


# DRAFT

 <b>Agenda</b>	<p style="text-align: right;"><b>CENSUS 2020 FINANCE SUBCOMMITTEE</b></p> <p style="text-align: right;">May 7, 2019 12:00 P.M.</p> <p style="text-align: right;"><b>ROOM 108, COUNTY ADMINISTRATION BUILDING 651 PINE ST., MARTINEZ</b></p>
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Lauren Babb ♦ Samuel Houston ♦ Aparna Madireddi

**Agenda Items:**

Items may be taken out of order based on the business of the day and preference of the Board

Present: Aparna Madireddi

Lauren Babb

Sam Houston

Staff Present: Teresa Garringer, District III

Mark Goodwin, District III

Kristine Solseng, Conservation and Development Department

Barbara Riveira, County Administrator's Office

Attendees: Ali Saidi

## 1. INTRODUCTIONS

*Self-introductions were made around the room.*

## 2. PUBLIC COMMENT on any matter under the jurisdiction of the 2020 Census Finance Subcommittee and NOT on this agenda (speakers may be limited to three minutes).

*No public comment was received.*

## 3. DISCUSS and REVIEW the Contra Costa Census 2020 Budget.

*The monthly budget and potential sources of additional funding were discussed.*

## 4. Prepare monthly financial update for the Complete Count Steering Committee.

*The monthly budget update was discussed.*

## 5. Discuss mini-grant program.

*A potential mini-grant program was discussed, including desired amount, Request for Proposal, overall coordination and oversight. The Finance subcommittee will continue the discussion at the next meeting as part of the overall budget process.*

6. Receive update on other agency spending and grant opportunities.

*Grant opportunities and spending by other agencies was discussed, along with ways to help local nonprofits collaborate on the grant proposals. Current opportunities include the Bay Area Census Funders Collaborative — a partnership of the Silicon Valley Community Foundation, the East Bay Community Foundation, Northern California Grantmakers, and other funders has issued an RFP to help ensure a fair and complete 2020 census count. The collaborative will award approximately \$1 million in grants to local nonprofits for census education and outreach efforts. Grant applications must be submitted by Friday, May 31, 2019.*

7. Discuss meeting frequency, and identify a standing meeting date and time

*The Finance subcommittee will meet once a month, until greater frequency is warranted by the task at hand.*

AYE: Aparna Madireddi, Lauren Babb, Sam Houston  
Passed

8. **ADJOURN**

*The Finance subcommittee adjourned at 2:00 p.m., until their next meeting on June 7, 2019, 12:00 p.m. to 2:00 p.m., 651 Pine Street, Room 108, Martinez, CA.*

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*The 2020 Census Finance Subcommittee will provide reasonable accommodations for persons with disabilities planning to attend its meetings. Contact Mark Goodwin at (925) 252-4500 at least 72 hours before the meeting.*

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*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Subcommittee less than 96 hours prior to that meeting are available for public inspection at the County Administration Building, 651 Pine St., Martinez, CA, during normal business hours.*

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Mark Goodwin, Chief of Staff, District III Supervisor's Office

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