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MEMORANDUM

DATE: 05/16/2019

TO: Family and Human Services Committee

CC: Tracy Murray, Deputy Director, Aging and Adult Services

FROM: Anthony Macias, Staff Representative for the Advisory Council on Aging

SUBJECT: Advisory Council on Aging – Appointment Requested

The Contra Costa Area Agency on Aging (AAA) recommends for immediate appointment to the Contra Costa Advisory Council on Aging (ACOA) the following applicant: Ms. Terri Tobey for Member at Large (MAL) Seat # 10. The MAL #10 seat is undesignated and has remained vacant since April 9, 2019, with term ending September 30, 2020

Recruitment has been handled by the Area Agency on Aging, the ACOA and the Clerk of the Board using Contra Costa TV. AAA staff has encouraged interested individuals, including minorities, to apply through announcements provided at the Senior Coalition meetings and at the regular monthly meetings of the ACOA. The Contra Costa County Employment and Human Services Department website contains dedicated web content where interested members of the public are encouraged to apply and provided an application with instructions on whom to contact for ACOA related inquiries, including application procedure.

Ms. Tobey submitted an application for ACOA membership dated 12/18/2018 that is provided as a separate attachment. An interview with Ms. Tobey and the ACOA Membership Committee was held on January 16, 2019. Ms. Tobey was selected to be placed on the wait list for the next available opening of a MAL seat. When MAL#10 seat was vacated on April 9, 2019, Ms. Tobey was recommended to the ACOA Executive Committee for approval to fill this seat. At the May 1, 2019 Executive Committee meeting Ms. Tobey was approved unanimously by this Committee to fill MAL#10 seat. The members of the ACOA voted unanimously to approve Ms. Tobey's appointment recommendation at their May 15, 2019 meeting.

Thank You