



## INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR  
FEBRUARY 11, 2019

Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair  
Candace Andersen, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Alicia Nuchols, District III Supervisor's Office  
Michael Kent, HSD Hazardous Materials Program

### 1. Introductions

*Chair Burgis convened the meeting at 1:00 p.m. and self introductions were made around the room.*

### 2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*No one requested to speak during the public comment period.*

### 3. RECEIVE and APPROVE the Record of Action for the January 28, 2019 IOC meeting.

*The Committee approved the record of action for the January 28, 2019 meeting as presented.*

AYE: Chair Diane Burgis, Vice Chair Candace Andersen

Passed

### 4. APPROVE for recommendation to the Board of Supervisors the Hazardous Materials Commission nominations of the following individuals for appointment to the Commission:

<u>Action</u>	<u>Seat</u>	<u>Nominee</u>	Expiration
Reappoint	Business #1	Fred Glueck	December 31, 2022
Reappoint	Business #1 Alternate	Aaron Winer	December 31, 2022
Appoint	Business #2	Mark Hughes	December 31, 2021
Reappoint	Labor #1	Henry Alcaraz	December 31, 2022

***The Committee approved the recommended appointments and directed staff to forward the recommendations to the Board of Supervisors.***

AYE: Chair Diane Burgis, Vice Chair Candace Andersen  
Passed

5. APPROVE nominations of the Affordable Housing Finance Committee to appoint Frances Sorrondegui to the Community #2 seat, and reappoint Willie Robinson to the County #2 seat, both with terms ending on June 30, 2021

***The Committee approved the recommended appointments and directed staff to forward the recommendations to the Board of Supervisors.***

AYE: Chair Diane Burgis, Vice Chair Candace Andersen  
Passed

6. APPROVE the proposed recruitment plan and schedules to fill public member or At Large seat vacancies on certain Board advisory bodies, commissions and committees.

***The Committee approved the recruitment plan for the scheduled vacancies to be filled this year through the Committee's recruitment and interview process.***

AYE: Chair Diane Burgis, Vice Chair Candace Andersen  
Passed

7. APPROVE the proposed 2019 Committee meeting schedule and work plan, or provide direction to staff regarding any changes thereto.

***The Committee approved the proposed meeting schedule and work plan with one addition: a referral requesting a report from the Public Information Officer within the next six months on outreach tools and efforts throughout county departments to communicate County issues to constituents.***

AYE: Chair Diane Burgis, Vice Chair Candace Andersen  
Passed

8. The next meeting is currently scheduled for March 11, 2019.
9. Adjourn

***Chair Burgis adjourned the meeting at 1:30 p.m.***