



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND DEVELOPMENT
COMMUNITY DEVELOPMENT DIVISION
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TO: Stanley Muraoka, Senior Planner of the County Community Development Division

FROM: Historical Landmarks Advisory Committee (HLAC)
By: HLAC staff Dominique Vogelpohl

DATE: November 14, 2019

SUBJECT: **Application Fees for Nomination to the County Historic Resources Inventory (HRI)**

At the September 17, 2019 Board of Supervisors meeting, with respect to the updated Land Development Fee Schedule, the Board directed staff to meet with the Historical Landmarks Advisory Committee (HLAC) and interested nonprofit organizations to gather information related to reducing or waiving the historic nomination fee in the updated Fee Schedule, and to provide criteria for such reduction or waiver.

The HLAC voted at their meeting held on November 14, 2019 to endorse staff's recommendation to reduce the deposit amount of \$1,000 to \$500 for Historic Nomination applications.

Their recommendation included that staff review the possibility of including reducing and/or waiving fees for Historic Nomination applications based on economic hardship, and criteria to verify such hardship, as part of an overall County Historic Preservation Ordinance.

Sincerely,


HLAC staff
Dominique Vogelpohl