

LIBRARY COMMISSION 2019 ANNUAL REPORT

The Goals listed below comprise the Commission's work plan for 2019. They contain what we as a Commission and as individuals accomplished during 2019. The bullet points that follow show what has been done based on Commissioner reports.

Goal 1: Advocate for both public and private library funding required to meet assessed county needs.

In pursuit of this Goal, Commission members:

- Wrote letters supporting the Contra Costa Libraries to legislative representatives including: Assemblymember Frazier, State Senator Glazer and Congressman DeSaulnier.
- Met with legislative representatives including: Congressman DeSaulnier, Congressman McNerney, Assemblymember Bauer-Kahan and Assemblymember Wicks staff.
- Attended Friends Groups and Foundation Board meetings associated with Libraries within their areas of interest.
- Met with their Supervisors and City/Town Councils to advocate on behalf of the Library system as a whole and for particular libraries when needed.
- Worked closely with the Pinole City Council and Pinole Library Friends to successfully increase City funding of the Pinole Library and thus Library hours.

Goal 2: Identify ways to ensure stable and adequate funding for county libraries.

In pursuit of this Goal, Commission members:

- Updated various Friends groups on Commission activities.
- Met with civic leaders to discuss funding for libraries and explore the possibility of a new library in selected jurisdictions.
- Advocated for expanded hours for libraries including Pinole which added additional funding.
- Spoke with various City/Town administrative staff regarding library needs.
- Continued planning for the launch of a private, county-wide 501 (c) 3 to support libraries throughout the County.
- Volunteered at library fund raisers and with Friends groups in relevant jurisdictions.
- Explored options for startup funding with Congressman DeSaulnier's staff.
- Met with several Supervisors to discuss negative impact of proposed County budget cuts on the Library and supported expansion of the Library's budget.

- Began to assemble data on the fund raising successes of Friends and Foundation groups already active at various libraries.
- Presented to the Contra Costa County Board of Supervisors in support of eliminating fines and ACA1.
- Presented to El Cerrito City Council in support of ACA 1 resulting in a letter of support by the Council.

Goal 3: Provide links between the Community and the Contra Costa Library

In pursuit of this Goal, Commission members:

- **Reached Out to Civic and Community Leaders and Leadership Groups:**
 - Met with El Cerrito Friends Group, Contra Costa Library staff, and El Cerrito staff to move forward for a new El Cerrito Library.
 - Presented to the El Cerrito stakeholders meeting in regard to the new El Cerrito library and other related library issues.
 - Worked closely with the Pinole City Council and Pinole Library Friends to successfully increase library hours and advertise its availability to residents.
 - Attended Pleasant Hill City Council meetings regarding the roll out of the new library as well as the annual general meeting which included two city council members, the library task force, and Supervisor Mitchoff.
 - Regularly updated Antioch Mayor & City Council on Library Commission meetings.
 - Regularly updated El Cerrito City Council on Library Commission Activities.
 - Reported on Library Commission activities to the Hercules City Council.
 - Met with Hercules PTAs and service organizations to drum up support for the new library.
 - Updated Pinole City Council on the no fines policy.
 - Served as Vice President of Oakley Library Friends.
 - Updated Orinda City Council on Library and Commission accomplishments and challenges.
 - Attended Walnut Creek Mayor's quarterly meetings.
 - Met with School Superintendents in the District 2 area.
 - Reported to Central Labor & Union Executive Board on Library Commission activities and library items of interest.
 - Contacted the local Korean language newspaper (circ. =60,000) to make it aware of the "no fines" initiative resulting in a front page story highlighting the library and the Antioch Commissioner.
 - Gathered fund raising data on Library Friends/Foundation in the District 2 area for informational purposes and learned that thus far in 2019 over \$300,000 has been raised for the libraries.

- Attended BART meeting on transit oriented development at the El Cerrito BART station which may provide a site for the new library.
- **Focused on Schools:**
 - Worked to entice after school groups to visit Ygnacio Valley Library.
- **Focused on Library Staff:**
 - Visited all District 2 libraries to meet staff and Friends Groups.
- **Attended, Participated in, and Helped Initiate Library Related Events/Activities:**
 - Attended numerous Brentwood Library events (DQST, City Lights) as well as the Oakley Advocacy Workshop.
 - Attended numerous Lafayette Library events.
 - Attended Orinda Library events.
 - Attended events at Pleasant Hill Library.
 - Attended Oakley Advocacy Workshop and other events at the Oakley Library.
 - Sought donations for Walnut Creek Annual Gala.
 - Attended Orinda creative writing workshop.
 - Attended numerous library events in the District 2 area.
 - Attended library events in both Pittsburg and Antioch.
 - Proposed a story walk program be initiated at the San Ramon Library.
 - Made arrangements with two large local senior living communities in Pittsburg to arrange a pilot program of monthly visits to the Library for seminars, access to materials, and refreshments.
 - Participated in the annual Orinda 4th of July Celebration including spillover into the Library.
 - Attended events at the Brentwood Library.
 - Marched with the Clayton Library Foundation in the 4th of July celebration to increase awareness of the Library and mark the fact that 2020 is its 25th anniversary (which will be recognized by the City, Library and Foundation.
 - Participated in the Lafayette Library Friends fund raising effort which raised \$150,000 for its library in 2019, and sent 149 boxes of books to Butte County after its devastating fire.
 - Attended numerous events at and visited relevant libraries, (locally, regionally, and internationally) to gain a greater understanding of activities held and services delivered.
 - Attended the Brentwood Night Out event which included tours of the new library.
 - Commissioners report at Commission meetings on happenings at their various libraries.
 - Attended El Cerrito 4th of July celebration to discuss library issues including a new library.
 - Served as a Board member of the El Cerrito Library Foundation and Friends of the El Cerrito Library.

- **Reached Out to Legislators**
 - Met w/Supervisor Mitchoff re: Pleasant Hill Library plans and progress.
 - Updated Supervisor. Andersen on Library Commission activities.
 - Met with Supervisor Andersen and Friends groups to arrange times for public forums in libraries.
 - Met with Supervisor Glover to brief him on Commission activities and to discuss the 2020 Library Budget proposal.
 - Met with legislative representatives including: Congressman DeSaulnier and Congressman McNerney, and Assemblymember Bauer-Kahan.

Goal 4: Provide a forum for the public to express views regarding Contra Costa County Library.

In pursuit of this goal, Commission members:

- Held March and May Commission meetings held at Concord Library; July meeting the Brentwood Library.
- Hosted a “Bring Your (Library) Questions” gathering in Danville.
- Met with Danville Library Friends Group and arranged some public forum times.
- Participated in the annual Friends and Foundations Forum held in 2019 at the San Ramon Library.

November 25, 2019

Contra Costa County Library Commission 2020 Work Plan (Final Draft)

The Goals and Objectives listed below comprise the Commission's Work Plan for 2020. They contain what we as a Commission and as individuals will work to accomplish in 2020.

Goal 1: Voice our County's desire for sustained Library funding and support

In order to accomplish this goal, we will:

- Work cooperatively with community libraries to seek sustainable funding in service of their local communities.
- Encourage collaboration between community library friends and foundation groups and interchange with commissioners through the Friends Council and the annual forum.
- Explore ways of ensuring stable and adequate public funding for the county library and its various branches.
- Support the creation of a centrally organized private, not for profit, fund raising approach for funding countywide and local community library needs, complimentary to locally organized friends and foundation efforts, for the purpose of meeting service standards and objectives of the Library's strategic plan.
- Review and if in agreement with it, support the annual budget proposal prepared by the County Library for submission to the Board of Supervisors.

Goal 2: Liaise with elected officials, community groups, and residents to engender broad support for the Library system.

In order to accomplish this goal, we will:

- Increase Legislative outreach at the local, state and federal levels to advocate for libraries, the services they provide and the allocation of appropriate resources to them.
- Have the Commission take an increasingly active role in the ALA and CLA lobbying efforts.
- Report back to the appropriate appointing authority (city/town council, Supervisor, board or agency) on a periodic basis to bring it abreast of Commission activities, initiatives, identified library needs and library general issues.
- Bring information back to the Commission at its regular meetings on local needs and issues.
- Make every effort to solicit feedback on our respective libraries, become familiar with their operations, successes and challenges, and advocate for them in their communities and at the county level.
- Continue to conduct Commission meetings at the branches, and seek to involve the local communities in these meetings.
- Reach out to organizations in the County (e.g. First 5, schools, PTAs, etc.) with common interests for the purpose of building supporting networks and programs.

Goal 3: Serve as an advisory committee to the County Librarian and her staff

In order to accomplish this goal, we will:

- Provide thoughtful, consistent, sound and prompt advice and counsel to the County Librarian in regard to the annual budget, the strategic plan, changes in policy impacting service and programs, and any other matters which she raises.

Final Draft for Comment

November 11, 2019

Annual Report & Work Plan Committee

Contra Costa County Library Commission

Library Commission Attendance: January 2019 – December 2019

Library Commission Attendance January 2019 – December 2019		Total	Total	Total	Total	signed BROWN ACT & Ethics Orientation video viewing certification
COMMISSIONERS	REPRESENTING	Meetings	Absent	Present	Excused	Received
Huh, John M., Ph.D.	City of Antioch	6	0	6	0	x
	Vacant City of Antioch (Alternate)					
DaoJensen, Thuy	City of Brentwood	5	0	5	0	x
Faye, Vivian	City of Brentwood (Alternate)	6	0	6	0	x
Feree, Jacalyn	City of Clayton	3	0	2	1	x
	Vacant City of Clayton (Alternate)					
Smith, Tommy	City of Concord	6	0	6	0	x
	Vacant City of Concord (Alternate)					
Chong, Adriana	Town of Danville	6	0	4	2	x
	Vacant Town of Danville (Alternate)					
Fischer, Michael	City of El Cerrito	6	0	5	1	x
J. Barry Koops	City of El Cerrito (Alternate)	6	0	5	1	x
Ward-Jackson, Evangelia	City of Hercules	5	3	1	1	x
	City of Hercules (Alternate)					
Hoisington, Mary Ann	City of Lafayette	6	0	5	1	x
	Vacant City of Lafayette (Alternate)					
Dozier, Julia	City of Martinez	4	0	2	2	x
	Vacant City of Martinez (Alternate)					
Wernet, Patty	Town of Moraga	6	1	2	3	x
Janette Maher	Town of Moraga (Alternate)	5	3	1	1	x
Peña-Mendrek, Yolanda	City of Oakley	6	0	4	2	x
Fitzpatrick, Arnold	City of Oakley (Alternate)	6	0	5	1	x
Kelly, Juan	City of Orinda	6	0	6	0	x
Merchant, Kathy	City of Orinda (Alternate)	4	1	2	1	x
Pursley, George	City of Pinole	6	0	4	2	x
	Vacant City of Pinole (Alternate)					
LeFrak-Bellici, Zelda	City of Pittsburg	5	1	4	0	x
	Vacant City of Pittsburg (Alternate)					
Bracken, Katherine	City of Pleasant Hill	6	0	2	4	x
James Ford	City of Pleasant Hill (Alternate)	6	0	4	2	x
Medrano, Antonio	City of San Pablo	1	0	1	0	x
Harlan-Ogbeidi, Charlene	City of San Pablo (Alternate)	1	1	0	0	Pending
Kathy Gilcrest	City of San Ramon	6	0	5	1	x
Ma, Shudong	City of San Ramon (Alternate)	3	0	2	1	x
LaLanne, Yvonne	City of Walnut Creek	6	0	5	1	x
Molinelli, Jasun	City of Walnut Creek (Alternate)	6	3	3	0	x
	Vacant District 1					
	Vacant District 1 (Alternate)					
Chong, William	District 2	6	0	6	0	x
Knoll, Carolyn	District 2 (Alternate)	6	1	4	1	x
McCormick, Don	District 3	6	0	5	1	x
	Vacant District 3 (Alternate)					
Smith, Alan B.	District 4	6	0	6	0	x
	Vacant District 4 (Alternate)					
Wilson, Peter	District 5	6	0	5	1	x
	Vacant District 5 (Alternate)					
Mackey, Lynn	Office of Education	6	0	3	3	x
Valdez, Margie	Contra Costa Central Labor Council	6	1	4	1	x
	Vacant Contra Costa Council					
	Vacant Friends Council					
Robison, Rich	Contra Costa Community College District	6	3	1	2	x