

# DRAFT



## FINANCE COMMITTEE

RECORD OF ACTION FOR  
November 4, 2019

Supervisor Karen Mitchoff, Chair  
Supervisor John Gioia, Vice Chair

Present: Chair Karen Mitchoff  
Vice Chair John Gioia

Staff Present: Lisa Driscoll, Finance Director; Timothy Ewell, Chief Assistant County Administrator; Eric Angstadt, Chief Assistant County Administrator; Paul Reyes, Sr. Deputy County Administrator; Chris Wikler, BOS District IV; Gabriel Lemus, DCD; Kristin Sherk, DCD; Tim Jensen, Public Works; Allison Knapp, Public Works; Michele Marcuso, Public Works; Mitch Avalon, Clean Water

Attendees: Mariana Moore, Ensuring Opportunity; Andrea Crider, Bay Area Legal Aid

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

*There were no comments from the Public.*

3. Staff recommends approval of the Record of Action for the October 7, 2019 meeting.

*The Record of Action for the October 7, 2019 meeting was approved as recommended.*

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

4. CONSIDER accepting Department of Conservation and Development's attached Draft 2020-2025 Consolidated Plan Priorities.

*Kristin Sherk provided the report and recommendations for CDBG 2020-2025 Consolidated Plan Priorities. The four main priorities have not changed from the last five year report. Staff provided a handout "Contra Costa HOME/CDBG Consortium Needs Assessment for Contra Costa County", which is attached. The Committee accepted the report and directed staff to place their recommendation on the November 19, 2019 Board of Supervisors' agenda as a "consent" item.*

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

5. DIRECT staff to develop options for additional funding sources and bring the options back to the Committee in February 2020 for consideration.

*Tim Jensen with Public Works provided a staff report and recommendations regarding funding gaps with the Municipal Regional Permit program requirements. The Committee expressed concerns regarding increasing fees. Staff was directed to develop options for additional funding sources to comply with the program and bring the options back to the Finance Committee in February 2020 for consideration.*

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

6. Consider a status update regarding a formation of an Ad Hoc Committee.

*The Committee discussed formation of the Potential Sales Tax Measure Ad Hoc Committee (Ad Hoc Committee) and considered input from staff and Mariana Moore regarding implementation. Supervisors discussed their concern regarding lack of turnout at the Finance Committee meeting, visions for the Ad Hoc Committee, working group, needs assessment, polling, amount of potential tax, and facilitation. Mariana Moore indicated that there was both excitement and confusion regarding the new ad hoc committee and volunteered to take a larger role regarding disseminating the meeting information. The Finance Committee directed that the task of the Ad Hoc Committee will be to work with the larger working group to develop a needs assessment. The working group for the tax measure will be self identified. All willing participants are invited to attend and participate. At this point it is assumed that the tax will be a one-half cent sales tax. The actual amount will be tested in a poll later in the process.*

*Staff was directed to create a Brown Act compliant agenda for the first meeting. The mailing list is to include those groups identified by the Board of Supervisors on October 22, all labor organizations, and additional organizations whose contact will be provided by Ms. Moore. A mass email will be sent out to invite participants to self-subscribe for meeting notification/agendas. The first meeting of the Ad Hoc Committee will be Monday, November 18, 2019 at 2:00 at 651 Pine Street, Martinez, in room 101. Staff was directed to request a County Counsel attorney be present for the meeting.*

*Participants are asked to bring their calendars to the meeting of November 18 so that future meetings can be scheduled.*

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

7. Consider hiring a facilitator to work with the Potential Sales Tax Measure Ad Hoc Committee.

*Committee agreed to hold this item for now. The issue of hiring a facilitator will be raised again, if necessary, during the Potential Sales Tax Measure Ad Hoc Committee process.*

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

8. CONSIDER accepting update and staff recommendation regarding employee recognition programs.

*Committee accepted update on employee recognition programs, directed staff to continue current countywide program (Administrative Bulletin 410), and work with labor during negotiations to make policies consistent department to department.*

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

9. The next meeting is currently scheduled for December 23, 2019.

*The next meeting of the Finance Committee has been rescheduled to December 16, 2019 at 2:00.*

10. Adjourn

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For Additional Information Contact:

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