

**CONTRA COSTA COUNTY-COMMUNITY SERVICES BUREAU**

**EARLY HEAD START- CC PARTNERSHIP #1**

**BUDGET PERIOD JULY 2019 - JUNE 2020**

**AS OF OCTOBER 2019**

| <b>DESCRIPTION</b>                        | <b>OCTOBER<br/>YTD Actual</b> | <b>Total<br/>Budget</b> | <b>Remaining<br/>Budget</b> | <b>8%<br/>% YTD</b> |
|---|-------------------------------|-------------------------|-----------------------------|---------------------|
| <b>a. PERSONNEL</b>                       | \$ 72,146                     | \$ 305,109              | \$ 232,963                  | 24%                 |
| <b>b. FRINGE BENEFITS</b>                 | 46,058                        | 212,143                 | 166,085                     | 22%                 |
| <b>c. TRAVEL</b>                          | -                             | 7,000                   | 7,000                       | 0%                  |
| <b>d. EQUIPMENT</b>                       | -                             | -                       | -                           | 0%                  |
| <b>e. SUPPLIES</b>                        | 1,464                         | 24,100                  | 22,636                      | 6%                  |
| <b>f. CONTRACTUAL</b>                     | 49,249                        | 460,020                 | 410,771                     | 11%                 |
| <b>g. CONSTRUCTION</b>                    | -                             | -                       | -                           | 0%                  |
| <b>h. OTHER</b>                           | 20,648                        | 65,984                  | 45,336                      | 31%                 |
| <b>I. TOTAL DIRECT CHARGES</b>            | <b>\$ 189,564</b>             | <b>\$ 1,074,356</b>     | <b>\$ 884,792</b>           | <b>18%</b>          |
| <b>j. INDIRECT COSTS</b>                  | 13,157                        | 64,073                  | 50,916                      | 21%                 |
| <b>k. TOTAL-ALL BUDGET CATEGORIES</b>     | <b>\$ 202,720</b>             | <b>\$ 1,138,429</b>     | <b>\$ 935,709</b>           | <b>18%</b>          |
| <i><b>In-Kind (Non-Federal Share)</b></i> | <b>\$ 50,680</b>              | <b>\$ 289,444</b>       | <b>\$ 238,764</b>           | <b>18%</b>          |

**CONTRA COSTA COUNTY-COMMUNITY SERVICES BUREAU**

**EARLY HEAD START- CC PARTNERSHIP #1**

**BUDGET PERIOD JULY 2019 - JUNE 2020**

**AS OF OCTOBER 2019**

| 1   | 2                | 3                   | 4                | 5                   | 6          |
|---|------------------|---------------------|------------------|---------------------|------------|
|   | Actual<br>Oct-19 | Total YTD<br>Actual | Total<br>Budget  | Remaining<br>Budget | 8%<br>YTD  |
| <b>Expenditures</b>                                       |                  |                     |                  |                     |            |
| <b>a. Salaries &amp; Wages (Object Class 6a)</b>          |                  |                     |                  |                     |            |
| Permanent 1011  | 8,682            | 72,146              | 291,762          | 219,616             | 25%        |
| Temporary 1013  | -                | -                   | 13,347           | 13,347              |            |
| <b>TOTAL PERSONNEL (6a)</b>                               | <b>8,682</b>     | <b>72,146</b>       | <b>305,109</b>   | <b>232,963</b>      | <b>24%</b> |
| <b>b. FRINGE BENEFITS (Object Class 6b)</b>               |                  |                     |                  |                     |            |
| Fringe Benefits   | 5,826            | 46,058              | 212,143          | 166,085             | 22%        |
| <b>TOTAL FRINGE (6b)</b>                                  | <b>5,826</b>     | <b>46,058</b>       | <b>212,143</b>   | <b>166,085</b>      | <b>22%</b> |
| <b>c. Travel (Object Class 6c)</b>                        |                  |                     |                  |                     |            |
| <b>1. Out-of-Town Travel</b>                              |                  |                     |                  |                     |            |
|   | -                | -                   | 7,000            | 7,000               | 0%         |
| <b>TOTAL TRAVEL (6c)</b>                                  | <b>-</b>         | <b>-</b>            | <b>7,000</b>     | <b>7,000</b>        | <b>0%</b>  |
| <b>e. SUPPLIES (Object Class 6e)</b>                      |                  |                     |                  |                     |            |
| 1. Office Supplies  | 79               | 160                 | 2,100            | 1,940               | 8%         |
| 2. Child and Family Services Supplies (Incl.classroom Su) | 783              | 1,304               | 15,000           | 13,696              | 9%         |
| 3. Other Supplies   |                  |                     |                  |                     |            |
| Computer Supplies, Software Upgrades, Computer Re         | -                | -                   | 3,700            | 3,700               | 0%         |
| Miscellaneous Supplies                                    | -                | -                   | 200              | 200                 | 0%         |
| Household Supplies  | -                | -                   | 3,100            | 3,100               | 0%         |
| <b>TOTAL SUPPLIES (6e)</b>                                | <b>862</b>       | <b>1,464</b>        | <b>24,100</b>    | <b>22,636</b>       | <b>6%</b>  |
| <b>f. CONTRACTUAL (Object Class 6f)</b>                   |                  |                     |                  |                     |            |
| 1. Adm Svcs (e.g., Legal, Accounting, Temporary Contrac   | -                | -                   | 1,700            | 1,700               | 0%         |
| 2. Other Contracts  |                  |                     |                  |                     |            |
| COCOKids (52 slots x \$505 x 12 months)                   | 48,480           | 48,480              | 315,120          | 266,640             | 15%        |
| Loss of Subsidy   | -                | -                   | 10,000           | 10,000              | 0%         |
| Children and Family Supplies (Diapers, wipes, etc)        | 769              | 769                 | 12,000           | 11,231              | 6%         |
| First Baptist (20 slots x \$505 x 12 months)              | -                | -                   | 121,200          | 121,200             | 0%         |
| <b>TOTAL CONTRACTUAL (6f)</b>                             | <b>49,249</b>    | <b>49,249</b>       | <b>460,020</b>   | <b>410,771</b>      | <b>11%</b> |
| <b>h. OTHER (Object Class 6h)</b>                         |                  |                     |                  |                     |            |
| 1. Bldg Occupancy Costs/Rents & Leases                    | 3,912            | 8,905               | 15,500           | 6,595               | 57%        |
| 2. Utilities, Telephone                                   | 492              | 1,260               | 5,000            | 3,740               | 25%        |
| 3. Bldg. Maintenance/Repair and Other Occupancy           | -                | -                   | 1,400            | 1,400               | 0%         |
| 4. Local Travel (58 cents per mile effective 1/1/2019)    | -                | -                   | 1,200            | 1,200               | 0%         |
| 5. Parent Services  |                  |                     |                  |                     |            |
| Parent Activities (Sites, PC, BOS luncheon, including f   | -                | -                   | 500              | 500                 | 0%         |
| 6. Accounting & Legal Services                            |                  |                     |                  |                     |            |
| Auditor Controllers                                       | -                | -                   | 200              | 200                 | 0%         |
| Data Processing/Other Services & Supplies                 | -                | -                   | -                | -                   |            |
| 7. Training or Staff Development                          |                  |                     |                  |                     |            |
| Staff Trainings/Dev. Conf. Registrations/Memberships      | -                | -                   | 18,907           | 18,907              | 0%         |
| 8. Other  |                  |                     |                  |                     |            |
| Equipment Maintenance Repair & Rental                     | -                | -                   | 800              | 800                 | 0%         |
| Other Operating Expenses (CSD Admin/Facs Mgt. Allc        | 8,349            | 10,482              | 22,477           | 11,995              | 47%        |
| <b>TOTAL OTHER (6h)</b>                                   | <b>12,752</b>    | <b>20,648</b>       | <b>65,984</b>    | <b>45,336</b>       | <b>31%</b> |
| <b>I. TOTAL DIRECT CHARGES (6a-6h)</b>                    | <b>77,371</b>    | <b>189,564</b>      | <b>1,074,356</b> | <b>884,792</b>      | <b>18%</b> |
| <b>j. INDIRECT COSTS</b>                                  | <b>13,157</b>    | <b>13,157</b>       | <b>64,073</b>    | <b>50,916</b>       | <b>21%</b> |
| <b>k. TOTALS - ALL BUDGET CATEGORIES</b>                  | <b>90,527</b>    | <b>202,720</b>      | <b>1,138,429</b> | <b>935,709</b>      | <b>18%</b> |
| <b>Non-Federal Match (In-Kind)</b>                        | <b>22,632</b>    | <b>50,680</b>       | <b>289,444</b>   | <b>238,764</b>      | <b>18%</b> |