

DRAFT



FINANCE COMMITTEE

July 29, 2019

9:00 A.M.

651 Pine Street, Room 101, Martinez

Supervisor Karen Mitchoff, Chair

Supervisor John Gioia, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Karen Mitchoff, Chair
John Gioia, Vice Chair

Staff Present: Lisa Driscoll, Finance Director
Eric Angstadt, CAO
Brian Balbas, Public Works
Lia Bristol, BOS District IV
Timothy Ewell, CAO
Pat Frost, EMS
Tom Geiger, County Counsel
Ramesh Kanzaria, Public Works
Gabriel Lemus, DCD
Devorah Levine, EHSD
Diana Oyler, Public Works
Jill Ray, BOS District II
Paul Reyes, CAO
Laura Strobel, CAO
Jaclyn Timmings, DCD

Attendees: Brandon Banks
Ruth Fernandez
Sue Guest
John Jones
Mariana Moore
Ali Saidi
Sean Stalbaum

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There were no comments from the Public on items not on the agenda.

3. Staff recommends approval of the Record of Action for the February 25, 2019 meeting.

The Record of Action for the February 25, 2019 meeting was approved as recommended.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia
Passed

4. CONSIDER accepting the semi-annual Capital Projects Report.

Ramesh Kanzaria provided a brief summary of the status of current capital projects. The new parking area behind the Martinez Detention Facility was discussed and well as the Pleasant Hill Library. The Committee had no additional questions and accepted the report.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia
Passed

5. Consider accepting Countywide Single Audit for the Fiscal Year Ending June 30, 2018 (also attached).

Lisa Driscoll informed the Committee that the Single Audit had no findings of material misstatement nor findings regarding internal control over financial reporting. There was one finding regarding deficiency of internal control over compliance with wage rate requirements in the Public Works Department. The department has improved its procedures and documentation to ensure future compliance. The Committee accepted the report.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia
Passed

6. CONSIDER accepting Department of Conservation and Development's change in scope recommendations for previously awarded CDBG Project to RYSE, Inc.

Gabriel Lemus provided the report. The Committee accepted the report and directed that the recommendation be taken to the full Board of Supervisors for approval.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia
Passed

7. CONSIDER accepting Department of Conservation and Development's report regarding historical allocations of Community Development Block Grant (CDBG) funds.

Gabriel Lemus provided the report. The Committee accepted the report and asked that the materials be kept up to date and provided to the Committee in the future.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia
Passed

8. CONSIDER accepting report of employee recognition programs.

Lisa Driscoll presented the report of employee recognition programs. Currently programs are non-uniform and inequitable across departments. The Committee asked that a Board Order be prepared direction that no general fund dollars be spent on employee recognition until a uniform program was developed. Staff was directed to come back to Finance with recommendations for a countywide policy.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia
Passed

9. CONSIDER report by the Director of Emergency Medical Services on EMS System Funding.

Pat Frost provided an update to the EMS System funding request. The Committee accepted her report.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

Passed

10. Consider the issues involved in a proposed sales tax measure; CONSIDER and provide staff direction on next steps.

The Committee had a general discussion of sales tax. Timing of a future measure was discussed with November 2020 being the earliest date considered. The Committee then opened the topic up for discussion.

Public comment was heard. Comments covered the philosophy of increasing property taxes, the need for a State law to raise caps, disputing the need for the revenue, under funded County departments/services, increasing resources for current staff, allocating additional funds towards a safety net, the decline in sales tax revenues, the creation of a continuum of care, \$80 million being barely enough to cover status quo services, and the need for data drivers to inform decision making.

At the conclusion of the discussion, the Committee requested that additional information be provided to the Finance Committee related to the sales tax item: 1) information regarding the composition of parcels throughout the County; 2) information related to parcel taxes similar to what has been provided to the Committee for a sales tax (essentially a "Guide"); and, 3) updated information as to what a 0.5% and 0.25% sales tax would generate if passed.

AYE: Chair Karen Mitchoff, Vice Chair John Gioia

Passed

11. The next meeting is currently scheduled for Monday, August 26, 2019.

The meeting was cancelled.

12. Adjourn

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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