of generating a probation report to the Court. This is one-time fee.

Cost of Probation Fee - In 2010, the Board of Supervisors adopted Resolution No. 2010/262 to increase the monthly Cost of Probation Fee from \$50 per month to \$75 per month (average daily cost of \$2.50).

Probation Drug Testing Fee – The Probation Department currently charges \$10 per month (average daily cost of \$0.33) for drug testing.

Probation Dept. Drug Diversion Fee – The Probation Department currently receives approximately \$1,000 per year from this fee.

All adults that have been ordered to formal Probation, which includes mandatory supervision, and ordered to pay Probation fees, drug testing fees and/or the cost of their court report shall be assessed for their ability to pay said fees. The ability-to-pay determination is sent to the Court. The Court will order the amount the probationer is required to pay and refer the probationer to the Court Collections Unit for collection.

The following table illustrates the total amount of probation fees a probationer could hypothetically be charged. This is assuming the probation is placed on 3 years of probation and requires monthly drug testing. Over 3 years, a probationer could be charged up to \$3,236 for probation.

Example Probationer	Cost	# of Months	Total
Supervision	\$75/month	36	2,700
Drug Testing	\$10/month	36	360
Report Fee	\$176 one-time	n/a	176
Total Cost of Probation			3,236

Cost of Collection and Revenue

The following table shows the actual and estimated cost of collection and revenue for FY 17/18 and FY 18/19, respectively. The Probation fee revenue is used to offset the salaries of adult Deputy Probation Officers.

Fee	FY 17/18		Estimated FY 18/19	
	Collection Cost	Revenue	Collection Cost	Revenue
Probation Dept. Drug Diversion Fee (PC 1001.9)	143	1,249	10	1,000
Cost of Probation Fee	91,957	475,573	82,000	444,000
Probation Cost of Drug Test Fee (PC 1203.1(ab))	12,332	60,638	12,000	61,000
Probation Report Fee (PC 1203.1(b))	4,554	27,333	5,000	30,000
Total	108,986	564,793	99,010	536,000

Public Defender Fees

Penal Code 987.81 authorizes the Court to consider and make a determination of the defendant's ability to pay all or a portion of the costs of legal assistance provided through the public defender or private counsel appointed by the court and may order the defendant to pay all or a part of the cost.

Adults charged with capital or homicide cases may have to pay fees ordered by the court at the conclusion of the case to reimburse the County for the cost of outside counsel. The defendant is referred to the Contra Costa Superior Court Collections Unit by the judge who orders the amount to be paid. The Court makes a determination as to how much, if any, of the ordered amount the person can afford to pay. This determination is made on a sliding scale based upon the person's financial resources. The Office of the Public Defender is not involved in the determination of, or collection of fees.

Cost of Collection and Revenue

The following table shows the actual and estimated cost of collection and revenue for FY 17/18 and FY 18/19, respectively. The Public Defender Fee revenue is used to offset cost of County trial court function, specifically costs associated with capital cases.

Fee	FY 17/18		Projected FY 18/19	
	Collection Cost	Revenue	Collection Cost	Revenue
Public Defender Fee	1,849	26,100	-	121,000

Sheriff Office Custody Alternative Facility Program Fees

In 2009, the Board of Supervisors approved Resolution No. 2009/435 setting the fees for the Office of the Sheriff custody alternative programs. The current fees for the Custody Alternative Facility programs are provided below.

Fee	Cost
Electronic Home Detention and Alcohol Monitoring:	
Application fee	\$125.00 one-time
Electronic Home Monitoring Only	\$20.00 per day
Alcohol Monitoring Only	\$20.00 per day
Electronic Home Monitoring and Alcohol Monitoring	\$23.50 per day
Urinalysis Test	\$6.00 per test
Work Alternative Program:	
Application fee	\$125.00 one-time
Daily Fee	\$16.00 per day

Ability to Pay Process

The current Custody Alternative Facility (CAF) procedure provides for the CAF participant to be completely enrolled in a CAF program prior to discussing fees or ability to pay. Participants review and complete the personal budget with their assigned CAF Specialist. The participant will then request a reduction/waiver of fees based on their stated ability to pay. A CAF Sergeant will review and approve the Personal Budget form. A participant's inability to pay all or a portion of any fee(s) will not preclude them from being enrolled or completing any program offered by the Custody Alternative Facility.

Process of Collections

CAF fees are collected after the participant is enrolled in a CAF program. Fees can be paid in the manner which is most appropriate for the participant. Participants can pay their total program fees at one time or over a pre-determined length of time. There is no process established to collect payment from participants who complete the program, but do not pay. A participant's ability to successfully complete a CAF programs is not impacted by lack of payment.

Future Plan for CAF Electronic Home Detention and Work Alternative Programs

CAF is currently working with representatives from the Office of Re-Entry and Justice, the Public Defender's Office, and Reentry Solutions Group to present updated Ability to Pay forms.

Revenue

The following table shows the actual and estimated revenue for FY 17/18 and FY 18/19, respectively. The CAF Fee revenue is used to offset program costs.

Program	FY 17/18	Projected FY 18/19
Work Alternative Program	443,055	423,000
Electronic Home Detention	568,541	12,000

Total	1,011,596	435,000
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The PPC accepted the introductory report and directed staff to perform further research on other fees that are collected or remitted to the County and to report back to the Committee with staff's findings.

On July 1, 2019, the Public Protection Committee accepted an a follow-up report on this issue which included a review of a wider range of criminal justice fees, including those that are mandated by state legislation. This update included the following information on criminal justice fees and SB 144.

Criminal Justice Fees

The Legislative Analyst's Office (LAO) provided a report titled "Overview of State Criminal Fines and Fees and Probation Fees. The report provide background information regarding both cirminal fines and fees and probation fees. This includes an explanation of how cimrinal fines and fees are assessed. A copy of the LAO report is included as Attachment C.

Upon the request of the Committee, the analysis of the County's criminal justice fees was expanded beyond the fees charged for Probation, indigent defense, and alternatives-to-incarceration fees. Attachment D summaries the fee analysis performed by staff which includes: fee description, relevant code section, authority, ability-to-pay provision, funded County program or function, and revenue collected.

Senate Bill 144

As of July 1, 2019, SB 144 had passed through the California Senate and was in the California Assembly. SB 144 is set to be heard on July 9th in the Assembly Public Safety Committee. SB 144 is currently opposed by Calfiornia State Association of Counties, Urban Counties of California, Rural County Representatives of California, and the Chief Probation Officers of California. These organizations' opposition is not based on the underlying policy conversation regarding lessening the financial burden associated with fines and fees levied on adults in the criminal justice system, but is based on the fiscal implications and the request for the addition of a sustainable funding source to ensure this does not inadvertently impact the core services, programs and efforts to promote the rehabilitation of offenders. A copy of the amended SB 144 can be found here:

http://leginfo.ca.gov/faces/billPdf.xhtml?bill_id=201920200SB144&version=20190SB14497AMD

During the July meeting, the Public Protection Committee considered a number of concerns revolving around adult criminal justice fees, including significant concern brought up regarding the ability-to-pay process. The majority of criminal fees include provisions that allow for either a waiver or reduction of the fee based on one's ability to pay. The Public Protection Committee voted unanimously to refer to the full Board of Supervisors a temporary moratorium on the assessment and collection of criminal justice fees currently authorized by the Contra Costa County Board of Supervisors.

Referral Update:

On September 17, 2019, the Board of Supervisors considered adopting Resolution No. 2019/522 to place a moratorium on the assessment and collection of certain criminal justice fees. The Board of Supervisors approved the moratorium and directed the Public Protection Committee to gather additiional data about criminal justice fees in Contra Costa County and to return to the Board of Supervisors before the end of the year. A copy of the Resolution is attached for reference (Attachment E).

Following the adoption of the moratorium by the Board of Supervisors, the County Administrator's Office had notified the Sheriff's Office, the Probation Department, and the Superior Court of this moratorium on the assessment and collection of the applicable criminal justice fees.

Recommendation(s)/Next Step(s):

1. ACCEPT an update on the implementation of a moratorium on the collection and assessment of certain criminal justice fees assessed by the County; and
2. PROVIDE direction to staff on next steps.

Fiscal Impact (if any):

No immediate fiscal impact.

Attachments

Attachment A - BOS Referral - Criminal Justice Fees

Attachment B - Alameda County Ordinance Eliminating Fees

Attachment C - LAO Report

Attachment D - Adult Fee Analysis

Attachment E - Resolution No. 2019/522



Contra
Costa
County

To: Board of Supervisors
From: PUBLIC PROTECTION COMMITTEE
Date: February 26, 2019
Subject: Criminal Justice Fees

RECOMMENDATION(S):

REFER to the Public Protection Committee the issue of criminal justice system fees charged to individuals.

FISCAL IMPACT:

No fiscal impact. This action refers the issue of justice system fees to the Public Protection Committee.

BACKGROUND:

Existing law allows the County to impose various criminal justice fees for the cost of administering the criminal justice system. This referral is being requested to review the current programs, policies and practices related to criminal justice fees.

CONSEQUENCE OF NEGATIVE ACTION:

The issue will not be referred to the Public Protection Committee for review.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/26/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 26, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Paul Reyes,
925-335-1096

ORDINANCE NO. 2018-67**AN ORDINANCE AMENDING SECTION 2.42.190 OF THE ADMINISTRATIVE CODE TO ELIMINATE PROBATION FEES; REPEALING RESOLUTION 2011-142 REGARDING PUBLIC DEFENDER/CONFLICT COUNSEL FEES FOR REPRESENTATION OF INDIGENT ADULTS; AND ELIMINATING SHERIFF'S WORK ALTERNATIVE PROGRAM ADMINISTRATIVE AND ATTENDANCE FEES.**

WHEREAS, criminal justice financial obligations like probation supervision and investigation fees, indigent defense fees, and fees associated with work release programs, can have long-term effects that can undermine successful societal reentry goals of the formerly-incarcerated, such as attaining stable housing, transportation, and employment; and

WHEREAS, this Board of Supervisors recognizes that criminal justice debt levied against low-income or indigent adults compromises key principles of fairness in the administration of justice in a democratic society and engenders deep distrust of the criminal justice system among those overburdened by such debt; and

WHEREAS, California Penal Code section 1203.1b authorizes but does not require a county to recover the actual costs for probation services in lieu of incarceration; and

WHEREAS, County of Alameda Administrative Code section 2.42.190 establishes probation department fees; and

WHEREAS, California Penal Code sections 987.5 and 987.8 authorizes but does not require the assessment of fees to cover the costs of appointed counsel; and

WHEREAS, the Board of Supervisors most recently authorized Indigent Defense Fees in Resolution 2011-142; and

WHEREAS, California Penal Code section 4024.2 authorizes but does not require a board of supervisors to assess an administrative fee on inmates of the county jail for costs associated with a county's work release program; and

WHEREAS, the Board of Supervisors has approved the Alameda County Sheriff's Office Sheriff Work Alternative Program (SWAP) and set administrative and attendance fees for participation in that Program; and

WHEREAS, the Board of Supervisors finds that it is in the best interest of the County, justice-involved adults, and the larger community to repeal the above-named adult fees; and

WHEREAS, it is also in the best interests of the County and the community that the Auditor-Controller be authorized to write-off all accounts receivable balances and close the associated fee accounts;

NOW, THEREFORE, the Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Section 2.42.190 of the County of Alameda Administrative Code is hereby amended to read as follows:

2.42.190 Probation Department fees.

Notwithstanding any prior County ordinance or resolution of the Board of Supervisors to permit assessment of probation fees and costs under California Penal Code section 1203.1b, neither the Probation Department nor any other County agency shall assess fees for probation services, or any other fees or costs authorized by Penal Code section 1203.1b.

SECTION II

The Public Defender schedule of fees authorized by this Board in Resolution No. 2011-142 on May 10, 2011 is hereby repealed.

SECTION III

The Sheriff's Office Alternative Work Program (SWAP) administrative fee and attendance fee, authorized by this Board by resolution as permitted by Penal Code section 4024.2 is repealed. Neither the Sheriff's Office or any other County agency shall assess SWAP administration or attendance fees.

SECTION IV

This ordinance shall take effect and be in force thirty (30) days from and after the date of passage and before the expiration of fifteen (15) days after its passage it shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the County of Alameda.

Adopted by the Board of Supervisors of the County of Alameda, State of California, on the 4th day of December, 2018, by the following called vote:

AYES: Supervisors Carson, Haggerty, Miley & President Chan

NOES: None

EXCUSED: Supervisor Valle



President of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors,

By: R. Bailey
Deputy Clerk

APPROVED AS TO FORM:

DONNA R. ZIEGLER, COUNTY COUNSEL

By: K. Scott Dickey
K. Scott Dickey
Assistant County Counsel

FEBRUARY 5, 2019

Overview of State Criminal Fines and Fees and Probation Fees

PRESENTED TO:

Assembly Committee on Public Safety
Hon. Reginald Byron Jones-Sawyer, Sr.



LEGISLATIVE ANALYST'S OFFICE

Introduction

In this handout, we provide background information responding to common questions regarding both criminal fines and fees and probation fees.

- ***Criminal Fines and Fees.*** During court proceedings, trial courts typically levy fines and fees upon individuals convicted of criminal offenses (including traffic violations).
- ***Probation Fees.*** State law authorizes counties to levy fees on probationers to cover probation-related costs. For example, a probationer who is subject to electronic monitoring—such as being required to wear a Global Positioning System (GPS) unit on his or her ankle—can be charged for its costs.



How Are Criminal Fines and Fees Assessed?

Various Fines and Fees Substantially Add to Base Fines

As of January 1, 2019

	How Charge is Calculated	Stop Sign Violation (Infraction)	DUI of Alcohol/Drugs (Misdemeanor)
Standard Fines and Fees			
Base Fine	Depends on violation	\$35	\$390
State Penalty Assessment	\$10 for every \$10 of a base fine ^a	40	390
County Penalty Assessment	\$7 for every \$10 of a base fine ^a	28	273
Court Construction Penalty Assessment	\$5 for every \$10 of a base fine ^a	20	195
Proposition 69 DNA Penalty Assessment	\$1 for every \$10 of a base fine ^a	4	39
DNA Identification Fund Penalty Assessment	\$4 for every \$10 of a base fine ^a	16	156
EMS Penalty Assessment	\$2 for every \$10 of a base fine ^a	8	78
EMAT Penalty Assessment	\$4 per conviction	4	4
State Surcharge	20% of base fine	7	78
Court Operations Assessment	\$40 per conviction	40	40
Conviction Assessment Fee	\$35 per infraction conviction and \$30 per felony or misdemeanor conviction	35	30
Night Court Fee	\$1 per fine and fee imposed	1	1
Restitution Fine	\$150 minimum per misdemeanor conviction and \$300 minimum per felony conviction	—	150
Subtotals		(\$238)	(\$1,824)
Examples of Additional Fines and Fees That Could Apply			
DUI Lab Test Penalty Assessment	Actual costs up to \$50 for specif- ic violations	—	\$50
Alcohol Education Penalty Assessment	Up to \$50	—	50
County Alcohol and Drug Program Penalty Assessment	Up to \$100	—	100
Subtotals		(—)	(\$200)
Totals		\$238	\$2,024

^a The base fine is rounded up to the nearest \$10 to calculate these additional charges. For example, the \$35 base fine for a failure to stop would be rounded up to \$40.
DUI = Driving Under Influence; EMS = Emergency Medical Services; and EMAT = Emergency Medical Air Transportation.

The total amount owed by an individual begins with a base fine set in state law for each criminal offense. State law then requires courts to add certain charges to this fine. On a limited basis, counties and courts can levy additional charges depending on the specific violations and other factors. Statute gives judges some discretion to reduce the total amount owed by waiving or reducing certain charges.



How Have Fine and Fee Levels Changed Over Time?

Total Fine and Fee Level for Stop Sign Violation Has Increased Significantly Since 2005 ^a			
	Stop Sign Violation (Infraction)		
	2005	2019	Change
Base Fine	\$35	\$35	
State Penalty Assessment	40	40	—
County Penalty Assessment	28	28	—
Court Construction Penalty Assessment	20	20	—
Proposition 69 DNA Penalty Assessment	4	4	—
DNA Identification Fund Penalty Assessment	—	16	\$16
EMS Penalty Assessment	—	8	8
EMAT Penalty Assessment	—	4	4
State Surcharge	7	7	—
Court Operations Fee	20	40	20
Conviction Assessment Fee	—	35	35
Night Court Fee	1	1	—
Totals	\$155	\$238	\$83

^a Depending on the specific violation and other factors, additional county or state assessments may apply.
EMS = Emergency Medical Services and EMAT = Emergency Medical Air Transportation

Total Fine and Fee Levels Have Increased Significantly. Since 2005, the number and size of charges added to the base fine have increased significantly—resulting in increases in the total amount owed by individuals convicted of criminal offenses. As shown in the above figure, the total penalty for a stop sign violation has increased by 54 percent since 2005.

Fine and Fee Levels Set to Serve Multiple Purposes. The state has enacted various fines and fees for various purposes. Some (such as the base fine) are generally tied to the seriousness of the crime. Others (such as the DNA assessments) were enacted to generate revenue to fund specific activities. Finally, some fines and fees were enacted to help offset state or local costs for providing particular services to individuals paying the specific charge.



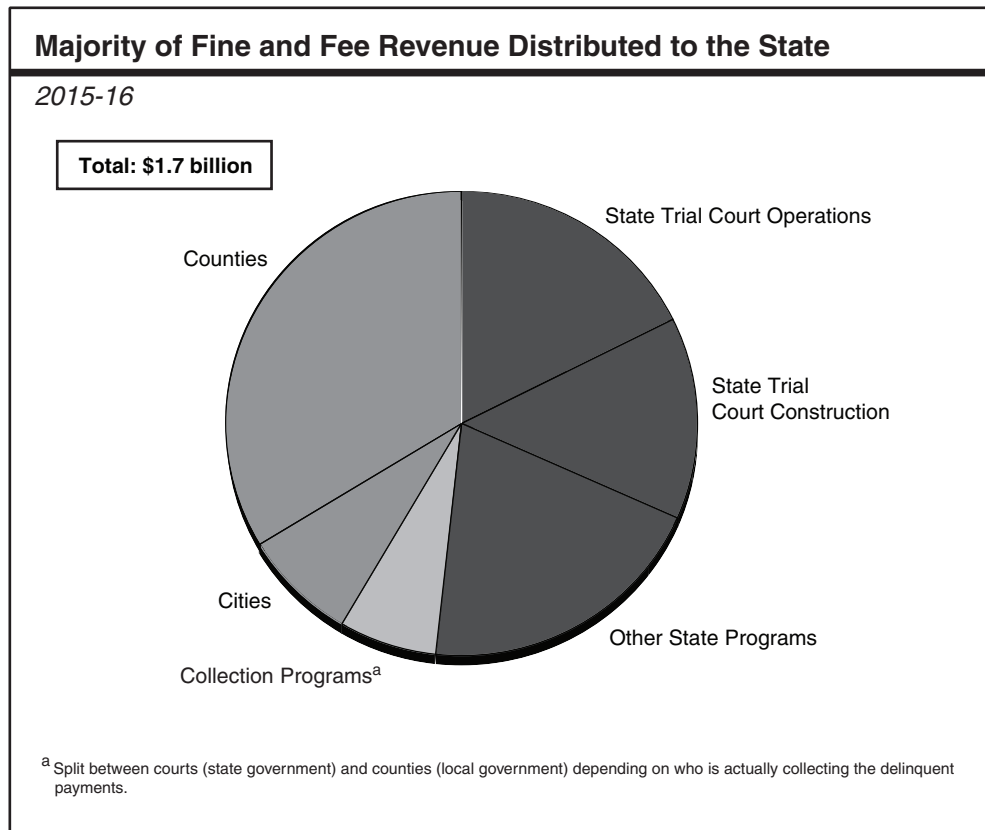
How Is Fine and Fee Revenue Distributed?

Numerous Funds Eligible to Receive Fine and Fee Revenue. Over 50 state funds—in addition to many local funds throughout the state—are eligible to receive fine and fee revenue. However, some of these funds receive very little revenue, such as those that only receive revenue from fines and fees for specific offenses that occur infrequently.

Complex Process for Distributing Fine and Fee Revenue. State law (and county resolutions for certain local charges) dictate a very complex process for the distribution of fine and fee revenue. State law currently contains at least 215 distinct code sections specifying how individual fines and fees are to be distributed to state and local funds, including additional requirements for when payments are not made in full. In order to comply with these requirements, collection programs must carefully track, distribute, and record the revenue they collect.



Who Benefits From Fine and Fee Revenue?



State Receives Majority of Revenue. According to available data compiled by the State Controller's Office and the judicial branch, we estimate that a total of \$1.7 billion in fine and fee revenue was distributed to state and local governments in 2015-16. (This is the most recent data that we have analyzed.) As shown in the figure, the state received \$881 million (or roughly half) of this revenue. Of this amount, roughly 60 percent went to support trial court operations and construction.

Local Governments Receive Most of Remaining Revenue. We estimate that local governments received \$707 million (or 42 percent) of the total amount distributed in 2015-16. Of this amount, about 80 percent went to the counties.



Who Benefits From Fine and Fee Revenue?

(Continued)

Collection Programs Receive Share of Revenue. Collection programs received \$114 million (or 7 percent) of the total amount distributed in 2015-16 for their operational costs related to the collection of delinquent payments. These funds are split between state trial courts and counties depending on which entity incurred the costs.



How Are Probation Fees Assessed?

Examples of Probation Fees for Selected Counties			
Fee	San Luis Obispo County	San Diego County	Butte County
GPS monitoring (daily)	\$12	\$9	\$5 to \$7
Supervision fees (monthly)	\$76	\$17 to \$176	\$164
Installment fee (one time) ^a	\$75	\$75	—
Transfer between counties (one time)	\$148	—	\$392
Court mandated reports (per report)	—	Up to \$1,433	Up to \$1,077
Drug testing fee (per test)	\$55	—	\$32
Probation violation (per event)	—	—	\$109

^a Fee charged in exchange for allowing probationers to pay their other fees on an installment plan
GPS = Global Position System.

Fee Levels Vary Between and Within Counties. The above figure shows certain probation fees charged by three selected counties. As shown, the number, type, and level of probation fees varies significantly by county and the specific fee levied. We note that in addition to probation fees, probationers could also be required to pay other government fines and fees, such as the criminal fines and fees assessed by trial courts.

Ability to Pay Can Impact Fees Levied. Some probation fees can be adjusted based on a probationer's ability to pay. In addition, some counties have policies stating that inability to pay shall not prevent a probationer from receiving services such as supervision and electronic monitoring.



What Is the Total Amount of Probation Fees That Probationers Are Charged?

Hypothetical Examples of Probation Fees Charged for Three Selected Counties			
<i>Estimates Over a Three-Year Period</i>			
Probationer	San Luis Obispo County	San Diego County	Butte County
Low supervision and fees ^a	\$3,000	\$2,000	\$1,000
High supervision and fees ^b	18,000	18,000	16,000
^a On probation for a misdemeanor, has one pre-sentence report, is on the lowest level of active supervision, and is on an installment plan, which allows the probationer to pay fees on an installment basis			
^b On probation for a felony, has one pre-sentence report, is on the highest level of active supervision, is on GPS monitoring, receives random drug testing once a month, committed one felony probation violation, and is on an installment plan			

Fees Owed Can Vary Substantially Between Probationers. The figure above provides hypothetical examples of the total probation fees that two probationers might be charged over a three-year period. These examples are intended to demonstrate the magnitude of (1) the fees a probationer can owe and (2) the difference between fee levels for similar probationers in different counties.

Level of Supervision Significantly Impacts Fee Amounts. A probationer on low-level supervision (such as someone convicted for a misdemeanor) is generally charged fewer fees compared to a probationer on high-level supervision (such as someone convicted of a felony) who must also follow certain other requirements (such as being on GPS monitoring and receiving random drug tests on a regular basis).



Court Collected Fees:

Court Fee Description	Code Section	Authority	Ability to Pay Written in Statute	Funded Program	FY 17/18 Revenue	FY 18/19 Est. Revenue
Alcohol Prevention Fee APPA	PC 1463.25	State	None specified.	Alcohol & Other Drugs - SB920 Alcohol Education Program	\$ 78,328	\$ 73,800
10% Fee	PC 1203.1 (I)	County	None specified.	Trial Court Programs	\$ 75,246	\$ 82,800
California Fingerprint ID Penalty	GC 76102	County	None specified.	Automated Fingerprint ID	\$ 170,986	\$ 174,300
Domestic Violence Fee	PC 1203.097(a)5	State	Ability to pay determination by the court.	Domestic Violence Victim Assistance	\$ 32,269	\$ 40,200
Booking Fee	GC 29550.1	County	None specified.	Sheriff Central Admin	\$ 39,464	\$ 42,300
Adult DA Diversion Fee	PC 1001.16	State	Ability to pay determination by the court.	Trial Court Programs	\$ 111,085	\$ 117,400
Drug Diversion Fee	PC 1211(c)(3)	County	Fee exemptions available.	Trial Court Programs		
Alcohol Test Fee	PC 1463.14	County	Ability to pay determination required.	Sheriff - General Lab	\$ 129,975	\$ 123,600
C.A.P. Fee	PC 1463.16	County	None specified.	Combined with Alcohol Test Fee		
B&P 7028.2 (Compliance Against Unlicensed Contractors)	BPC 7028.2	State	None specified.	SLESF-Criminal Prosecution	\$ 373	\$ 900
DNA Penalty Fee	GC 76104.6	State	Hardship determination by the court.	DNA Identification Fund	\$ 235,130	\$ 237,400
CITE Fee	PC 1463.07	State	Ability to pay determination by the court.	Trial Court Programs	\$ 458,755.86	\$ 462,000
Own Recognizance Fee	PC 1463.07	State	Ability to pay determination by the court.	Trial Court Programs		
Drug Program Fee	H&S 11372.7	State	Ability to pay determination by the court.	Criminalistics Lab Fund	\$ 15,314	\$ 14,000
Probation Drug Diversion Fee	PC 1001.9	N/A	N/A	Probation - Adult	\$ 1,273	\$ 1,200
Probation Supervision Fee	PC 1203.1b	County	Ability to pay determination by the court.	Probation - Adult	\$ 488,374	\$ 452,600
Probation Drug Test Fee	PC 1203.1ab	County	Ability to pay determination required.	Probation - Adult	\$ 65,921	\$ 61,400
Probation Report Fee PC	PC 1203.1b	County	Ability to pay determination by the court.	Probation - Adult	\$ 27,995	\$ 28,700
Alcohol/Drug Assessment Fee	PC 1463.13	County	Ability to pay determination by the court.	Alcohol & Other Drugs - SB921 Drug Abuse Ed	\$ 207,529	\$ 194,300
Public Defense Fee	PC 987.81	County	Ability to pay determination by the court.	Trial Court Programs	\$ 28,499	\$ 118,200
Total					\$ 2,166,517	\$ 2,225,100

* Revenue amounts for CITE and OR Fees are combined with Traffic School Fees (VC 42007) when remitted from the Court.

Sheriff Collected Fees:

CAF Fee	Code Section	Authority	Ability to Pay Written in Statute	Funded Program	FY 17/18 Revenue	FY 18/19 Est. Revenue
Work Alternative	PC 4024.2	County	Ability to pay program admin. fee.	Custody Alternative Facility	443,055	363,000
Electronic Home Detention/Alcohol Monitoring	PC 1203.016	County	Ability to pay program admin. fee pay.	Custody Alternative Facility	568,541	38,000
Total					1,011,596	401,000

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 09/17/2019 by the following vote:

AYE:	<input type="checkbox"/>	John Gioia
	<input type="checkbox"/>	Diane Burgis
	<input type="checkbox"/>	Federal D. Glover
NO:	<input type="checkbox"/>	Candace Andersen
	<input type="checkbox"/>	Karen Mitchoff
ABSENT:	<input checked="" type="checkbox"/>	
ABSTAIN:	<input checked="" type="checkbox"/>	
RECUSE:	<input checked="" type="checkbox"/>	



Resolution No. 2019/522

IN THE MATTER OF a proposed moratorium on the assessment and pursuit of collection of certain adult criminal justice fees.

WHEREAS, criminal justice financial obligations, such as fees for probation, indigent defense, and work release programs, can have long-term effects that can undermine successful societal reentry goals of the formerly-incarcerated, such as attaining stable housing, transportation, and employment.

WHEREAS, criminal justice debt levied against low income or indigent adults compromises key principles of fairness in the administration of justice in a democratic society and engenders deep distrust of the criminal justice system among those overburdened by such debt.

WHEREAS, according to a report by the Ella Baker Center for Human Rights, the average debt incurred for court-ordered fines and fees line was roughly equal to the annual income for low-income respondents.

WHEREAS, a national survey of formerly incarcerated people found that families often bear the burden of fees.

WHEREAS, on July 21, 1994, Contra Costa County Board of Supervisors approved a resolution pursuant to California Penal Code § 1203.1 to charge up to a ten percent fee ("10% Fee") of the amount of restitution ordered by the Superior Court.

WHEREAS, Contra Costa County is currently authorized by Resolution No. 88/565 and California Government Code § 76102 to establish a County Automated Fingerprint Identification Fund in Contra Costa County and to charge a fifty cent (\$0.50) assessment ("California Fingerprint ID Penalty") for each \$10 fine, penalty, or forfeiture imposed and collected by the Superior Court for all criminal offense and certain violations of the Vehicle Code for the purpose of assisting the County in the establishment and maintenance of adequate fingerprint facilities and suspect booking identification facilities.

WHEREAS, Contra Costa County is currently authorized by Ordinance No. 2011-13 and California Government Code § 29550 to recover any criminal justice administration fee ("Booking Fee") imposed by the County from the arrested person if the person is convicted of any criminal offense related to the arrest.

WHEREAS, Contra Costa County is currently authorized by California Penal Code § 1211 and resolution approved by the Board of Supervisors on July 21, 1994 to charge a fee ("Drug Diversion fee") for the administrative and laboratory analysis costs incurred in processing a drug diversion case.

WHEREAS, Contra Costa County is currently authorized by Resolution No. 88/28 and California Penal Code § 1463.14 and § 1463.16 to charge two separate \$50 assessments (the "Alcohol Test fee" and "C.A.P. fee") on defendants convicted of violating California Vehicle Code § 23152 or § 23153 (driving a motor vehicle under the influence of alcohol or drugs).

WHEREAS, on September 14, 1995, the Contra Costa County Board of Supervisors authorized a Probation Drug Diversion administrative fee ("Probation Department Drug Diversion fee") for the Probation Department's processing of clients into a drug diversion program pursuant to Penal Code § 1001.15.

WHEREAS, Contra Costa County's Probation Department is currently authorized by Resolution No. 2010/262 and Penal Code § 1203.1b to charge a Probation Supervision Fee ("Cost of Probation fee") to recover the cost of probation supervision.

WHEREAS, Contra Costa County's Probation Department is currently authorized by Penal Code § 1203.1ab to charge a

Probation Drug Test fee ("Probation Drug Testing fee") to recover the cost of drug testing required as a condition of one's probation.

WHEREAS, Contra Costa County's Probation Department is currently authorized by Ordinance 2009-28 and Penal Code § 1203.1b and § 1203.7 to charge a Probation Report Fee ("Probation Report Fee") to recover the cost to conduct a preplea investigation of a criminal defendant and prepare a preplea report.

WHEREAS, Contra Costa County is currently authorized by Resolution 99/347 and Penal Code § 1463.13 to charge an Alcohol and Drug Assessment Fee ("Alcohol and Drug Assessment Fee") to recover the cost of providing community substance abuse services for those convicted of driving under the influence.

WHEREAS, Contra Costa County is currently authorized by Penal Code § 987.81 to charge Public Defender Fees ("Public Defender Fees") to recover the cost of court appointed counsel.

WHEREAS, the Contra Costa County Office of the Sheriff is currently authorized by Resolution 2008/303 and Penal Code § 4024.2 and § 1203.016 to charge fees to participate in the Custody Alternative Program to recover the cost of administering the program.

WHEREAS, the Board of Supervisors referred to the Public Protection Committee the matter of whether the County should continue to assess and collect certain adult criminal justice fees in light of the financial hardship and social impact of such fees on individuals and their families.

WHEREAS, the Public Protection Committee received testimony from the community expressing concern that these fees are assessed without a consistent ability-to-pay determination.

WHEREAS, the Board of Supervisors finds that it is in the best interest of the County, justice-involved adults, and the larger community to place a moratorium on the assessment and collection of the above-named adult fees.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Effective September 17, 2019, and until further action by the Board of Supervisors, the Office of the Sheriff's authority to assess Custody Alternative Facility program fees is temporarily suspended. In addition, the Office of the Sheriff will not pursue collection of such fees on existing accounts.
2. Effective September 17, 2019, and until further action by the Board of Supervisors, the Probation Department's authority to assess and collect the following fees is temporarily suspended: Probation Report Fee, Cost of Probation fee, Probation Drug Testing fee, and Probation Department Drug Diversion fee. In addition, the Probation Department will not pursue collection of such fees on existing accounts.
3. Effective September 17, 2019, and until further action by the Board of Supervisors, Contra Costa County will temporarily suspend the assessment and collection of the following fees: 10% Fee, California Fingerprint ID Penalty, Booking Fee (collected from arrestee), Drug Diversion fee, Alcohol Test fee, C.A.P. fee, Alcohol and Drug Assessment Fee, and Public Defender Fees.
4. The County Administrator will notify the Superior Court of this moratorium on the assessment and collection of the above adult criminal justice fees that are collected by the Superior Court. This includes a moratorium on the collection of such fees on existing accounts.
5. The County Administrator will report back to the Board of Supervisors on this matter on or before December 31, 2019.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 17, 2019

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Jami Napier
By: Jami Napier, Deputy



Contact: Paul Reyes, 925-335-1096

cc: Robert Campbell, Auditor-Controller



Contra Costa County Board of Supervisors

Subcommittee Report

PUBLIC PROTECTION COMMITTEE - SPECIAL MEETING

6.

Meeting Date: 09/30/2019
Subject: COMMUNITY CORRECTIONS PARTNERSHIP VICTIMS'
REPRESENTATIVE
Submitted For: David Twa, County Administrator
Department: County Administrator
Referral No.: N/A
Referral Name: COMMUNITY CORRECTIONS PARTNERSHIP VICTIMS'
REPRESENTATIVE
Presenter: Paul Reyes, (925)335-1096 **Contact:** Paul Reyes,
(925)335-1096

Referral History:

The California Legislature passed Assembly Bill 109 (Chapter 15, Statutes of 2011), which transferred responsibility for supervising certain lower-level inmates and parolees from the California Department of Corrections and Rehabilitation (CDCR) to counties. Assembly Bill 109 (AB109) took effect on October 1, 2011 and realigned three major areas of the criminal justice system. On a prospective basis, the legislation:

- Transferred the location of incarceration for lower-level offenders (specified nonviolent, non-serious, non-sex offenders) from state prison to local county jail and provides for an expanded role for post-release supervision for these offenders;
- Transferred responsibility for post-release supervision of lower-level offenders (those released from prison after having served a sentence for a non-violent, non-serious, and non-sex offense) from the state to the county level by creating a new category of supervision called Post-Release Community Supervision (PRCS);
- Transferred the custody responsibility for parole and PRCS revocations to local jail, administered by county sheriffs

AB109 also created an Executive Committee of the local Community Corrections Partnership (CCP) and tasked it with recommending a Realignment Plan (Plan) to the county Board of Supervisors for implementation of the criminal justice realignment. The Community Corrections Partnership is identified in statute as the following:

Community Corrections Partnership

1. Chief Probation Officer (Chair)

2. Presiding Judge (or designee)
3. County supervisor, CAO, or a designee of the BOS
4. District Attorney
5. Public Defender
6. Sheriff
7. Chief of Police
8. Head of the County department of social services
9. Head of the County department of mental health
10. Head of the County department of employment
11. Head of the County alcohol and substance abuse programs
12. Head of the County Office of Education
13. CBO representative with experience in rehabilitative services for criminal offenders
14. Victims' representative

Later in 2011, the Governor signed Assembly Bill 117 (Chapter 39, Statutes of 2011), which served as “clean up” legislation to AB109. Assembly Bill 117 (AB117) changed, among other things, the composition of the local CCP-Executive Committee. The CCP-Executive Committee is currently identified in statute as the following:

Community Corrections Partnership-Executive Committee

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. District Attorney
4. Public Defender
5. Sheriff
6. A Chief of Police
7. The head of either the County department of social services, mental health, or alcohol and drug services (as designated by the board of supervisors)

Although AB109 and AB117 collectively place the majority of initial planning activities for Realignment on the local CCP, it is important to note that neither piece of legislation cedes powers vested in a county Board of Supervisors' oversight of and purview over how AB109 funding is spent. Once the Plan is adopted, the Board of Supervisors may choose to implement that Plan in any manner it may wish.

The current CCP and CCP-Executive Committee membership is included as Attachment A.

Referral Update:

There is a seat vacant for a victims' representative. Staff recommends either of the following recruitment schedules to fill this vacancy on the CCP:

10-Week Application Period:

- October 11, 2019: issue press release and conduct outreach
- Dec. 20, 2019: Application Deadline
- Jan. 6, 2020: PPC Meeting Interviews
- Jan. 21, 2020: Board of Supervisors' consideration of PPC nominations

6-Week Application Period:

- October 11: issue press release and conduct outreach
- November 22: Application Deadline
- December 2: PPC Meeting Interviews
- December 17: Board of Supervisors' consideration of PPC nominations

This appointment, once made by the BOS, will be effective through December 31, 2020.

Recommendation(s)/Next Step(s):

PROVIDE direction to staff regarding the recruitment process for a victims' representative seat on the Contra Costa County Community Corrections Partnership (CCP).

Fiscal Impact (if any):

No fiscal impact.

Attachments

Attachment A - CY2019 CCP Membership

2019 COMMUNITY CORRECTIONS PARTNERSHIP

<u>Seat</u>	<u>Appointee</u>	<u>Term Expiration</u>
Chief Probation Officer (<i>Chair</i>)	Todd Billeci	<i>ex-officio</i>
Presiding Judge (<i>or designee</i>)	Jim Paulsen (<i>designee of Presiding Judge</i>)	<i>ex-officio</i>
County supervisor, CAO, or a designee of the BOS	David J. Twa, County Administrator	December 31, 2019
District Attorney	Diana Becton	<i>ex-officio</i>
Public Defender	Robin Lipetzky	<i>ex-officio</i>
Sheriff	David O. Livingston	<i>ex-officio</i>
Chief of Police	Tamany Brooks, City of Antioch	December 31, 2019
Head of the County department of social services	Kathy Gallagher, Employment and Human Services Director	<i>ex-officio</i>
Head of the County department of mental health	Suzanne Tavano, Director of Behavioral Health Services	<i>ex-officio</i>
Head of the County department of employment	Donna Van Wert, Executive Director-Workforce Development Board	<i>ex-officio</i>
Head of the County alcohol and substance abuse programs	Fatima Matal Sol, Director of Alcohol and Other Drugs	<i>ex-officio</i>
Head of the County Office of Education	Lynn Mackey, County Superintendent of Schools	<i>ex-officio</i>
CBO representative with experience in rehabilitative services for criminal offenders	Patrice Guillory	December 31, 2019
Victim's Representative	Vacant	December 31, 2019

2019 COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

<u>Seat</u>	<u>Appointee</u>	<u>Term Expiration</u>
Chief Probation Officer <i>(Chair)</i>	Todd Billeci	<i>ex-officio</i>
Presiding Judge <i>(or designee)</i>	Jim Paulsen <i>(designee of Presiding Judge)</i>	<i>ex-officio</i>
District Attorney	Diana Becton	<i>ex-officio</i>
Public Defender	Robin Lipetzky	<i>ex-officio</i>
Sheriff	David O. Livingston	<i>ex-officio</i>
Chief of Police	Tamany Brooks, City of Antioch	December 31, 2019
Representative approved by BOS from the following CCP members:	Kathy Gallagher, Employment and Human Services Director	December 31, 2019
*Head of County department of Social Services		
*Head of County department of mental health		
*Head of County department of alcohol and substance abuse programs		