



Agenda

CENSUS 2020 FINANCE SUBCOMMITTEE

June 21, 2019
12:00 P.M.

ROOM 108, COUNTY ADMINISTRATION BUILDING
651 PINE ST., MARTINEZ

Lauren Babb ♦ Samuel Houston ♦ Aparna Madireddi

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Board

Present: Aparna Madireddi
 Lauren Babb
 Sam Houston

Staff Present: Kristine Solseng, Conservation and Development Department
 Teresa Garringer, District III

Attendees: Gayle Israel

1. **INTRODUCTIONS**

Self-introduction were made.

2. **PUBLIC COMMENT** on any matter under the jurisdiction of the 2020 Census Finance Subcommittee and NOT on this agenda (speakers may be limited to three minutes).

No public comment was received.

3. **RECEIVE and APPROVE** the Record of Action for the May 7, 2019 meeting of the Census 2020 Finance Subcommittee.

The Record of Action for the May 7, 2019 meeting of the Census 2020 Finance Subcommittee was approved.

4. **DISCUSS and REVIEW** the Contra Costa Census 2020 Budget.

The monthly budget was reviewed and discussed. The subcommittee reviewed the Steering Committee budget request from the County Board of Supervisors.

5. **Prepare** monthly financial update for the Complete Count Steering Committee.

The monthly budget update was reviewed and approved to present to the full Contra Costa County 2020 Census Steering Committee on May 20, 2019.

6. **Discuss** possible mini-grant program.

The subcommittee discussed the mini-grant program and directed staff to bring a draft RFP to the July 8, 2019 meeting.

7. Receive update on other agency spending and grant opportunities.

Grant opportunities and spending by other agencies was discussed, along with ways to help local nonprofits collaborate on the grant proposals. Current opportunities include the UWBA grant RFP, the deadline is June 28, 2019. The committee also discussed updates on the State budget allocation and potential funding opportunities.

8. Discuss meeting frequency, and identify a standing meeting date and time

The Finance subcommittee will meet once a month, until greater frequency is warranted by the task at hand.

9. **ADJOURN**

The Finance subcommittee adjourned at 1:30 p.m., until their next meeting on July 8, 2019 from 1:00 to 3:00 p.m. at 651 Pine Street, Room 108, Martinez, CA.

The 2020 Census Finance Subcommittee will provide reasonable accommodations for persons with disabilities planning to attend its meetings. Contact Mark Goodwin at (925) 252-4500 at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Subcommittee less than 96 hours prior to that meeting are available for public inspection at the County Administration Building, 651 Pine St., Martinez, CA, during normal business hours.

Mark Goodwin, Chief of Staff, District III Supervisor's Office

Draft