



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**
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MEMORANDUM

DATE: May 13, 2019

TO: Family and Human Services Committee
Supervisor Candace Andersen, Chair
Supervisor John Gioia, Vice-Chair

FROM: Gabriel Lemus, CDBG Program Manager

SUBJECT: FY 2019/20 (3rd Year) Community Development Block Grant (CDBG) Funding
Recommendations – Public Service Category

FY 2019/20 (3rd Year) Emergency Solutions Grant Funding Recommendations

RECOMMENDATIONS

1. **APPROVE** recommendations for FY 2019/20 CDBG Public Service (PS) projects as recommended by staff and/or amended by the Committee.
2. **APPROVE** recommendations for FY 2019/20 Emergency Solutions Grant (ESG) projects as recommended by staff and/or amended by the Committee.
3. **APPROVE** reallocating the balance of \$101,298 of CDBG funds in the PS category to the Infrastructure/Public Facilities category of the County's CDBG Program.
4. **DIRECT** the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories and considered by the Board of Supervisors on June 11, 2019 as a "Consent" item.

BACKGROUND

The purpose of this memorandum is to transmit staff recommendations for funding in the PS category for the FY 2019/20 CDBG Program and the FY 2019/20 ESG Program. The proposed funding spreadsheets and project staff reports for both PS and ESG projects are attached.

In October 2013, the Board of Supervisors approved having two separate and distinct funding cycles for the non-housing categories of the CDBG Program and for the ESG Program to align with the five-year period of the CDBG/ESG Consolidated Plan. The first cycle is a two-year funding cycle for programs/projects in the CDBG PS, economic development, and infrastructure/public facilities categories and for the ESG Program. The second cycle is a three-year funding cycle to conclude the final three years of a five-year Consolidated Plan period. Consequently, in May 2017, the Board approved the allocation of FY 2017/18, FY 2018/19, and FY 2019/20 CDBG and ESG funds. The allocation of FY 2019/20 CDBG and ESG funds was contingent on the availability of funds and the satisfactory accomplishment of contract goals.

Available Funding

On April 12, 2019, the U.S. Department of Housing and Urban Development (HUD) announced the FY 2019/20 CDBG Program entitlement allocations to all CDBG entitlement jurisdictions. The County's FY 2019/20 CDBG entitlement amount is \$4,588,189, which is approximately \$63,000 less than the County received in FY 2018/19.

On November 4, 2014, the Board of Supervisors (Board) adopted funding guidelines for the allocation of CDBG funds that require the County's annual grant be allocated to the following CDBG eligible categories:

Category of Use	Allocation Guidelines CDBG Program	Available Funding
Affordable Housing	45%	\$2,064,617
Public Services	*17%	\$ 779,967
Economic Development	10%	\$ 458,804
Infrastructure/Public Facility	8%	\$ 367,043
Administration	20%	\$ 917,607
Total FY 2018/19 CDBG Grant		\$4,588,037

*As long as the amount does not go over HUD's statutory cap for Public Services

CDBG Program – Public Service Category: Consistent with Board funding guidelines, 17 percent of the County's annual CDBG allocation may be used for PS projects. Consequently, \$779,967 is available to PS projects from the annual allocation. In addition, there is \$34,924 available from completed PS projects. Lastly, \$40,000 is provided from the "Administration" category to assist with funding fair housing services. Therefore, a total of **\$860,673** is available for PS projects. A total of 33 renewal applications were received requesting a total of **\$759,375**. This is two less applications than in FY 2018/19. One of those has requested that they receive funding under the ESG Program as oppose to the CDBG Program (see ESG Program narrative below and Staff Report for 19-02-ESG for more details). The other decided not to renew for FY 2019/20 funds.

Staff recommends all 33 renewal projects be funded at the amounts requested (**Attachment A-1**). Therefore, a total of \$101,298 is available from the PS category to fund projects in other CDBG categories. Staff recommends allocating the \$101,298 to the Infrastructure/Public Facilities (IPF) category. This will ensure that the applications in all the non-housing CDBG categories get their full request, and ensures that all of the available CDBG funds are allocated to eligible projects carried out

during FY 2019/20.

ESG Program: The County receives ESG funds on an entitlement bases for use in funding renovation, major rehabilitation, or conversion of buildings for use as emergency shelters for the homeless, provision of essential services for the homeless; emergency shelter operations and related services; and homelessness prevention and rapid re-housing activities. The County will receive a total of **\$394,663** in ESG funding for FY 2019/20, approximately \$26,400 more than FY 2018/19. Seven and a half percent (7.5%) of the grant will be used for administration expenses, resulting in a total of **\$365,063** available for projects. A total of five renewal applications and one new application previously funded with CDBG funds were received.

The one new application is from the County's Health Services Department - Health, Housing, and Homelessness Division (H3) for their Coordinated Outreach, Referral, and Engagement (CORE) Program, a homeless street outreach services program. H3's CORE Program has been receiving CDBG funds from the County for the previous three years and received \$22,300 in CDBG funds for FY 2018/19; however, the CDBG Program has some key administrative differences that create undue administrative burden for CORE administrative and accounting staff. The ESG Program funds would eliminate the administrative burden and therefore enhance the administrative efficiency of the CORE Program. H3 staff has requested to swap the CDBG funds that they would have had requested to be replaced with ESG Program funds. In order for ESG staff to make this recommendation without effecting any other ESG renewal project, H3 reduced its request for their Adult Interim Emergency Shelter Housing Program by \$22,300.

Therefore, six applications were received requesting a total of \$337,902 in ESG Program funds. Given that the County's FY 2019/20 ESG Program allocation from HUD is higher than the FY 2018/19 allocation, there is an extra \$27,161 available to allocate to eligible ESG projects. Therefore, all projects are recommended to receive an increase of approximately 20 percent above their request, with the exception of H3's Adult Interim Emergency Shelter Housing Program and Shelter Inc's Homeless Prevention/Rapid Rehousing Program. H3 staff spoke with ESG Program staff and requested, and ESG staff has recommended, that any increase be allocated to the CORE Street Outreach Program. Shelter Inc's Prevention/Rapid Rehousing program must get 40 percent of the total ESG allocation per ESG regulations related to Rapid Rehousing activities. Staff's detailed recommendations for the use of ESG funds are listed in **Attachment B-1**.

Application Process and Evaluation Criteria:

CDBG Program and ESG Program: For FY 2019/20, currently funded PS and ESG agencies were required to submit an abbreviated "renewal application", including a proposed FY 2019/20 budget, current audit, and confirmation of performance outcomes. This information was used to evaluate an agency's continuing capacity to operate its program during the next fiscal year.

Staff's funding recommendations for FY 2019/20 PS projects are listed in Attachment A-1, and staff's funding recommendations for FY 2019/20 ESG projects are listed in Attachment B-1. The attached staff reports (**Attachments A-2 and B-2**) describe the individual projects and provide information on an agency's performance during the first six to nine months of FY 2018/19. In general, most agencies are performing as proposed and are expected to meet or exceed performance outcomes, contained in their CDBG and ESG program agreements, by the end of the year.

Public Hearing and Transmittal of Recommendations: The Committee's recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for June 11, 2019. Final recommendations must be forwarded to HUD within 60 days of HUD's announcement of the CDBG Program entitlement allocations, or by June 11, 2019, for review to ensure consistency with federal regulations.

Attachments

Attachment A-1 – FY 2019/20 PS Projects

Attachment A-2 – PS Staff Reports

Attachment B-1 – FY 2019/20 ESG Projects

Attachment B-2 – ESG Staff Reports

cc: John Kopchik, Director, Department of Conservation and Development

**Community Development Block Grant
Public Services Category
FY 2019/20**

ATTACHMENT A-1

CCC Project No.	Applicant	Project Name	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget
			Amount Requested	Amount Received in FY 2018/19	County Staff Recommendation for FY 2019/20	Antioch	Concord	Pittsburg	WC		
CD-1 General Public Services											
19-01-PS	A Place of Learning (APOL)	After School Tutoring and Mentoring Program	\$10,000.00	\$10,000.00	\$10,000.00					\$10,000.00	\$38,400.00
19-02-PS	Bay Area Legal Aid (BayLegal)	Tenant/Landlord Counseling & Legal Services	\$80,000.00	\$80,000.00	\$80,000.00	\$15,000.00	\$11,450.00			\$106,450.00	\$158,577.00
19-03-PS	CCC-Health Services Dept. - H3	Contra Costa Adult Continuum of Services	\$76,300.00	\$54,000.00	\$76,300.00	\$10,000.00	\$11,450.00		\$6,000.00	\$103,750.00	\$2,975,451.00
19-04-PS	Community Housing Development Corporation of North Richmond	Multicultural/Senior Family Center	\$55,000.00	\$55,000.00	\$55,000.00					\$55,000.00	\$93,964.00
19-05-PS	Community Housing Development Corporation	Contra Costa County Home Equity Preservation Alliance (HEPA)	\$25,000.00	\$25,000.00	\$25,000.00					\$25,000.00	\$155,536.00
19-06-+PS	Community Violence Solutions (CVS)	CIC Child Sexual Assault Intervention	\$15,000.00	\$15,000.00	\$15,000.00	\$5,000.00			\$5,000.00	\$25,000.00	\$307,500.00
19-07-PS	Contra Costa County Service Integration Program-SparkPoint Contra Costa	Community Career Center	\$12,000.00	\$12,000.00	\$12,000.00					\$12,000.00	\$228,050.00
19-08-PS	Contra Costa Crisis Center	Crisis / 211 Contra Costa	\$18,000.00	\$18,000.00	\$18,000.00	\$10,000.00	\$11,450.00		\$9,500.00	\$48,950.00	\$1,261,524

**Community Development Block Grant
Public Services Category
FY 2019/20**

ATTACHMENT A-1

CCC Project No.	Applicant	Project Name	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget
			Amount Requested	Amount Received in FY 2018/19	County Staff Recommendation for FY 2019/20	Antioch	Concord	Pittsburg	WC		
CD-1 General Public Services											
19-09-PS	Contra Costa Family Justice Alliance	Family Justice Center	\$32,000.00	\$32,000.00	\$32,000.00					\$32,000.00	\$2,643,402.00
19-10-PS	Contra Costa Senior Legal Services	Legal Services for Seniors	\$12,000.00	\$12,000.00	\$12,000.00	\$10,000.00		\$10,000.00	\$7,000.00	\$39,000.00	\$529,055.00
19-11-PS	Court Appointed Special Advocates (CASA)	Children At Risk	\$18,000.00	\$18,000.00	\$18,000.00	\$5,000.00	\$11,450.00	\$10,000.00		\$44,450.00	\$835,179.00
19-12-PS	ECHO Housing	Fair Housing Services	\$40,000.00	\$40,000.00	\$40,000.00	\$25,000.00	\$11,450.00		\$6,000.00	\$82,450.00	\$336,615.00
19-13-PS	East Bay Center for the Performing Arts	Deep Roots, Wide World Program	\$11,500.00	\$11,500.00	\$11,500.00					\$11,500.00	\$55,927.00
19-14-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	\$46,500.00	\$46,500.00	\$46,500.00		\$11,450.00			\$57,950.00	\$5,810,551.00
19-15-PS	Girls Inc.	Summer/Afterschool and Education Enrichment Programming	\$11,000.00	\$11,000.00	\$11,000.00					\$11,000.00	\$245,000.00
19-16-PS	James Morehouse Project / YMCA of the East Bay (fiscal sponsor)	James Morehouse Project at El Cerrito High School	\$10,000.00	\$10,000.00	\$10,000.00					\$10,000.00	\$323,000.00

**Community Development Block Grant
Public Services Category
FY 2019/20**

ATTACHMENT A-1

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			Amount Requested	Amount Received in FY 2018/19	County Staff Recommendation for FY 2019/20	Antioch	Concord	Pittsburg	WC		
CD-1 General Public Services											
19-17-PS	Lamorinda Spirit - City of Lafayette	Lamorinda Spirit Van Senior Transportation Program	\$10,000.00	\$10,000.00	\$10,000.00					\$10,000.00	\$180,317.00
19-18-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind and Visually Impaired Adults	\$10,000.00	\$10,000.00	\$10,000.00	\$5,000.00			\$7,500.00	\$22,500.00	\$308,870.00
19-19-PS	Loaves and Fishes of Contra Costa	Nourishing Lives in Martinez, Antioch and Pittsburg	\$15,000.00	\$15,000.00	\$15,000.00	\$5,000.00		\$10,000.00		\$30,000.00	\$1,136,604.00
19-20-PS	Meals on Wheels Diablo Region	Care Management	\$15,000.00	\$15,000.00	\$15,000.00	\$10,000.00			\$7,000.00	\$32,000.00	\$345,972.00
19-21-PS	Meals on Wheels Diablo Region	Senior Nutrition - CC Cafes	\$15,000.00	\$15,000.00	\$15,000.00		\$11,450.00			\$26,450.00	\$341,576.00
19-22-PS	Monument Crisis Center	Critical Safety Net Resources for Families and Individuals	\$15,000.00	\$15,000.00	\$15,000.00		\$11,450.00		\$13,500.00	\$39,950.00	\$2,673,900.00
19-23-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	\$10,000.00	\$10,000.00	\$10,000.00					\$10,000.00	\$4,514,586.00
19-24-PS	New Horizons Career Development Center	Education, Job Training, Life Skills, and Job Placement Services	\$25,000.00	\$25,000.00	\$25,000.00					\$25,000.00	\$189,460.00

**Community Development Block Grant
Public Services Category
FY 2019/20**

ATTACHMENT A-1

CCC Project No.	Applicant	Project Name	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget
			Amount Requested	Amount Received in FY 2018/19	County Staff Recommendation for FY 2019/20	Antioch	Concord	Pittsburg	WC		
CD-1 General Public Services											
19-25-PS	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$11,450.00		\$8,500.00	\$39,950.00	\$962,005.00
19-26-PS	Pleasant Hill Recreation & Park District	Senior Service Network	\$10,000.00	\$10,000.00	\$10,000.00					\$10,000.00	\$55,917.00
19-27-PS	RYSE, Inc.	RYSE Career Pathway Program	\$40,000.00	\$40,000.00	\$40,000.00					\$40,000.00	\$335,809.00
19-28-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	\$10,000.00	\$10,000.00	\$10,000.00				\$7,000.00	\$17,000.00	\$98,040.00
19-29-PS	Richmond Public Library	Words on Wheels	\$12,000.00	\$12,000.00	\$12,000.00					\$12,000.00	\$16,755.80
19-30-PS	SHELTER, Inc.	Homeless Prevention & Rapid Rehousing Program	\$25,075.00	\$25,075.00	\$25,075.00	\$25,000.00				\$50,075.00	\$760,723.00
19-31-PS	St. Vincent de Paul of Contra Costa County	RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul	\$12,000.00	\$12,000.00	\$12,000.00			\$15,479.00		\$27,479.00	\$221,529.00
19-32-PS	Village Community Resource Center	Village Community Resource Center Program Support	\$13,000.00	\$13,000.00	\$13,000.00					\$13,000.00	\$415,050.00

Community Development Block Grant
Public Services Category
FY 2019/20

ATTACHMENT A-1

CCC Project No.	Applicant	Project Name	Contra Costa County			Amount Requested (Other CDBG Jurisdictions)				Total CDBG	Total Budget
			Amount Requested	Amount Received in FY 2018/19	County Staff Recommendation for FY 2019/20	Antioch	Concord	Pittsburg	WC		
CD-1 General Public Services											
109-33-PS	West County Adult Day Care	West County Adult Day Shelter/Alzheimer	\$40,000.00	\$40,000.00	\$40,000.00					\$40,000.00	\$199,100.00
		TOTAL	\$759,375.00	\$737,075.00	\$759,375.00						

Attachment A-2

Staff Reports

Public Services Category

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: A Place of Learning

PROGRAM NAME/NUMBER: After School Tutoring & Mentoring /
19-01-PS

PROGRAM SERVICE AREA: Far East County

PROGRAM OUTCOME: Provide free after-school/Summer mentoring/tutoring services to 60 low-income Urban County students resulting in improved academic performance and decision making skills and increased self-esteem, as measured by pre- and post-participation evaluations and feedback from school staff and parents.

TOTAL PROGRAM COST: **\$38,400**

AMOUNT ALLOCATED FY 2018/19: **\$10,000**

AMOUNT RECOMMENDED FY 2019/20: **\$10,000**

GOAL / PERFORMANCE AS OF 12/31/18: **60 / 20**

PROGRAM DESCRIPTION: A Place of Learning ("APOL") is an after-school/Summer enrichment program that provides tutoring and mentoring to low-income, at-risk youth in kindergarten through high school. Many of the students are homeless, special needs, and English-learners. Through this program, students benefit from a caring adult that supports them developmentally as a role model and mentor. Mentors are provided educational materials that support California standards in core classes and meet with students at least once per week. APOL works closely with local schools and is able to access student school progress online and adapt lessons according to individual student needs. Mentors monitor academic achievement and performance factors such as attendance, school participation and attitude.

The program is eligible, feasible and timely. Requested funding will be allocated to staff salary/benefit expenses.

PERFORMANCE ISSUES: Program is slightly behind pace in meeting its FY 2018/19 performance goals. This is partially attributed to the spike in the number of participants

throughout the school year, and the decline during the summer months. Historically, APOL has met its goals, and they expect to do so again this fiscal year.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Bay Area Legal Aid

PROGRAM NAME/NUMBER: Tenant/Landlord Counseling
19-02-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive tenant/landlord services to approximately 510 Urban County residents

TOTAL PROGRAM COST: \$158,577

AMOUNT ALLOCATED FY 2018/19: \$80,000

AMOUNT RECOMMENDED FY 2019/20: \$80,000

GOAL / PERFORMANCE AS OF 12/31/18: 510 / 450

PROGRAM ANALYSIS: Bay Area Legal Aid (BALA) will be the lead agency in the Housing Services Collaborative that will provide a milieu of housing services including housing counseling, discrimination investigation, mediation and advocacy, legal representation, and education and outreach to lower income Urban County residents. BALA will partner with ECHO Housing, another nonprofit organization providing housing counseling services for many. The proposed collaborative continues the service model that was begun over ten years ago that provides seamless landlord/tenant to all residents of the Urban County.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- **Tenant/Landlord Counseling:** tenants and landlords will receive counseling on their rights and responsibilities under federal, state and local housing law. Counselors will also provide clients with information on administrative and court proceedings. Common counseling subjects include: landlord duty to rent to families with children; negotiating with landlords to avoid eviction for nonpayment of rent or alleged tenant misconduct or violation of lease terms; assistance in obtaining rent payment assistance, including Section 8 rent subsidies, deposit assistance and temporary rent payment assistance; and assistance in understanding lease terms.

- Legal Advice and Representation: clients whose housing issues cannot be resolved through counseling alone will be provided counsel and advice, brief legal services or legal representation.
- Education and Outreach: the collaborative will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/managers on landlord/tenant rights and responsibilities.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because ECHO has an office located in Antioch and BALA's main office is in Richmond, clients will have easy access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: CCC Health Services

PROGRAM NAME/NUMBER: Adult Interim Housing Program
19-03-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide shelter and supportive services to 150 homeless men and women to help them regain housing.

TOTAL PROGRAM COST: \$2,975,451

AMOUNTY ALLOCATED FY 2018/19: \$54,000

AMOUNT RECOMMENDED FY 2019/20: \$76,300

GOAL / PERFORMANCE AS OF 12/31/18: 150/266

PROGRAM DESCRIPTION: The Behavioral Health Division of the County's Health Services Department (HSD) operates an interim housing program (emergency shelter) for homeless adults in Contra Costa County that is open 24 hours-a-day year round. The program is operated at two sites, one in Richmond and one in Concord, and provides wrap-around services to assist persons in finding appropriate long-term housing. A specialized program for youth 18 to 21 years of age is located at the Richmond facility.

Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. This approach engages individuals the moment they walk in the door and reflects the transition to a "housing first" approach to service delivery that aims to reduce shelter stays. The current recidivism rate for homeless individuals who have obtained permanent housing is only 10 percent.

The shelters are part of the County's Continuum of Care and enable adults the opportunity to work on stabilizing their lives and moving toward a permanent housing situation. Each person receives needs and health assessments, as well as case management, job training, transportation and other services that help each individual reach their highest level of self-sufficiency.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the County Continuum of Care Homeless Plan and a priority of the CDBG program.

HSD also receives Emergency Solutions Grant (ESG) funds to provide emergency shelter and supportive services. (See FY 2018/19 ESG Staff Report No. 18-01-ESG.)

PERFORMANCE ISSUES: HSD has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: Multicultural / Senior Family Center
19-04-PS

PROGRAM SERVICE AREA: North Richmond

PROGRAM OUTCOME: Operate and maintain a community center for the residents of North Richmond, providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.

TOTAL PROGRAM COST: **\$93,964**

AMOUNT ALLOCATED FY 2018/19: **\$55,000**

AMOUNT RECOMMENDED FY 2019/20: **\$55,000**

GOAL / PERFORMANCE AS OF 12/31/18: **400 / 384**

PROGRAM DESCRIPTION: Community Housing Development Corporation (CHDC) proposes to manage and maintain the Multicultural Senior and Family Center (Center) for use by North Richmond residents. CHDC purchased the building in 2013 and had a collaborative partnership for management up until the start of the second quarter of FY 2017/18.

The Center is the site for a variety of recreational, educational, social, health, and human service programs for all age groups, but primarily serves seniors. The Multicultural Family Center is open five days a week and as needed in the evenings. In collaboration with other community agencies, CHDC will provide a variety of vital services at the site, including nutrition programs, information and referral services, educational programs, arts and crafts, ESL classes, and social programs reflecting the area's cultural diversity.

The Center serves North Richmond, an area of the County that lacks many of the resources afforded to other communities. Residents of the community are also predominantly low-income, and the Center serves as a resource for the area.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses, insurance, and property taxes. In addition to providing human and social services, the Center also provides collaboration with other agencies and facilitates access to outside activities.

This program is eligible, feasible, and timely. Requested funding will be allocated to staff salaries/benefits, and operational expenses (utilities, insurance and property taxes).

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: Home Equity Preservation Alliance / 19-05-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide the following services to 80 Urban County lower income homeowners: 1) foreclosure counseling and case management, including legal advice and representation; 2) foreclosure clinics and referrals; and 3) foreclosure rescue scam and predatory lending education.

TOTAL PROGRAM COST: \$155,536

AMOUNT ALLOCATED FY 2018/19: \$25,000

AMOUNT RECOMMENDED FY 2019/20: \$25,000

GOAL / PERFORMANCE AS OF 12/31/18: 80 / 35

PROGRAM DESCRIPTION: Community Housing Development Corporation of North Richmond (CHDC) and its two nonprofit partners (Bay Area Legal Aid and Housing and Economic Rights Advocates) propose to continue to assist lower income Urban County homeowners who are in, or facing foreclosure, and persons who have gone through the foreclosure process.

When the HEPA program began operations in 2008, there were well over 10,000 distressed homes at risk of foreclosure in Contra Costa County, and an additional 5,000 homes were bank owned. Although these figures have dropped dramatically and the crisis has subsided, foreclosures and the after-effects of foreclosure continue to have serious consequences to homeowners, neighborhoods, and the County. One of the biggest issues currently facing families at risk of foreclosure is the different types of rampant and bold “rescue” scams targeting desperate homeowners. Victims of rescue scams lose not only their homes but also the last bit of savings that they have toward a rental security deposit. Low-income renters living in foreclosed properties are often subject to aggressive attempts to have them move out, such as threats to have their

utilities abruptly and wrongfully cut or potential loss of their security deposit and months of rent. They can even have their credit score ravaged if banks mistakenly list them as defendants in foreclosure cases. Additionally, tenants that have already gone through a foreclosure have a substantially tougher time trying to find a landlord that is willing to rent to them. All of these issues directly affect families living through a foreclosure or on the verge of foreclosure, but there are wider implications to a community, including loss in property tax revenues, blight, vacant homes and increased crime.

By pooling partners' resources, coordinating services and working together, the HEPA partners have and will continue to address the foreclosure issue to continue to effectively mitigate the impacts of foreclosures in the County. HEPA partners will provide community education, including media outreach, one-on-one default counseling and loan work-outs, and free legal advice and representation to households facing foreclosure or to those former homeowners who are just trying to get their lives back together after going through the foreclosure process.

This program is eligible, feasible and timely. Requested funding will be allocated to staff salaries and subcontractors services.

PERFORMANCE ISSUES: CHDC HEPA is slightly behind pace in meeting its FY 2018/19 contractual goals. However, the program expects to meet its performance goal by the end of the year, as they have done in the past.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Violence Solutions

PROGRAM NAME/NUMBER: Child Sexual Assault Intervention Program at the
Children's Interview Center (CIC) /
19-06-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-depth forensic interview, mental health services, advocacy, and case management services to 70 child victims of sexual assault, and their families, to help clients show positive changes in behavior and psychological well being.

TOTAL PROGRAM COST: **\$307,500**

AMOUNT ALLOCATED FY 2018/19: **\$15,000**

AMOUNT RECOMMENDED FY 2019/20: **\$15,000**

GOAL / PERFORMANCE AS OF 12/31/18: **70 / 193**

PROGRAM DESCRIPTION: Community Violence Solutions (CVS) proposes to provide forensic interviewing, non-acute medical examinations, counseling, and ongoing advocacy and case management services to child sexual assault victims and their non-offending family members. Services are provided at CVS's Children's Interview Center, which is located at a confidential site due to the nature of the program and its clients. The program is delivered by a multi-disciplinary team with central collaborators that include the County's District Attorney's Office, Employment and Human Services Department, Health Services Department, Community Care Licensing, and all 25 law enforcement jurisdictions in the County. All collaborating partners operate within formalized protocols and an annual Memorandum of Understanding. The primary goals of the program are to reduce trauma to child victims and their non-offending family members, and to assist in successful investigations to make communities safer for children. CVS expects that 75 percent of the clients/households provided services will show positive changes in behavior and psychological well being as measured by a standardized outcome measurement tool that is well-researched and widely used in the field. Since 1998, the CIC's inaugural year, they have been highly successful in having cases presented to the District Attorney's office for a filing decision, and ultimately

having criminal charges filed. Criminal charges were filed in more than 90% of these cases and all of the completed cases resulted in guilty pleas or conviction at jury trial.

Sexual abuse is also a health issue, since victims of sexual assault require immediate medical care due to possible internal injury, pregnancy, and sexually transmitted diseases, including HIV infection. Low-income victims of sexual violence especially need free services to assist them in the crisis created by a sexual assault. CVS proposes to provide these services utilizing professional and medical staff.

The program is eligible and feasible. CVS has been operating this program since 2001. Requested funding will be allocated to staff salaries/benefits.

PERFORMANCE ISSUES: CVS did not provide staff with their signed program agreement until midway into the fiscal year. Additionally, their first quarter demand and financial reports were submitted late.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Service Integration Program – SparkPoint Contra Costa

PROGRAM NAME/NUMBER: Community Career Center
19-07-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Provide services to 160 Urban County residents to assist them in obtaining and maintaining employment, improve their careers.

TOTAL PROGRAM COST: **\$228,050**

AMOUNT ALLOCATED FY 2018/19: **\$12,000**

AMOUNT RECOMMENDED FY 2019/20: **\$12,000**

GOAL / PERFORMANCE AS OF 12/31/18: **160/26**

PROGRAM DESCRIPTION: The Bay Point Community Center (BPCC) assists primarily Bay Point community residents in helping clients gain stable employment by providing access to career center resources, and employment opportunities through SparkPoint and Volunteer Income Tax Assistance (VITA) programs. The career center provides services and resources including the use of computers, access to telephones, copiers, fax machines, job postings, job application assistance, job interview skills assistance, access to the internet, resume development and cover letter assistance. Although the program serves mainly the Bay Point population, the career center is open to all East County residents.

The BPCC is a job readiness program that continues to hire, train, and mentor local residents at the career center to assist clients and work with them on one-on-one employment assistance, while continuing to seek better job opportunities to further their careers. Once a client becomes a participant in SparkPoint, they are enrolled in an Effort To Outcomes (ETO) program which assists in improving the client's income to self-sufficiency standards, increase credit scores, reduce debt to below 40 percent of income, and save to cover three months of expenses.

The program intends to assist at least 40 clients either by finding a job, improving their job status, filing 100 clients' tax returns, and connecting 20 clients to services at SparkPoint such as the Debtors Right Clinic.

PERFORMANCE ISSUES: As of March 31, 2019 the program has served 137 Urban County residents, or 86 percent of the contractual goal. The program is expected to meet or exceed its goal.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Crisis Center

PROGRAM NAME/NUMBER: Crisis/211 Contra Costa
19-08-PS

PROGRAM SERVICE AREA: County-wide

PROGRAM OUTCOME: Provide crisis intervention service and information and referrals to 8,000 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.

TOTAL PROGRAM COST: **\$1,261,524**

AMOUNT ALLOCATED FY 2017/18: **\$18,000**

AMOUNT RECOMMENDED FY 2018/19: **\$18,000**

GOALS / PERFORMANCE AS OF 12/31/18: **8,000/3,944**

CONDITIONS OF APPROVAL: None.

PROGRAM DESCRIPTION: Through 211 Contra Costa, the Contra Costa Crisis Center manages and maintains a database of local health and social services programs. Full-time staff and trained volunteers provide immediate crisis support service as well as information and referrals, 24 hours-a-day, to emergency shelters, emergency food programs, job training, health care and other services.

211 is a national, toll-free three-digit number that can be called 24 hours-a-day for information about local health and social services. It enables people to access resources in their community quickly and easily, allowing residents in need a single point of entry for a variety of resources. The Crisis Center is the only authorized 211-provider for Contra Costa County and meets all of the 211 criteria set by the state Public Utilities Commission and includes: (1) must operate 24 hours per day, (2) offer multilingual access and access for the hearing impaired, (3) manage and maintain a comprehensive, up-to-date database of health and social services, (4) coordinate with local and state disaster responders, and (5) have a local presence and support from local stakeholders.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Family Justice Alliance

PROGRAM NAME/NUMBER: West Contra Costa Family Justice Center /
19-09-PS

PROGRAM SERVICE AREA: West County

PROJECT OUTCOME: Operate the West County Family Justice Center (FJC) to provide one-stop services to 475 victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.

TOTAL PROGRAM COST: **\$2,643,402**

AMOUNT ALLOCATED FY 2018/19: **\$32,000**

AMOUNT RECOMMENDED FY 2019/20: **\$32,000**

GOAL / PERFORMANCE AS OF 12/31/18: **475 / 319**

PROGRAM DESCRIPTION: The West Contra Costa Family Justice Center (FJC) started operating in 2011, serving victims and survivors of domestic violence, sexual assault, child abuse, elder abuse and human trafficking. Since then, the FJC has moved locations and expanded their community reach. In October 2015, the agency obtained its 501(3)(c) nonprofit status with the United States Internal Revenue Service.

According to the FJC, in Contra Costa County, nearly 10,000 child abuse cases and over 2,000 elder abuse cases are reported annually. In addition, there are over 3,000 domestic violence related arrests per year. Medical studies link long term effects of family violence and abuse to several serious health problems, from diabetes to obesity, to substance abuse and eating disorders. Abused women experience physical and emotional problems for many years after abuse ends. Children exposed to family violence often suffer from a variety of health and mental health conditions including post-traumatic stress and other psychological issues which can go on untreated for years. Exposure to violence at an early age is known to increase antisocial behavior, substance abuse, mental illness, and adverse health outcomes in adulthood.

When survivors of interpersonal violence seek help, they are often frustrated by a fractured social services system. They may have to travel to multiple locations and tell their stories repeatedly. According to the FJC, national statistics show that victims may have to access as many as 32 different agencies for assistance. These hurdles can discourage their efforts and cause many people to simply stop seeking help. The FJC brings public and private partners together under one roof to provide comprehensive wrap-around services. The FJC is a unique and effective public-private partnership with integrated services and extensive community connections.

The project is eligible, feasible, and timely. Requested funding will be allocated to staff salaries/benefits, rent, consultants, and language access.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Senior Legal Services

PROGRAM NAME/NUMBER: Legal Services for Seniors /
19-10-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide free legal advice to 200 Urban County seniors, resulting in the retention of housing, protection from physical and financial abuse, and the provision of consumer and individual rights.

TOTAL PROGRAM COST: \$529,055

AMOUNT ALLOCATED FY 2018/19: \$12,000

AMOUNT RECOMMENDED FY 2019/20: \$12,000

GOAL / PERFORMANCE AS OF 12/31/18: 200 / 258

PROGRAM DESCRIPTION: Contra Costa Senior Legal Services (CCSLs) proposes to provide Urban County seniors with access to free legal services related to consumer law, housing, public benefits, income maintenance, planning for incapacity, estate planning and elder abuse. The program also provides legal education services. The services are provided by a paralegal, pro bono, emeritus and/or staff attorney depending on the clients need. Services are offered at the agency's office in Richmond, or by appointment at various senior centers throughout the Urban County. Senior access to legal services is often limited due to failure to recognize the legal dimension of a problem, restricted mobility, impaired mental functioning and the prohibitive cost of the services. Legal services will be provided to 200 very low and low-income Urban County seniors. In addition, presentations regarding planning for the future and prevention of potential legal problems will be provided throughout the year. Outreach is done at senior centers, churches and community groups.

The proposed program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting contract goals and reporting requirements in a timely manner. Requested funding will be allocated to staff salaries.

PAST PERFORMANCE: None.

**2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Court Appointed Special Advocates (CASA)

PROGRAM NAME/NUMBER: Children at Risk
19-11-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy, mentoring, and representation services to 40 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services, and a safe and permanent living situation.

TOTAL PROGRAM COST: **\$835,179**

AMOUNT ALLOCATED FY 2018/19: **\$18,000**

AMOUNT RECOMMENDED FY 2019/20: **\$18,000**

GOAL / PERFORMANCE AS OF 12/31/18: **40/53**

PROGRAM ANALYSIS: Court Appointed Special Advocates (CASA) provides advocacy, mentoring, and representation services to abused and neglected children who are wards of the County Juvenile Dependency Court to improve access to social services, health care, and a safe permanent living situation. CASA serves children and youth from ages 2 to 24 years old. Forty-four percent of the youth they serve are between 16 and 20 years old, and 37 percent are younger than 16 years old.

CASA provides case assessment, counseling, mentoring and volunteer court representation to 155 abused or neglected children from Contra Costa County, with 50 being from the Urban County. Services include matching a trained volunteer child advocate with the minor. The volunteer researches the child's case by interviewing social workers, teachers, counselors, and parents/foster parents. The volunteer also attends administrative and civil hearings that affect the rights and welfare of the child.

CASA attempts to carefully match the personality, socio-economic, and cultural background of the child with a specially trained volunteer child advocate who will stay

with that child until his or her case is officially vacated by the Courts. The specialized training, community outreach, and Court representation of low-income and minority children are critical elements of the proposed program. Volunteer child advocates consult with program staff and Court personnel prior to making recommendations for the disposition of the case based on the child's best interest in context with their total circumstances.

Clients are referred to the program from the Department of Social Services, and Juvenile Court and Probation Departments through a formal agreement. CASA recruits their volunteers through newspaper ads, PSA's, social media, and presentations to various service clubs and community organizations.

The program is eligible, feasible, and timely. CASA has been providing youth advocacy services to abused youth of Urban County families for 35 years since 1981. CASA has been funded by the CDBG program in the past and has met or exceeded contract goals in a timely and cost-effective manner.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Eden Council for Hope and Opportunity

PROGRAM NAME/NUMBER: Fair Housing Services
19-12-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive fair housing counseling services to approximately 80 Urban County residents

TOTAL PROGRAM COST: \$336,615

AMOUNT ALLOCATED FY 2018/19: \$40,000

AMOUNT RECOMMENDED FY 2019/20: \$40,000

GOAL / PERFORMANCE AS OF 1/31/18: 80 / 26

PROGRAM ANALYSIS: Eden Council for Hope and Opportunity (ECHO) will provide fair housing services by enforcing fair housing laws by investigating housing discrimination complaints, maintaining a panel of testers, counseling individuals/households regarding their rights, responsibilities and options, providing mediation and advocacy, and legal referrals. ECHO will maintain good relationships with private attorneys, the Department of Housing and Urban Development (HUD) and the Department of Fair Employment and Housing, while keeping abreast of changes in fair housing laws.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- Fair Housing Counseling: fair housing laws will be enforced by investigating alleged housing discrimination complaints; maintaining a panel of fair housing testers; counseling households regarding their rights, responsibilities and options; and providing mediation, advocacy, and legal referrals. All CDBG jurisdictions are required to take appropriate steps to affirmatively further fair housing.
- Education and Outreach: ECHO will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/managers on landlord/tenant rights and responsibilities.
- Conciliation and Mediation: ECHO will provide both conciliation and mediation efforts to resolve conflicts between residents and their landlords.

- Investigation: ECHO will conduct investigations to determine if housing discrimination has occurred.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line (a service that interprets and translates in 170 different languages) and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because ECHO has an office located in Antioch, clients will have access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely.

PERFORMANCE ISSUES: ECHO is behind pace to meet the annual goal of serving 80 Urban County residents. ECHO is completing their due diligence of outreach through meetings, presentations, and trainings to achieve the annual goal.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: East Bay Center for Performing Arts

PROGRAM NAME/NUMBER: Deep Roots, Wide World Program /
19-13-PS

PROGRAM SERVICE AREA: West County (Primarily Richmond, CA)

PROGRAM OUTCOME: Provide literacy and performing arts summer programs to 150 children aged 3-9, resulting in improved academic performance, community building, and exposure to diverse global art traditions. Program performance will be measured via pre- and post-surveys taken by children and guardians.

TOTAL PROGRAM COST: **\$55,927**

AMOUNT ALLOCATED FY 2018/19: **\$11,500**

AMOUNT RECOMMENDED FY 2019/20: **\$11,500**

GOAL / PERFORMANCE AS OF 12/31/18: **150 / 375**

PROGRAM DESCRIPTION: The East Bay Center for the Performing Arts ("EBCPA") is a community center, founded in 1968, that provides training, encouragement, and a space for student artists to learn and discover performing arts from around the world. Located in the Iron Triangle neighborhood of Richmond, EBCPA provides a safe space for students to work on community projects that include the creation of original music, film, theater, dance, etc.

EBCPA proposes to provide two programs for youth, to support and encourage the performing arts and literacy. The goals of these programs are to both enrich the lives of the children served, by exposing them to new experiences, while also using the performing arts as a tool to encourage literacy and introduce more academic enrichment during time away from school.

The first proposed program is actually an extension of an existing program that currently does not operate during the summer season. EBCPA would like to host their parent-child preschool arts program at a minimum of one U.S. Department of Housing and Urban Development (HUD)-funded apartment complex in Richmond, CA. Thereby

making the program accessible to this low-income population. This 8-week program is for children (and their guardians), aged 3-5, and would encourage pre-literacy skills by integrating music, dance, and visual arts. The program would have two separate classes of 15 children at the one site for two hours per week. If a second location is found, the program will feature one class at each site.

The other proposed program will be hosted at three nearby elementary schools and take place after and during school. Students will work with a Teaching Artist on theater and literacy projects, integrating storytelling, scriptwriting, and performance.

The project is eligible, feasible, and timely. Requested funding will be allocated to staff salaries/benefits and operating expenses.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Food Bank of Contra Costa and Solano

PROGRAM NAME/NUMBER: Collaborative Food Distribution Program
19-14-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide food to over 9,300 low-income persons in the Urban County.

TOTAL PROGRAM COST: **\$5,810,551**

AMOUNT ALLOCATED FY 2018/19: **\$46,500**

AMOUNT RECOMMENDED FY2019/20: **\$46,500**

GOAL / PERFORMANCE AS OF 12/31/18: **9,300/8,593**

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Food Bank of Contra Costa and Solano (FBCC&S) proposes to operate a year-round food program, which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Senior Food Distribution program, and Food Assistance program. The FBCC&S has 31 sites throughout the County from which food is distributed of which 25 are Urban County locations. Each site is visited once a month to distribute food. Each household is able to pick-up one bag of food containing non-perishables plus bread and produce as available. Bags contain approximately 40 pounds of food.

The FBCC&S collects and stores food in a central warehouse. Food is received from USDA surplus, donations and purchases by the Food Bank. All drivers are trained, and staff is certified in food handling. The FBCC&S has operated the program for almost 34 years.

The FBCC&S has been an active participant in the County in providing and maintaining a consistent stock of nutritious food for distribution throughout the County and has consistently met programmatic goals in a timely and cost-effective manner. The FBCC&S provides a valuable safety net for lower income County residents.

PERFORMANCE ISSUES: None

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Girls Inc. of West Contra Costa County

PROGRAM NAME/NUMBER: Afterschool and Education Enrichment Program
19-15-PS

PROGRAM SERVICE AREA: Richmond

PROGRAM OUTCOME: Girls Inc. will operate its Summer/Afterschool Education Enrichment program. A total of 525 unduplicated children will be provided summer and after-school literacy and STEM enrichment programming.

TOTAL PROGRAM COST: **\$245,000**

AMOUNT ALLOCATED FY 2018/19: **\$11,000**

AMOUNT RECOMMENDED FY 2019/20: **\$11,000**

GOALS / PERFORMANCE AS OF 12/31/18: **300/191**

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Girls Inc. of West Contra Costa County (Girls Inc.) has served over 6,000 girls residing in West Contra Costa for 40 years. Working in conjunction with local elementary schools and high schools, Girls Inc. of WCCC has made an extensive effort to reach youth ages 6-18 to inform them about college readiness and the Girls Inc. National Scholars Program. Girls Inc. will provide weekly 90-minute, 8-12 week, after school sessions afterschool educational and enrichment programming at eight elementary schools, two middle schools, and two high schools. As part of this program, Girls Inc. will also provide a 10-week, M-F daily summer camp on-site and weekly 90-minute programs at five community centers and at five community-housing sites located in Richmond. The Girls Inc. curriculum has an emphasis in literacy and STEM (Science, Technology, Engineering, and Mathematics) and is designed to increase reading comprehension, promote fluency in English, and create a literacy-rich environment.

The schools and community centers where the services are provided are located and serve primarily low-income areas of the City of Richmond. Requested CDBG funding will be used to pay for staffing and program supplies. The proposed program is eligible, feasible, and timely.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: YMCA of the East Bay (Fiscal Agent)

PROGRAM NAME/NUMBER: James Morehouse Project at El Cerrito High School
19-16-PS

PROGRAM SERVICE AREA: West County (El Cerrito High School)

PROGRAM OUTCOME: Provide comprehensive mental health and student support services to 110 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.

TOTAL PROGRAM COST: **\$323,000** (\$109,000 in In-Kind services)

AMOUNT ALLOCATED FY 2018/19: **\$10,000**

AMOUNT RECOMMENDED FY 2019/20: **\$10,000**

GOALS / PERFORMANCE AS OF 12/31/18: 110/67

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The James Morehouse Project (JMP) at El Cerrito High School Project provides comprehensive mental health services to El Cerrito High School students who reside in West County communities. With clinical services available on campus, teachers and staff can refer students for on-site assessments and counseling to support youth and prevent more serious mental health problems. In addition to traditional mental health modalities like individual counseling and peer support groups, the project links innovative youth development programs with its clinical mental health services to offer youth opportunities to strengthen critical skills like conflict resolution and anger management and to build a deeper analysis of the challenges facing the communities that impact on their own lives. The JMP anticipates delivering mental health services to 110 Urban County students.

The JMP partners with a variety of community agencies to coordinate and deliver services. YMCA of the East Bay, Planned Parenthood, Community Violence Solutions, UCB School of Social Welfare, SFSU School of Social Work, CSUEB School of Social Work, New Conservatory Theater, and Community Works are among the other organizations that offer a wide range of services through JMP.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: City of Lafayette

PROGRAM NAME/NUMBER: Lamorinda Spirit Van Senior Transportation Program / 19-17-PS

PROGRAM SERVICE AREA: Cities of Lafayette, Moraga, and Orinda

PROGRAM OUTCOME: Provide low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. Transportation to medical and other personal appointments, grocery and sundry shopping, exercise and other classes will be provided to 160 seniors.

TOTAL PROGRAM COST: \$180,317

AMOUNT ALLOCATED FY 2018/19: \$10,000

AMOUNT RECOMMENDED FY 2019/20: \$10,000

GOAL / PERFORMANCE AS OF 12/31/18: 160 / 88

PROGRAM DESCRIPTION: The City of Lafayette (Lamorinda Spirit) will provide low-cost transportation to seniors living in Lafayette, Moraga, and Orinda. The program will provide rides to medical and personal appointments, grocery and sundry shopping, exercise or other recreational classes, lunch at the Congregate Cafe at the Walnut Creek Senior Center and other social outings. Lamorinda Spirit destinations include sites located in Lafayette, Moraga, Orinda, Concord, Martinez and Pleasant Hill.

The purpose of the program is to ensure seniors have adequate opportunities to socialize and have reliable, safe, and accessible transportation so they can age in their own home for as long as possible instead of becoming institutionalized. According to the applicant, the people who use Lamorinda Spirit are primarily in their 80's and 90's, and most have age-based disabilities. The program helps older adults accomplish essential activities of daily living, socialize, get out of the house, stay active in the community – all of which contribute to a higher quality of life, reducing isolation and loneliness that are factors that have been found to lead to illness and early death. The proposed program is eligible, feasible, and timely.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Lions Center for the Visually Impaired

PROGRAM NAME/NUMBER: Independent Living Skills for Blind and Visually Impaired Adults
19-15-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-home independent living skills instruction and training to 28 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.

TOTAL PROGRAM COST: **\$308,870**

AMOUNT ALLOCTED FY 2018/19: **\$10,000**

AMOUNT RECOMMENDED FY 19/20: **\$10,000**

GOAL / PERFORMANCE AS OF 12/31/18: **28/76**

PROGRAM ANALYSIS: The Lions Center for the Visually Impaired (LCVI) proposes to provide needs assessment and supportive services in order to maintain client independence for adults with visual impairments. LCVI provides in-home living skills instruction and training to avoid institutionalization of clients so that they may continue living independently at home.

Services to be provided by the program include one-on-one in-home needs assessment, adaptive daily living instruction including personal grooming and housekeeping, counseling, financial management assistance, demonstration and training in the use of optical and adaptive aids, orientation and mobility training, information and referral services, group activities and classes, support groups, and case management. Assistance will result in maintaining or regaining individual independence, and thus avoiding nursing home. Most of the Contra Costa residents served in the past year were elderly, low income and had severe visual impairments.

The program is eligible, feasible, and timely. LCVI has played a key role in the county since 1954 and is certified by the California Department of Rehabilitation. LCVI has been providing independent living skills instruction to low-income persons with

assistance from the CDBG program since 1992 and has met contract goals in a timely and cost-effective manner.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Loaves and Fishes of Contra Costa

PROGRAM NAME/NUMBER: Martinez Dining Room
19-19-PS

PROGRAM SERVICE AREA: Martinez

PROGRAM OUTCOME: Provide free buffet-style lunches and groceries weekdays to 500 homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room.

TOTAL PROGRAM COST: **\$1,136,604**

AMOUNT ALLOCATED FY 2018/19: **\$15,000**

AMOUNT RECOMMENDED FY 2019/20: **\$15,000**

GOALS / PERFORMANCE AS OF 12/31/18: **500/389**

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Loaves and Fishes of Contra Costa (LFCC) provides hot, nutritionally sound meals and groceries to homeless, low and very low-income men, women, and children Monday through Friday at the Martinez Dining Room. Since its inception in 1983, LFCC has served over 4.4 million meals to residents who are homeless, unemployed, underemployed or disabled. The organization primarily uses volunteers (98% of staff) and a large portion of the food served is donated by local food industry businesses. The Martinez Dining Room will serve noontime meals to 150 persons per day, primarily Martinez residents, and has a food pantry that distributes fresh produce, canned goods, and bread every day.

By feeding the hungry, LFCC accomplishes three objectives: preventing homelessness and maintaining the family unit, preventing poor cognitive development of children living in poverty and reducing hunger and poor nutrition for very low-income people. Since the recession years of 2008, the need for this program has grown.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan. LFCC has consistently met programmatic goals in a timely manner.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Meals on Wheels Diablo Region

PROGRAM NAME/NUMBER: Care Management /
19-20-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide care management services to 140 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.

TOTAL PROGRAM COST: **\$345,972**

AMOUNT ALLOCATED FY 2018/19: **\$15,000**

AMOUNT RECOMMENDED FY 2019/20: **\$15,000**

GOAL / PERFORMANCE AS OF 12/31/18: **140 / 433**

PROGRAM DESCRIPTION: Meals on Wheels Diablo Region (MOW) proposes to provide care management services to 140 seniors from the Urban County. Services will include:

- Needs assessment
- Development of a care management plan
- Consultation with family and other providers, as needed
- Information and referral services
- Linkages to other appropriate services
- Providing Crisis intervention
- Reviewing financial, legal, or medical issues
- Saving homes from foreclosure
- Home visits - as needed

Care management staff will assist the client in the implementation of a care plan and follow them through its execution. Additionally, MOW will coordinate with other service providers, establishing agreements in order to improve the coordination and delivery of services and to develop and implement systems consistent with providing integrated and well-coordinated home care services.

The program is eligible, feasible and timely. Requested funding will be allocated to staff salary.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Meals on Wheels Diablo Region

PROGRAM NAME/NUMBER: Senior Nutrition (Congregate Cafés) /
19-21-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide hot and nutritious lunches to 250 Urban
County seniors resulting in maintained and/or
improved health and welfare.

TOTAL PROGRAM COST: **\$341,576**

AMOUNT ALLOCATED FY 2018/19: **\$15,000**

AMOUNT RECOMMENDED FY 2019/20: **\$15,000**

GOAL / PERFORMANCE AS OF 12/31/18: **250 / 236**

PROGRAM DESCRIPTION: Meals on Wheels Diablo Region (MOW) proposes to promote socialization and community engagement in addition to meeting the basic nutritional needs of seniors by operating the Congregate Cafes at various locations throughout the County. In partnership with senior centers in Bay Point, Crockett and Rodeo, MOW plays an active role in consumer education and outreach events that encourage seniors to participate in the lunch program and to become involved in senior center activities. The program's outreach targets diverse cultural and ethnic communities and encourages seniors to develop and maintain a healthy lifestyle.

The program also recruits and trains volunteers, integrating more persons into the social fabric of the community and increasing utilization of senior centers. These activities connect seniors with one another, volunteers and the community at large. Project participants receive a hot, nutritious meal that provides one-third of the Recommended Daily Allowances based on the U.S. Department of Agriculture's Dietary Guidelines. Anonymous donations are requested but not required. The program will serve 250 Urban County seniors.

The program is eligible, feasible and timely. Requested funding will be allocated to staff salary.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Monument Crisis Center

PROGRAM NAME/NUMBER: Critical Safety Net Resources for Families and
Individuals /
19-22-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. Services will be provided to at least 2,000 lower income Urban County residents will be provided services.

TOTAL PROGRAM COST: **\$2,673,900**

AMOUNT ALLOCATED FY 2018/19: **\$15,000**

AMOUNT RECOMMENDED FY 2019/20: **\$15,000**

GOAL / PERFORMANCE AS OF 12/31/18: **2,000 / 2,835**

PROGRAM DESCRIPTION: Monument Crisis Center (MCC) proposes to provide wrap-around safety net services to lower income families. Services to be provided include: food distribution; ESL classes; employment workshops, assistance in completing Medi-Cal Healthy Families, and insurance forms; and other safety net services and basic necessities.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to operational expenses (rent, utilities, and the purchase of food) to operate the program.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Mt. Diablo Unified School District

PROGRAM NAME/NUMBER: CARES After School Enrichment Program /
19-23-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide after school enrichment classes for 580 K-8 students in Bay Point, resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.

TOTAL PROGRAM COST: **\$4,514,586**

AMOUNT ALLOCATED FY 2018/19: **\$10,000**

AMOUNT RECOMMENDED FY 2019/20: **\$10,000**

GOAL / PERFORMANCE AS OF 12/31/18: **580 / 572**

PROGRAM DESCRIPTION: Mt. Diablo Unified School District (MDUSD) proposes to provide educational enrichment classes for students enrolled in the after-school programs at four Bay Point area schools: Bel Air, Rio Vista, Shore Acres elementary schools, and Riverview Middle school. The proposed program provides academic, enrichment and nutrition opportunities in a safe environment for students with the greatest needs. Classes/activities will be provided during the 32-week school year and six weeks during the summer. Activities will include dance, science, gardening, chess club, drumming, and art. MDUSD will serve 580 K-8 students from the four schools. The after-school program operates between the hours of 2:00 and 6:00 p.m. All four schools are located in areas that meet "area benefit" criteria (Census Tracts 3141.01 and 3142).

The program is eligible, feasible and timely. Requested funding will be allocated to program supplies and educational enrichment activities.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: New Horizons Career Development Center

PROGRAM NAME/NUMBER: Education, Job Training, Life Skills, Job Placement Program /
19-24-PS

PROGRAM SERVICE AREA: West County (primarily the communities of Rodeo, Crockett, and Hercules)

PROGRAM OUTCOME: The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 300 persons who are unemployed or underemployed.

TOTAL PROGRAM COST: **\$189,460**

AMOUNT ALLOCATED FY 2018/19: **\$25,000**

AMOUNT RECOMMENDED FY 2019/20: **\$25,000**

GOAL / PERFORMANCE AS OF 12/31/18: **300 / 314**

PROGRAM DESCRIPTION: New Horizons Career Development Center (New Horizons) proposes to provide direct employment services to West County residents seeking employment-related services at the Community Career Center located in Rodeo. The services will include but not be limited to life skills development, résumé development, filling out a job application, internet job seeking skills, GED preparation, introduction to job-seekers web pages, job-placement assistance, and job matching/follow-up services to promote job retention. In addition, New Horizons will host various job fairs throughout the year. The program will serve a minimum of 300 residents from northern West County. The Community Career Center is primarily staffed by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open Monday – Friday from 8:30 AM to 2:30 PM..

The New Horizons Career Development Center has been operating since 2005 and has been successful in attracting local residents to utilize the services offered. New Horizons is the only job readiness program in the Rodeo, Hercules, Crockett, and Port Costa areas, and is an affiliate site for the Workforce Development Board's One Stop Centers. The program is eligible, feasible and timely. Requested funding will be allocated to staff salary.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Ombudsman Services of Contra Costa

PROGRAM NAME/NUMBER: Ombudsman Services of Contra Costa
19-25-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy services to 350 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.

TOTAL PROGRAM COST: **\$962,005**

AMOUNT ALLOCATED FY 2018/19: **\$10,000**

AMOUNT RECOMMENDED FY 2019/20: **\$10,000**

GOAL / PERFORMANCE AS OF 12/31/18: **350/456**

PROGRAM ANALYSIS: Ombudsman Services of Contra Costa (OSCC) will provide advocacy services on behalf of frail and dependent seniors. Services include investigation and resolution of elder abuse and quality of care issues as well as staff and family education and training. Trained volunteer Ombudsmen regularly visit nursing homes and residential care facilities but unannounced thereby maintaining a presence in order to safeguard the rights of residents. Ombudsman services will investigate and resolve complaints from 350 frail or dependent Urban County elders.

Nursing homes located in the Urban County are visited once per week, providing frail and dependent elders an opportunity to discuss any complaints with the volunteer Ombudsman. Residential care facilities are visited on a quarterly basis, unless a situation occurs that requires monitoring more often. Priority is given to cases of suspected abuse.

The program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting goals and submitting reporting requirements in a timely manner.

PROGRAM ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Pleasant Hill Recreation & Park District

PROGRAM NAME/NUMBER: Senior Service Network /
19-26-PS

PROGRAM SERVICE AREA: Central County (Primarily Pleasant Hill area)

PROGRAM OUTCOME: Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.

TOTAL PROGRAM COST: \$55,917

AMOUNT ALLOCATED FY 2018/19: \$10,000

AMOUNT RECOMMENDED FY 2019/20: \$10,000

GOAL / PERFORMANCE AS OF 12/31/18: 150 / 82

PROGRAM DESCRIPTION: The Pleasant Hill Recreation & Park District (PHRPD) proposes to provide on-site counseling and care management services at the Pleasant Hill Senior Center to 150 seniors residing in the Pleasant Hill and surrounding areas. Seniors receiving services are those who need assistance with entitlement services or support for crisis and other serious concerns in order to prevent premature hospitalization or institutionalization. Services to be provided include:

- Care management and coordination onsite 15 hours per week
- Counseling and assessment
- Assistance in gaining access to resources
- Early intervention and prevention of elder abuse
- Linkages to multiple health, psychological, and social services resources for frail seniors

The program is eligible, feasible, and timely. PHRPD has been providing care management services to low-income Urban County seniors since 1990. Requested funding will be allocated to staff salary.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: RYSE, Inc.

PROGRAM NAME/NUMBER: RYSE Career Pathway Program
19-27-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Operate the Career Pathway Program by providing career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and interventions. A total of 230 West County youth will be provided services during the year.

TOTAL PROGRAM COST: **\$335,809**

AMOUNT ALLOCATED FY 2018/19: **\$40,000**

AMOUNT RECOMMENDED FY 2019/20: **\$40,000**

GOAL / PERFORMANCE AS OF 12/31/18: **230 / 161**

PROGRAM DESCRIPTION: RYSE serves youth in West Contra Costa County ages 13 to 21. RYSE members include youth who are in and out of school, college bound, homeless, LBGT, and some who have been incarcerated.

According to numerous reports, young people from Richmond and West Contra Costa County face a myriad of challenges that hinder academic success and acquisition of meaningful employment opportunities and financial stability. This marginalized group requires adequate support from the community to access opportunities that provide long-term stability and support the transition into adulthood. The Career Pathway Program aims to address this problem by offering a combination of career development and soft skills support, media arts skill development, paid work experience opportunities, and academic enrichment and intervention.

Career development programming integrates exposure to a variety of career pathways and offers quality classroom and work-based learning opportunities. RYSE also supports youth in acquiring desired employment and internships on site, in the community or with work place partners.

RYSE has a proven record of accomplishment for producing a safe space for youth where they feel welcome, valued, and supported, and has created and implemented effective programming that helps youth make lasting changes in their lives. This program is eligible, feasible, and timely. Requested funding will be allocated to staff salary/benefits.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Rainbow Community Center of Contra Costa

PROGRAM NAME/NUMBER: Kind Hearts Community Support Program
19-28-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide congregate meals, food pantry services, home/friendly visitor services and wellness calls to 60 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

TOTAL PROGRAM COST: **\$98,040**

AMOUNT ALLOCATED FY 2018/19: **\$10,000**

AMOUNT RECOMMENDED FY 2019/20: **\$10,000**

GOAL / PERFORMANCE AS OF 12/31/18: **65/42**

PROGRAM ANALYSIS: Rainbow Community Center (RCC) serves two vulnerable populations: people living with AIDS and Lesbian, Gay, Bisexual and Transgender ("LGBT") seniors, primarily in Central County. RCC has found that these populations share common needs that can be addressed by one program. By combining services, these residents can be helped in a cost effective manner. Program services operate along a continuum that includes outreach and socialization activities, case management, nutritional support and home-based services for those unable to access the Center. The Kind Hearts program provides congregate meals, food pantry services, wellness calls and home/friendly visits to Contra Costa County residents.

Research documents significant health disparities when LGBT seniors are compared to their heterosexual contemporaries, including higher rates of depression, anxiety, self-harm and suicide. LGBT seniors become increasingly isolated as they age; further impacting their physical and mental well-being. Without children, many LGBT seniors lack personal relationships with younger people who can provide family support. In addition, many feel uncomfortable accessing mainstream senior services, including visiting senior centers. Many of the same concerns voiced by LGBT seniors also apply to People with AIDS – fear of being stigmatized, lack of support as a peer network disappears and difficulty with transportation.

In addition to two employees, RCC's home/friendly visitor program is staffed by volunteers and Masters in Social Work interns from U.C. Berkeley and Cal State East Bay. These volunteers provide on site and home visits and wellness calls to the frail elderly and People with AIDS, decreasing isolation and providing an ongoing assessment of a client's condition, as well as delivering weekly food supplies. The home visitors also work on helping isolated clients rebuild their social networks by conducting a social network assessment, identifying people in the participant's social circle who can provide additional socialization and support services.

The program is eligible, feasible, and timely. RCC has received County CDBG funds since 2008 and has achieved their contract goals.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Richmond Public Library

PROGRAM NAME/NUMBER: Words on Wheels
19-29-PS

PROGRAM SERVICE AREA: Richmond

PROGRAM OUTCOME: The program will expand the current Mobile Library Services to serve 60 seniors living in areas of Richmond that have limited access to computers and library services.

TOTAL PROGRAM COST: \$16,756

AMOUNT ALLOCATED FY 2018/19: \$12,000

AMOUNT RECOMMENDED FY 2019/20: \$12,000

GOAL /PERFORMANCE AS OF 12/31/18: 140/12

CONDITIONS OF APPROVAL: None

PROGRAM DESCRIPTION: The Richmond Public Library currently has three physical locations from which residents can receive library services including books, DVD's, free computer and Wi-Fi access and programming. The Words on Wheels program is an expansion of the current Mobile Library Services that currently serves children ages 3 to 12 at preschool and school locations throughout the City of Richmond. The bookmobile and the collection are geared towards school-aged youth who will access the vehicle to check out books, access the internet, and look through other library materials.

The Words on Wheels program is intended to use a book van that was previously purchased by the library with funds raised by the Richmond Public Library Foundation. The book van will take popular and requested library materials to specific sites that may include the Richmond Annex Senior Center, Nevin Community Center, Shields-Reid Community Center, Parchester Community Center, and potentially two senior residential sites including Heritage Park at Hilltop and Richmond Macdonald Senior Apartments. The library staff will unload the carts from the van and set-up the materials in a senior center or community center to provide seniors easier access to the library materials on the carts.

PERFORMANCE ISSUES: The Words on Wheels program is midway through their

second year of CDBG funding and is not on track to meeting their annual performance goal for fiscal year 18/19 due to improper intake and calculation of new clients. County Staff monitored the program during Quarter One of FY 18-19, and found that Program Staff has been reporting client information inaccurately with duplicated numbers. For the second quarter, program staff created a new intake form that must be filled out by new clients. The proposed number of clients to be served in FY 19-20 has been reduced to 60, which is a much more realistic goal for the program.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Shelter, Inc.

PROGRAM NAME/NUMBER: Homelessness Prevention/Rapid Rehousing Program
19-30-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide rapid rehousing and homeless prevention services to 180 Urban County residents to quickly regain stable, permanent housing or maintain their housing.

TOTAL PROGRAM COST: \$760,723

AMOUNT ALLOCATED FY 2018/19: \$25,075

AMOUNT RECOMMENDED FY 2019/20: \$25,075

GOAL / PERFORMANCE AS OF 12/31/18: 180 / 328

PROGRAM DESCRIPTION: Shelter, Inc. provides one-time direct financial rental/mortgage assistance to low-income families to prevent eviction or foreclosure or to assist with move-in costs. These households often face a housing crisis through no fault of their own due to a temporary job loss, medical crisis or unexpected car repair. What would be an inconvenience for many is a devastating crisis for those struggling to make ends meet. For those who are currently homeless and attempting to move into housing, move-in costs are often in excess of what they can realistically afford. Preventing homelessness is far more cost-effective than helping a homeless family transition from the streets to temporary and permanent housing. Financial assistance will be provided to 180 Urban County clients.

The Homeless Prevention Program has two components: Rental/Mortgage Assistance and Prevention Case Management. Through the "Rental/Mortgage Assistance" component, Shelter, Inc. receives direct funds from federal and state sources to disburse to County residents to prevent eviction or mortgage foreclosure and to assist the homeless with move-in costs for a new residence. A case manager determines the ability of each household to maintain the proposed housing expense so that the household doesn't find itself in a perpetual crisis or ongoing homelessness.

Through the “Prevention Case Management” component, case managers provide support and guidance to households that need help beyond one month’s rent, often due to a temporary illness or disability. The services may include small rent supplement payments and provide extensive resources through an information and referral network.

The program is eligible, feasible, and timely. Providing services to prevent homelessness is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan.

PERFORMANCE ISSUES: Shelter, Inc. has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: St. Vincent de Paul of Contra Costa County

PROGRAM NAME/NUMBER: RotaCare Pittsburg Free Medical Clinic
19-31-PS

PROGRAM SERVICE AREA: County-wide (Primarily East County)

PROGRAM OUTCOME: Provide free urgent and chronic medical care to 430 uninsured clients.

TOTAL PROGRAM COST: \$221,529

AMOUNT ALLOCATED FY 2018/19: \$12,000

AMOUNT RECOMMENDED FY 2019/20: \$12,000

GOAL / PERFORMANCE AS OF 12/31/18: 430/227

CONDITIONS OF APPROVAL: None

PROGRAM DESCRIPTION: St. Vincent de Paul's RotaCare Free Medical Clinic has been in operation since 2011 and provides free urgent and chronic medical care to the uninsured. The clinic is staffed by a part-time clinic administrator and clinic care coordinator, and all-volunteer medical professionals including physicians, nurses, social workers, and health educators. All services provided are free of charge including physician/nurse treatment, lab services, x-rays, MRIs, ultrasounds, diagnostics, and all prescribed pharmaceuticals. Translation support is also provided for all services.

The free clinic provides adults with urgent and chronic care, with diabetes and hypertension as the most common diagnosis treated. Sixty percent of the patients are women and 40 percent of the patients are men. The majority of the patients are from Pittsburg, Bay Point, and other East County cities/neighborhoods. The clinic will serve a total of 2,000 persons per year with 480 who are residents of the Urban County area.

All patients that come for services have appointments. When patients arrive to the clinic, they check in with the receptionist, are taken to another room for evaluation of the medical issues they are experiencing, a physician sees the patient, and then a discharge nurse follows-up with the patient before they leave if they have further questions about the diagnosis or treatment instructions. Patients are seen for about 15 minutes, depending on the physician or nature of the visit. Most of the clients come to the clinic by word of

mouth. In addition to the medical exam rooms are auxiliary rooms for nurses to conduct follow-up visits for clients with diabetes and hypertension. There is almost a one for one medical professional to translator ratio with their volunteer staff. The program is eligible, feasible, and timely.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Village Community Resource Center

PROGRAM NAME/NUMBER: VCRC Program Support
19-32-PS

PROGRAM SERVICE AREA: Brentwood (and surrounding area)

PROGRAM OUTCOME: VCRC will operate its Afterschool Academy program.
A total of 100 unduplicated children will be provided
after-school tutoring services. .

TOTAL PROGRAM COST: \$415,550

AMOUNT ALLOCATED FY 2018/19: \$13,000

AMOUNT RECOMMENDED FY 2019/20: \$13,000

GOAL / PERFORMANCE AS OF 12/31/18: 100 / 108

PROGRAM DESCRIPTION: Village Community Resource Center (VCRC) is a +20-year-old non-profit organization that was created to help empower residents and to address the educational, social and health issues of disadvantaged and underprivileged children, parents and community members residing in the immediate neighborhoods surrounding along Village Drive in Brentwood. Today, VCRC primarily serves Latino families and offers a variety of supportive services and activities for children, youth and families. Services are preventive-focused, family-friendly, and available in English and Spanish. VCRC provides access to resources, which helps improve neighborhood and community conditions by implementing educational, social services, and health components.

Prior to FY2016/17, VCRC served a population that was located in a low-to-moderate area, and therefore was not required to have clients self-certify their income. However, this is no longer the case, and self-certification documents are collected from the families of all students.

This program is eligible, feasible, and timely. Requested funding will be allocated to staff salary.

PERFORMANCE ISSUES: None.

**FY 2019/20 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: West County Adult Day Care

PROGRAM NAME/NUMBER: Alzheimer's Respite Center /
19-33-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Provide day care services five days per week for 56 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.

TOTAL PROGRAM COST: \$199,100

AMOUNT ALLOCATED FY 2018/19: \$40,000

AMOUNT RECOMMENDED FY 2019/20: \$40,000

GOAL / PERFORMANCE AS OF 12/31/18: 56 / 51

PROGRAM DESCRIPTION: West County Adult Day Care (WCADC) provides day care services five days per week, 10 hours per day Monday through Friday to Alzheimer's victims and other elderly persons who need constant supervision. The program provides meals, personal grooming assistance, a variety of therapies, social activities, a monthly family support group, and respite to primary care givers. Day care services will be provided to at least 56 seniors (and their families) from the Urban County.

The services offered by the program have been proven to delay long-term placement for elders with Alzheimer's/dementia, as well as allowing caregivers to continue with a normal work schedule.

The proposed program is eligible, feasible, cost effective and timely. Requested funding will be allocated to staff salary.

PERFORMANCE ISSUES: None.

Emergency Solutions Grant
FY 2019/20

ATTACHMENT B-1

CCC Project No.	Applicant	Project Name	Outcome	Contra Costa County			Total ESG	Total Budget
				Amount Requested	Amount Received In FY 2018/19	County Staff Rec. FY 2019/20		
19-01-ESG	CC Health Services H3	Adult Interim Housing Program	Emergency shelter beds and wraparound services for 150 homeless.	\$100,393	\$122,693	\$100,000	\$100,000	\$2,975,454
19-02-ESG	CC Health Services H3	Calli House Youth Shelter	Emergency shelter beds and support services for 25 homeless youth.	\$24,328	\$24,328	\$30,000	\$30,000	\$798,795
19-03-ESG	CC Health Services H3	CORE-Coordinated Outreach, Referral, and Engagement Program	Provide day and evening homeless street outreach services to at least 450 Urban County individuals living outside throughout the County to engage, stabilize, deliver health and basic need services, and aid in obtaining interim and permanent housing.	\$22,300	N/A	\$25,795	\$25,795	\$639,888
19-04-ESG	SHELTER, Inc.	Homeless Prevention and Rapid Rehousing Program	Homelessness prevention and rapid rehousing services to 60 Extremely Low Income households in the Urban County	\$118,723	\$121,416	\$128,268	\$128,268	\$763,416
19-05-ESG	STAND! For Families Free of Violence	Rollie Mullen Emergency Shelter	Emergency shelter and support services for 40 women and their children.	\$45,328	\$45,328	\$50,000	\$50,000	\$504,203
19-06-ESG	Trinity Center	Trinity Center	Hygiene/food services and day-use facility for 100 homeless clients.	\$26,830	\$26,830	\$31,000	\$31,000	\$955,280
Totals				\$337,902	\$340,595	\$365,063	\$365,063	\$6,637,036

Attachment B-2

Staff Reports

ESG Program

Category

FY 2019/20 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Contra Costa County Health Services Dept. (HSD)

PROGRAM NAME/NUMBER: Adult Interim Housing Program/
19-01-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 300 Urban County homeless clients year-round emergency shelter beds and wrap-around services.

TOTAL PROGRAM COST: \$2,975,454

AMOUNT ALLOCATED FY 2018/19: \$122,693

AMOUNT RECOMMENDED FY 2019/20: \$100,000

GOAL/PERFORMANCE AS OF 12/31/18: 300 / 521

PROGRAM ANALYSIS: The Contra Costa County Health Services Department (HSD) operates two emergency homeless shelters for single adults—the Central County shelter in Concord with 75 beds and the West County shelter in Richmond with 100 beds. The shelters are the main points of entry for the homeless into the continuum of homeless and housing services.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them (re)-gain housing as soon as possible. Engaging individuals the moment they walk into the shelter reflects the transition to a “housing-first” approach to service delivery that aims to reduce shelter stay and find appropriate housing that fits individual needs, subsequently reducing recidivism.

HSD is requesting ESG funds to help support operating costs at the two County run emergency homeless shelters. The funding will be used to cover utilities.

The shelter program is eligible, and consistent with County priorities and policies as identified in the County’s Consolidated and Continuum of Care plans. The County shelters provide emergency housing and services to very-low income homeless individuals and are the entry point for many individuals seeking services to assist them

in achieving permanent housing and a stable living environment. The shelters will serve up to 850 individuals per year.

For FY 2019/20, HSD staff has requested, and staff recommends, \$100,000 in ESG funds, which is \$22,693 less than FY 2018/19. HSD requested less for FY 2019/20 in order to have their Coordinated, Outreach, Referral, and Engagement (CORE) Street Outreach Program funded with ESG Program funds as oppose to getting funded with Community Development Block Grant (CDBG) funds (see ESG Staff Report No. 19-02-ESG). Furthermore, HSD also receives CDBG funds to provide shelter and supportive services (see FY 2019/20 CDBG staff report No. 19-03-PS).

PERFORMANCE ISSUES: HSD has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

FY 2019/20 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Contra Costa County Health Services Dept. (HSD)

PROGRAM NAME/NUMBER: Calli House Youth Shelter/
19-02-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide year-round emergency shelter beds and support services to 25 homeless youth in Urban County.

TOTAL PROGRAM COST: \$782,795

AMOUNT ALLOCATED FY 2018/19: \$24,328

AMOUNT RECOMMENDED FY 2019/20: \$30,000

GOAL/PERFORMANCE AS OF 3/31/18: 25 / 26

PROGRAM ANALYSIS: Health Services Department (HSD) operates the Calli House Youth Shelter, a program that provides shelter and critical support services to run-away, homeless, and throw-away youth ages 18-24. Overnight shelter is provided to youth ages 18-24 and day services to youth ages 14-18 at the Day Center.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Youth ages 14-18 have the ability to access the Day Center for basic services. HSD projects 150 unduplicated youth will access the Day Center annually. Additionally, 125 unduplicated transition ages 18-24 (25 from the Urban County) will be provided overnight shelter services.

The youth shelter program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. Calli House provides emergency housing and services to homeless youth and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment.

PERFORMANCE ISSUES: HSD has been successful in meeting quantitative goals. While the program has already exceeded their annual goal during the current fiscal year, they have been late in submitting their financial reports and request for reimbursement of CDBG funds.

FY 2019/20 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Contra Costa County Health Services - Health, Housing and Homeless Services Division, Homeless Program

PROGRAM NAME/NUMBER: Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach Program/ 19-03-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide day and evening homeless street outreach services to at least 450 Urban County individuals living outside throughout the County to engage, stabilize, deliver health and basic need services, and aid in obtaining interim and permanent housing.

TOTAL PROGRAM COST: \$639,888

AMOUNT ALLOCATED FY 2018/19: \$22,300 (with CDBG funds)

AMOUNT RECOMMENDED FY 2019/20: \$25,795

GOALS / PERFORMANCE AS OF 12/31/18: 450/858

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The focus of the Contra Costa County's Health Services Department (HSD) Coordinated Outreach, Referral, and Engagement (CORE) Homeless Street Outreach Program is to target high-risk, hard-to-reach chronically homeless individuals, transition-aged youth, and families living outside whom typically do not access services or do not know how to access services. CORE uses a client-centered, "whatever it takes" approach to build rapport and engage consumers into services that aims to get them off the streets and stabilized. CORE Outreach teams consist of two outreach workers, two outreach team leads, and an Outreach Coordinator. Outreach staff are trained in core principles and practices of trauma informed care, motivational interviewing and espouse a "housing first" philosophy. Knowing that those who live outside are typically resistant to engaging with the current service system, outreach teams take this client-centered perspective with the understanding that trust must come before services are delivered, and trust and relationship building takes patience and time.

Three CORE teams will operate over an 18 hour period during the day and evening. Two or three-person outreach teams will go out in a systematic pattern within an established service area (East, Central, and West County) to contact chronically

homeless individuals living on the streets, provide face-to-face outreach and engagement, and information necessary to address behavior contributing to their homelessness. The day teams hand off street outreach services for evening/weekend (Saturday) homeless outreach to teams staffed by Anka Behavioral Health, who is subcontracted with HSD to provide evening/weekend outreach services as part of the overall CORE Street Outreach Program.

CORE Homeless Street Outreach Program services and support will include but are not limited to:

- Referral and connection to “Health Care for the Homeless” Program medical staff to engage homeless individuals including collection of basic personal and demographic data;
- Administer initial screening tools and document concerns and disabilities regarding lack of housing financial support;
- Connect to medical and mental health and any substance abuse services;
- Facilitate the completion and submission of Medi-Cal, CalFresh, and/or SSI applications and related documentation for eligible consumers;
- Provide basic survival supplies;
- Assist local law enforcement, communities, and businesses in non-enforcement types of responses where appropriate;
- Connect individuals to the Mental Health Transitions Team for mental health needs and non-psychiatric emergencies with individuals ready to accept substance abuse treatment;
- Connect consumers to interim housing, multiservice centers, case management, and supports towards permanent housing.

HCD’s CORE Program has been receiving Community Development Block Grant (CDBG) funds from the County for the previous three years and received \$22,300 in CDBG funds for FY 2018/19; however, the CDBG Program has some key administrative differences that create undue administrative burden for CORE administrative and accounting staff. The ESG Program funds would eliminate the administrative burden and therefore enhance the administrative efficiency of the CORE Program. HCD staff has requested to swap the CDBG funds that they would have had requested to be replaced with ESG Program funds. In order for ESG staff to make this recommendation without effecting any other ESG renewal project, HCD reduced its request for their Adult Interim Emergency Shelter Housing Program

This program is eligible, feasible and timely. Homeless street outreach services is a needed service throughout the County and it meets a priority need of the County’s Consolidated Plan

PERFORMANCE ISSUES: The CORE program has been funded by the CDBG program for the past three years and has exceeded contract goals in a timely and cost-effective manner. For FY 2019/20, Staff is recommending to fund the CORE program with ESG Program funds. Due to some restrictions with the CDBG Program, CORE Staff has requested to swap the CDBG funds for ESG Program funds. CDBG/ESG County Staff recommends to swap the CDBG Program funds for ESG

Program funds to allow the CORE Program to administratively operate more efficiently. The program has met and exceeded its annual performance goal for FY 2018/19; however, the Subrecipient has been consistently late in submitting reports. The change to be funded with ESG funds should eliminate late submittals of Quarterly reports.

FY 2019/20 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Shelter, Inc. of Contra Costa County

PROGRAM NAME/NUMBER: Homelessness Prevention/Rapid Rehousing Program/
19-04-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide rapid rehousing and homeless prevention services to 60 Extremely-Low-Income (below 30% of Area Median Income) and/or homeless individuals and families in the Urban County to quickly regain stable, permanent housing or maintain their housing.

TOTAL PROGRAM COST: \$763,416

AMOUNT ALLOCATED IN FY 2018/19: \$121,416

AMOUNT RECOMMENDED FY 2019/20: \$128,268

GOAL/PERFORMANCE AS OF 3/31/19: 60 / 36

PROGRAM ANALYSIS: Shelter, Inc. provides homelessness prevention and rapid rehousing services to low income individuals and families in Urban County.

The homelessness prevention element provides housing relocation and stabilization services and rental assistance to extremely low income (below 30% AMI) Urban County residents as necessary to prevent the individual or family from becoming homeless. Assistance is used to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. Participants receive case management services to help determine how best to maintain their housing. Clients must demonstrate that they would become homeless if not for this assistance and that they can be reasonably expected to maintain housing once the subsidy ends.

The rapid rehousing element provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. Eligible clients must meet HUD's definition of homelessness, have no appropriate housing options, lack sufficient resources and support networks necessary to secure or maintain housing without ESG assistance, agree to meet with a case manager for stabilization/relocation services and demonstrate that they would remain homeless if not for this assistance. The program differentiates between the chronically homeless and those who can be reasonably expected to maintain their housing when the subsidy ends.

Eligible costs include utilities, security deposits, short-term (1-3 months) rental assistance, utility deposits/payments and moving costs. All direct assistance is paid to a third party (i.e. landlord, utility company) and is considered a grant on behalf of the client.

This project is eligible, feasible and timely. It is consistent with HUD's priorities for the ESG program and with the County's Consolidated Plan and the Homeless Continuum of Care Plan.

PERFORMANCE ISSUES: As of March 31, 2019, the program is behind pace in meeting its FY2018/19 contractual goal; however, Shelter Inc. expects to meet its goal by the end of the year. Historically, Shelter Inc. has been able to meet its goals and expend all of its awarded funds.

FY 2019/20 EMERGENCY SOLUTIONS GRANT (ESG)

APPLICANT: STAND! For Families Free of Violence

PROGRAM NAME/NUMBER: Rollie Mullen Emergency Shelter/
19-05-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency homeless shelter and support services for 50 women and their children who are displaced due to domestic violence.

TOTAL PROGRAM COST: \$504,203

AMOUNT ALLOCATED FY 2018/19: \$45,328

AMOUNT RECOMMENDED FY 2019/20: \$50,000

GOAL/PERFORMANCE AS OF 12/31/18: 40 / 60

PROGRAM ANALYSIS: For more than 35 years, STAND! For Families Free of Violence (STAND) has provided services and emergency shelter to victims of domestic violence. Annually, approximately 6,000 emergency shelter bed-nights are provided to women and their children who are homeless and in peril due to violent relationships. STAND provides shelter for these women and children while they reconstruct their lives and find safe and stable housing. Clients receive up to 12 weeks of shelter and services including food, clothing, case management, counseling, employment assessment and housing referrals.

The STAND emergency shelter is housed in the Rollie Mullen Center (RMC). This shelter has 24 beds, a sitting area, a laundry facility, a common kitchen and a dining facility. The shelter also provides programs for children. In addition to the emergency shelter, the RMC has seven transitional housing units for families and a counseling center. STAND is requesting ESG funds for the provision of essential services.

This program serves a high priority need in Contra Costa by providing emergency shelter to victims of domestic violence, giving them an opportunity to stabilize their lives and move to safe, permanent housing.

PERFORMANCE ISSUES: None.

FY 2019/20 EMERGENCY SOLUTIONS GRANT (ESG)

APPLICANT: Trinity Center Walnut Creek

PROGRAM NAME/NUMBER: Trinity Center/
19-06-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide breakfast and lunch, laundry, showers, clothing, food and support services weekdays to 250 Urban County clients.

TOTAL PROGRAM COST: \$955,280

AMOUNT ALLOCATED FY 2018/19: \$26,830

AMOUNT RECOMMENDED FY 2019/20: \$31,000

GOAL/PERFORMANCE AS OF 12/31/18: 250 / 166

PROGRAM ANALYSIS: The Trinity Center surrounds homeless persons with an array of services they need to establish and maintain stable and independent lives for themselves. Offered in a year-round day shelter setting, Trinity Center provides services that meet basic needs while cultivating an atmosphere of community and mutual support that is critical to homeless persons' ability to attain a sense of normalcy and stability. When coupled with an advocacy approach to case management, this program of services empowers homeless and very-low income individuals to improve the quality of their lives.

Trinity Center provides day shelter services to unduplicated homeless and very-low income individuals. The day shelter is open Monday, Tuesday, Thursday, and Friday from 9 AM to 4 PM, with Wednesday afternoons dedicated to meeting the specific needs of homeless women. A range of basic services are provided, including two meals per day, showers, laundry, peer counseling, mail service, fellowship, a clothing closet, a non-perishable food pantry, dental care, connection to other services, employment counseling, and assistance with securing housing.

In a shift, last year Trinity Center began emphasizing an advocacy-centered approach to service provision with dedicated Member Advocates providing intensive case management and advocacy services for clients who choose to participate. In particular, Member Advocates work with clients to find, enroll in, and secure affordable and permanent housing opportunities, utilizing the County's Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT), with the support of the Continuum of Care. This advocacy approach enables Trinity Center to engage homeless individuals with the basic services they need and integrate them into the service system with compassion and a focus on their individual paths toward stable housing and independence.

The Trinity Center program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The Center

provides services to Urban County homeless persons and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. ESG funds will be used to partially fund the program manager position.

PERFORMANCE ISSUES: None.