

2019 Advisory Body Annual Report

Advisory Body Name:

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

Advisory Body Meeting Time/Location:

Meetings are regularly scheduled for twice a year, with special meetings scheduled from time to time at the discretion of the Committee. The meeting dates and times for the 2019 calendar year are identified in Section 3 of this document (page 2). This year, all meetings were held at Richmond City Hall located at 440 Civic Center Drive in Richmond.

Chair (during the reporting period):

Eduardo Martinez, Richmond City Councilmember

Staff persons (during the reporting period):

Contra Costa County Department of Conservation & Development:

- Deidra Dingman, & Justin Sullivan

Richmond City Manager's Office:

- Lori Reese-Brown & LaShonda Wilson

Reporting Period: January 1, 2019 – December 31, 2019

1. Activities

The NRMFC made recommendations to the County Board of Supervisors and Richmond City Council on the use of money collected through a Waste & Recovery Mitigation Fee established as result of an Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill (WCCSL) Bulk Materials Processing Center (BMPC) located in the North Richmond area. The Committee provided feedback to City/County Committee staff about recommended uses of the mitigation fee for the purpose of defraying the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area as a result of the BMPC expansion.

2. Accomplishments

In 2019, the NRMFC received a Tonnage & Revenue update along with informational reports on all expenditure plan strategies. Projected tonnage revenue reports indicated similar revenue for the 2019/2020 fiscal year as was provided in 2018/2019. Staff provided a recommended 2019-20 budget based in part on actual 2018-19 costs. Based on staff's suggestions, the committee recommended adoption of the 2019/20 Expenditure Plan (Attached as Exhibit B), which includes the changes shown in the table below:

Expenditure Plan Strategy	Budget Changes in the 2019/20 Expenditure Plan
Strategy 1 – Bulky Item Pick-ups	No Change
Strategy 2 – Neighborhood Clean-ups	No Change
Strategy 3 – Prevention Service Coordinator	No Change
Strategy 4 – City/County Right-of-Way Pick-up & Tagging Abatement	No Change
Strategy 5 – Code Enforcement (County)	No Change
Strategy 6 – Illegal Dumping Law Enforcement	No Change
Strategy 7 – Surveillance Cameras	Increased by \$10,000

Expenditure Plan Strategy	Budget Changes in the 2019/20 Expenditure Plan
Strategy 8 – Community Services Coordinator	No Change
Strategy 9 – Community-Based Projects	Decreased by \$29,199.76
Strategy 10 – North Richmond Green Community Service Programs	No Change
Strategy 11 – North Richmond Green Campaign	No Change
Strategy 12 – Community Garden Projects	No Change
Contingency	Decreased by \$8,906.19

The Committee recommended approval of the Amended 2018-2019 Expenditure Plan, which provided shifting of funds from contingency to strategy 2, strategy 4, & staff costs. The Committee also recommended approval of the Amended 2019-2020 Expenditure Plan to correct a rounding error for strategy 9 and include minor language changes. The Amended 2018-2019 & 2019-2020 Expenditure Plans have yet to be approved by the Board of Supervisors and the Richmond City Council.

3. Attendance/Representation

The seven-member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. The Committee's Amended Bylaws provide for designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved for each meeting date.

The Alternate seat for the North Richmond MAC member was filled in April 2019. The Alternate seat for the Incorporated North Richmond Resident remains vacant. The City will continue seeking volunteers that can be appointed to fill the vacant seat in 2020.

2019 Meeting Dates & Attendance

Committee Members & Alternates	May 31 2-4:30 pm	Oct 30 2-4 pm	Appointed By
Dr. Henry Clark – North Richmond MAC	Yes	No	County
John Gioia, Supervisor – Board of Supervisors	No	No	County
Beverly Scott, VICE CHAIR – North Richmond MAC	Yes	No	County
Nathaniel Bates – Richmond City Councilmember	Yes	Yes	City
Demnlus Johnson – Richmond City Councilmember	No	Yes	City
Annie King-Meredith – Incorporated N. Richmond Resident	Yes	Yes	City
Eduardo Martinez, CHAIR – Richmond City Councilmember	Yes	Yes	City
Karen Garcia - North Richmond MAC Member, Alternate	No	Yes	County
Robert Rogers – Board of Supervisors, Alternate	Yes	Yes	County
Melvin Willis - Richmond City Councilmember, Alternate	No	No	City
Incorporated N. Richmond Resident, Alternate	VACANT	VACANT	City
Quorum achieved	Yes	Yes	

4. Training/Certification

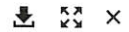
The County appointed Committee Members/Alternates have completed and submitted the required training certificates (Attachment A-1).

5. Proposed Work Plan/Objectives for Next Year

The Committee will have its next meeting on May 29, 2020. Anticipated topics to be discussed at this meeting include budget planning for the next Expenditure Plan cycle (FY 2020/2021), including future revenue projections, proposed funding allocations for existing and potential new strategies. The committee will also consider recommending approval of a new 2020/2021 Expenditure Plan to the County Board of Supervisors and Richmond City Council.

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Aug. 19, 2017



**Training Certification
For
Members of a County Advisory Body**

By signing below, I certify that on 8/19/17, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on _____, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

Harry Clark
(Name of Member)

8/19/2017
(Date)

NRMACA
(Name of Advisory Body)

Council member
(Member's Seat Name)

Return this certification to the chair or staff of your advisory body. The advisory body staff should keep the original and send a copy to the Clerk of the Board of Supervisors. This certification should be included in your advisory body's annual report to the Board of Supervisors. All newly appointed members have 90 days to complete this training, and, it is recommended that the training be reviewed at two year intervals.



Training Certification
For
Members of a County Advisory Body

By signing below, I certify that on 3/4/19, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 3/4/19, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

print _____
sign _____

Karen Garcia
(Name of Member)

March 6, 2019
(Date)

(NRMAC)
North Richmond Municipal Advisory Council
(Name of Advisory Body)

Unincorporated Resident
(Member's Seat Name)

Return this certification to the chair or staff of your advisory body. The advisory body staff should keep the original and send a copy to the Clerk of the Board of Supervisors. This certification should be included in your advisory body's annual report to the Board of Supervisors. All newly appointed members have 90 days to complete this training, and, it is recommended that the training be reviewed at two year intervals.



**Training Certification
For
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By signing below, I certify that on 12/21/15, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 12/21/15, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

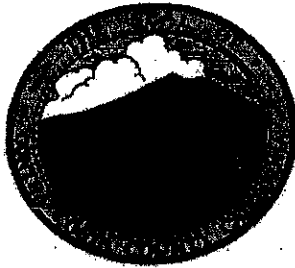
Robert Rogers
(Name of Member)

12/21/15
(Date)

North Richmond Mitigation Fund
(Name of Advisory Body)

Sup. John Gigig's seat
(Member's Seat Name)

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**Training Certification
For
Members of a County Advisory Body**

By signing below, I certify that on 8/30/2017, I watched the entire Brown Act and Better Government Ordinance video, which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

By signing below, I certify that on 8/30/2017, I watched the entire Ethics Orientation for County officials video which is available on: 1) the Contra Costa County website, 2) CCTV, or 3) by requesting a copy from the County Administrator's Office.

Beverly A. Scott-Washington
(Name of Member)

8/31/2017
(Date)

NRMAC
(Name of Advisory Body)

NRMAC
(Member's Seat Name)

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