

# DRAFT



## CENSUS 2020 FINANCE SUBCOMMITTEE

September 4, 2019

12:00 P.M.

Conservation and Development Department, 30  
Muir Road,  
MARTINEZ

Lauren Babb ♦ Samuel Houston ♦ Aparna Madireddi

### Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Board

Present: Aparna Madireddi

Lauren Babb

Sam Houston

Staff Present: Teresa Gerringer, District III Office

Kristine Solseng, Conservation and Development Department

Barbara Riveira, County Administrator's Office

## 1. INTRODUCTIONS

*The committee self-introduced.*

2. PUBLIC COMMENT on any matter under the jurisdiction of the 2020 Census Finance Subcommittee and NOT on this agenda (speakers may be limited to three minutes).

3. RECEIVE AND APPROVE the Record of Action for the July 8, 2019 2020 Finance Subcommittee meeting.

*The committee unanimously approved the Record of Action. M/S: Houston / Madireddi*

Sam Houston, Aparna Madireddi

AYE: Aparna Madireddi, Lauren Babb, Sam Houston

Passed

4. Review financial update for the Complete Count Steering Committee.

AYE: Aparna Madireddi, Lauren Babb, Sam Houston

Passed

5. DISCUSS RFP Grant Program and prepare a process for evaluating submissions.

*The Finance committee developed a process for evaluating submissions to the Contra Costa County Outreach & Assistance grants. The Finance subcommittee with Mark Orcutt, Steering Committee member replacing Aparna Madireddi, who will be unavailable will serve as the review panel, along with the Census 2020 Steering Committee County staff members. A timeline was developed to meet the October 21, 2019 grant awards recommendation to the Steering Committee, and an evaluation matrix was approved.*

6. DISCUSS and CONSIDER recommendation for Homeless and Technology Funding.

*Census 2020 Complete Count staff presented an update on the homeless and technology funding. The Finance subcommittee supports working with the Contra Costa County Health, Housing and Homeless Services team, as well as nonprofits / CBOs who serve as hubs in the point in time count and provide services to the unhoused to develop an outreach plan for the \$25,000 in Homeless Outreach funding to supplement other funding sources.*

*The subcommittee discussed the technology funding piece of the Contra Costa County outreach budget and will develop recommendations when the requirements and details about implementation of QAC / QAK's is received.*

7. DISCUSS meeting frequency, and identify a standing meeting date and time for the next three meetings.

*The Grant Review Ad Hoc committee will meet on October 8, 12pm to 4pm, 30 Muir Road, Martinez, and if necessary, on October 14, 1pm to 4pm, 30 Muir Road, Martinez.*

8. ADJOURN

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*The 2020 Census Finance Subcommittee will provide reasonable accommodations for persons with disabilities planning to attend its meetings. Contact Mark Goodwin at (925) 252-4500 at least 72 hours before the meeting.*

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*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Subcommittee less than 96 hours prior to that meeting are available for public inspection at the County Administration Building, 651 Pine St., Martinez, CA, during normal business hours.*

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Mark Goodwin, Chief of Staff, District III Supervisor's Office

For Additional Information Contact:

Phone (925) 252-4500, Fax (925) 240-7261  
mark.goodwin@bos.cccounty.us