




**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**
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MEMORANDUM

DATE: July 29, 2019

TO: Finance Committee
Supervisor Karen Mitchoff, Chairperson
Supervisor John Gioia, Member

FROM: Gabriel Lemus, CDBG Program Manager
By: Jaclyn Tummings, CDBG Planner 

SUBJECT: Change in scope to a FY 2018/19 Community Development Block Grant funded project

RECOMMENDATION

1. Approve staff's recommendation to revise the scope of work of a previously awarded CDBG project (18-52-IPF) to RYSE, Inc.
2. Direct Conservation and Development staff to prepare a staff report on Committee recommendation(s) to be considered by the Board of Supervisors on August 6, 2019.

BACKGROUND

On June 26, 2018, the Board approved the Contra Costa County Action Plan for the use of FY 2018/19 CDBG funds. As part of that Action Plan, \$693,872 was allocated in the Infrastructure/Public Facilities (IPF) category to eleven projects. Originally, RYSE, Inc. was awarded \$70,550 in FY 2018/19 CDBG funds for the RYSE Center Door Replacement Project (18-52-IPF); however, the project has not moved forward due to updated architecture analysis and updated construction costs. Furthermore, RYSE, Inc. is planning a larger renovation project of the RYSE Center where replacing the doors now

would not be feasible since the overall design for the renovation would require uninstalling the doors then reinstalling them, and possibly redesigning or reconfiguring the placement of doors. RYSE, Inc. is proposing to replace the doors during and as part of their larger renovation project of the RYSE Center that they plan to take place in 2021.

RYSE, Inc. has requested to change the project scope of their original project, now focusing on a recently acquired building on a neighboring parcel, located at 4006 Macdonald Avenue in Richmond and part of the RYSE Center. The revised scope consists of installing fire alarm equipment and an air conditioning system, roof replacement, and a new backdoor. The RYSE Center is a youth center that serves low-income youth in West Contra Costa County ages 13 to 21 including youth who are in and out of school, college bound, homeless, LGBTQ, and some who have been incarcerated. Reallocating funds to this new scope of work will allow RYSE, Inc. to not only continue the full operations of the youth center during construction but also will allow expansion of the youth center to the 4006 Macdonald Avenue building that will add and/or enhance services provided for youth in the City of Richmond.

The proposed upgrades are consistent with the County's CDBG Consolidated Plan priority of maintaining quality public facilities and adequate infrastructure, and ensure access for the mobility-impaired by addressing physical access barriers to public facilities. Furthermore, the proposed project is an eligible activity in accordance with federal regulations for the CDBG program [24CFR 570.201 (c)].

The project is subject to review under the National Environmental Policy Act (NEPA). No environmental issues are anticipated. The project is subject to Davis-Bacon federal prevailing wages.

Recommendation: Staff recommends that the \$70,550 in FY 2018/19 CDBG funds originally awarded to RYSE, Inc. to remain with RYSE, Inc. but for a revised scope of work on the property located at 4006 Macdonald Avenue in the City of Richmond.

Public Hearing and Transmittal of Recommendations: The Committee recommendation will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for August 6, 2019.

cc: John Kopchik, Director – Department of Conservation and Development