

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF OCTOBER 2019

DESCRIPTION	OCTOBER YTD Actual	Total Budget	Remaining Budget	83% %YTD
a. PERSONNEL	\$ 3,569,351	\$ 4,450,813	\$ 881,462	80%
b. FRINGE BENEFITS	2,282,428	2,769,062	486,634	82%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	243,135	235,500	(7,635)	103%
f. CONTRACTUAL	2,110,785	2,843,120	732,335	74%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	3,074,217	5,688,329	2,614,112	54%
I. TOTAL DIRECT CHARGES	\$ 11,279,916	\$ 16,010,824	\$ 4,730,908	70%
j. INDIRECT COSTS	900,853	903,555	2,702	100%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 12,180,769	\$ 16,914,379	\$ 4,733,610	72%
<i>In-Kind (Non-Federal Share)</i>	\$ 3,507,129	\$ 4,228,595	\$ 721,466	83%

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BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF OCTOBER 2019

1	2	3	4	5	6
	Actual Oct-19	Total YTD Actual	Total Budget	Remaining Budget	83% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	338,095	3,294,059	4,010,723	716,664	82%
Temporary 1013	24,318	275,292	440,090	164,798	63%
a. PERSONNEL (Object class 6a)	362,413	3,569,351	4,450,813	881,462	80%
b. FRINGE (Object Class 6b)	220,356	2,282,428	2,769,062	486,634	82%
d. EQUIPMENT (Object Class 6d)	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	2,748	51,743	65,000	13,257	80%
2. Child and Family Services Supplies (Includes classroom Suppli	15,117	72,233	80,000	7,767	90%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	58,305	102,409	60,000	(42,409)	171%
Health/Safety Supplies	-	3,807	7,000	3,193	54%
Mental helath/Diasabilities Supplies	-	-	1,000	1,000	
Miscellaneous Supplies	320	11,818	12,000	182	98%
Emergency Supplies	-	198	1,000	802	20%
Employee Morale	-	928	2,500	1,572	37%
Household Supplies	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	76,490	243,135	235,500	(7,635)	103%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	23,726	125,913	95,000	(30,913)	133%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	(165,004)	(226,139)	(630,000)	(403,861)	36%
Health Consultant	1,280	32,580	55,000	22,420	59%
5. Training & Technical Assistance - PA11					
Interaction	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	-	9,125	9,000	(125)	101%
Josephine Lee (\$35,000/2)	-	1,612	5,000	3,388	32%
Susan Cooke (\$60,000/2)	225	6,225	10,000	3,775	62%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	624,109	1,649,419	2,194,788	545,369	75%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
FB-Fairgrounds Partnership (Wrap)	-	35,976	74,212	38,236	48%
FB-Fairgrounds Partnership	-	79,875	163,600	83,725	49%
FB-E. Leland/Mercy Housing Partnership	-	10,800	20,000	9,200	54%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	-	54,000	108,000	54,000	50%
Tiny Toes	-	5,000	72,720	67,721	7%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	326,400	652,800	326,400	50%
f. CONTRACTUAL (Object Class 6f)	484,336	2,110,785	2,843,120	732,335	74%
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases	42,728	392,021	496,000	103,979	79%
(Rents & Leases/Other Income)	-	-	-	-	
4. Utilities, Telephone	12,080	93,191	164,000	70,809	57%
5. Building and Child Liability Insurance	-	1,733	3,000	1,267	58%
6. Bldg. Maintenance/Repair and Other Occupancy	19,138	361,619	467,000	105,381	77%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	2,133	29,687	62,000	32,313	48%
9. Nutrition Services					
Child Nutrition Costs	37,843	241,670	322,000	80,330	75%
(CCFP & USDA Reimbursements)	-	(140,654)	(85,000)	55,654	165%
13. Parent Services					
Parent Conference Registration - PA11	-	2,075	10,000	7,925	21%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	831	1,000	169	83%
PC Orientation, Trainings, Materials & Translation - PA11	87	825	7,600	6,775	11%
Policy Council Activities	-	2,043	2,000	(43)	102%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	179	1,163	7,000	5,837	17%
Child Care/Mileage Reimbursement	1,018	4,918	7,500	2,582	66%
14. Accounting & Legal Services					
Auditor Controllers	-	3,062	5,000	1,938	61%
Data Processing/Other Services & Supplies	-	7,720	16,500	8,780	47%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	1,400	1,400	0%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY)	-	41,808	41,959	151	100%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	5,927	93,041	99,785	6,744	93%
17. Other					
Site Security Guards	-	17,594	47,000	29,406	37%
Dental/Medical Services	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	8,206	97,555	145,000	47,445	67%
Equipment Maintenance Repair & Rental	8,034	146,344	205,000	58,656	71%
Dept. of Health and Human Services-data Base (CORD)	833	7,508	9,500	1,992	79%
Field Trips	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	144,780	218,010	243,205	25,195	90%
Other Departmental Expenses	761,645	1,450,453	3,377,280	1,926,827	43%
h. OTHER (6h)	1,044,630	3,074,217	5,688,329	2,614,112	54%
i. TOTAL DIRECT CHARGES (6a-6h)	2,188,225	11,279,916	16,010,824	4,730,908	70%
j. INDIRECT COSTS	187,592	900,853	903,555	2,702	100%
k. TOTALS (ALL BUDGET CATEGORIES)	2,375,818	12,180,769	16,914,379	4,733,610	72%
Non-Federal Share (In-kind)	593,954	3,507,129	4,228,595	721,466	83%