



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

CCC Workforce Development Board

Business/Economic Development Committee

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Muller Robert Anthony
(Last Name) (First Name) (Middle Name)

2. Address: [REDACTED]
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: N/A [REDACTED]
(Home No.) (Work No.) (Cell No.)

4. Email Address: [REDACTED]

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: [REDACTED]

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) [REDACTED]	[REDACTED]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
B) [REDACTED]	[REDACTED]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
C) [REDACTED]	[REDACTED]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
[REDACTED]	[REDACTED]	[REDACTED]				

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px;">12/1/2017</div> <div style="border: 1px solid black; padding: 2px;">Present</div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px;">0 Years</div> <div style="border: 1px solid black; padding: 2px;">7 Months</div> Hrs. per week <div style="border: 1px solid black; padding: 2px;">40</div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px;">Learning Manager</div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px;">Shell Martinez Refinery PO Box 711 Martinez, CA 94553</div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px;">Manager of Learning & Development Department, including ten (10) Direct Reports. In charge of all Training and Procedural issues for the site. Related tasks include: CCHS Process Safety Team, P-Tech Advisory Board Member, manage LMC Intern Processes, hiring events, job fairs, community outreach.</div>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px;">12/1/2012</div> <div style="border: 1px solid black; padding: 2px;">12/1/2017</div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px;">5 Years</div> <div style="border: 1px solid black; padding: 2px;">0 Months</div> Hrs. per week <div style="border: 1px solid black; padding: 2px;">40</div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px;">Learning & Development Supervisor</div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px;">Shell Martinez Refinery PO Box 711 Martinez, CA 94553</div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px;">Ran Production Mentor Program, in charge of all phases of Operator Training Program and of 2500 site Operating Procedures. Worked with CCHS developing and implementing Critical Procedure HAZOP Review Policies/Practices. Coordinated community events, Managed P-Tech Internships and Onboarding processes, P-Tech Advisory Board Member.</div>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Hrs. per week <div style="border: 1px solid black; padding: 2px; width: 30px; height: 20px;"></div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px; height: 20px;"></div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> <div style="border: 1px solid black; padding: 2px; width: 50px; height: 20px;"></div> Hrs. per week <div style="border: 1px solid black; padding: 2px; width: 30px; height: 20px;"></div> . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <div style="border: 1px solid black; padding: 2px; height: 20px;"></div> <p style="text-align: center;">Employer's Name and Address</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>	<p style="text-align: center;">Duties Performed</p> <div style="border: 1px solid black; padding: 2px; height: 40px;"></div>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Date:

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



To: Contra Costa County Board of Supervisors
Re: Workforce Development Board of Contra Costa County

Board of Supervisors,

It is my pleasure to write a letter in support of Robert Muller being appointed to the Workforce Development Board of Contra Costa County.

While I am not personally acquainted with Mr. Muller, he comes highly recommended by Erin Hallissy, External Relations Advisor for the Shell Martinez Refinery and member of the Martinez Chamber of Commerce Board of Directors as well as Ann Notarangelo, External Relations Manager for the Shell Martinez Refinery, both of whose opinions I value and trust.

According to Erin and Ann, Mr. Muller has been a valued employee of the Shell Oil Company since 1987; he currently is the manager of the Learning and Development Department and works with recruiting, training and onboarding new operator hires and P-Tech interns. He has been on the P-Tech Advisory Board at Los Medanos College since 2012.

I fully support the appointment of Robert Muller to the Workforce Development Board of Contra Costa County and I am confident in his ability to contribute to the mission of promoting the local workforce and supporting the economic vitality in the region.

Sincerely,

Julie Johnston
President & CEO Martinez Chamber of Commerce