

Attachment B.1

Summary of Administrative Plan Changes

- Revised the jurisdiction of HACCC to include the City of Richmond;
- Revised the language limiting access to the HCV program to reflect that, when determining eligibility, HACCC will look back two years instead of five years for families who have been evicted from Federally-assisted housing for drug-related criminal activity;
- Revised the language regarding the look-back on criminal convictions from 5 years to two years for applicants being considered for housing to bring into conformance with the City of Richmond ordinance on tenant screening;
- Revised the definition of who is eligible for the Mainstream 5 subsidy program for non-elderly disabled person to include persons who previously experienced homelessness and is currently a client in permanent supportive housing or a rapid re-housing project;
- Changed language to state that unborn children of pregnant mothers will be included in determining the family voucher size.
- Clarified the language regarding the size of the voucher issued to a household to indicate that while the living room is a sleeping room, it shall not be used to determine the appropriate bedroom-size voucher a household is entitled to. The living room will be considered a sleeping room only for determining whether additional adults may be added to a household.
- Added language to the plan to permit someone who has been self-employed for 90 days or less to submit a self-certification projecting their anticipated income over the next 12 months along with documentation of income and expenses as available. If documents are not available, an Interim certification must be scheduled within 3 months of the self-certification.
- Updated the list of PBV projects assisted by HACCC to include new activity from 2019 as well as all Richmond Housing Authority PBV properties now administered by HACCC.
- Added units from St. Paul's Commons, a new PBV property going to contract in 2019, to the list of units that may have applicant referrals made by the Coordinate Entry System because the units are required to house homeless families.
- Modified the list of RAD properties listed in the Admin Plan to include the Idaho Apartments that was omitted in 2018 and two new properties added as a result of the Richmond Housing Authority take over.
- Clarified language in the RAD section to indicate that RAD units that are targeted to homeless will be occupied by referrals from the Coordinated Entry System.

- Added language to document that all tenant protections under RAD Converting properties apply to all PBV-assisted units in a replacement project not just to the RAD units.