#### ORDINANCE NO. 2019-39

### ELECTRIC VEHICLE CHARGING STATIONS

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

**SECTION I. SUMMARY.** This ordinance adds Chapter 718-14 to the County Ordinance Code to establish an expedited, streamlined permitting process for electric vehicle charging stations, pursuant to Government Code section 65850.7.

**SECTION II.** Chapter 718-14 is added to the County Ordinance Code, to read:

# Chapter 718-14 **ELECTRIC VEHICLE CHARGING STATIONS**

**718-14.002 Building permit required.** A building permit is required to install an electric vehicle charging station. "Electric vehicle charging station" has the meaning set forth in Government Code section 65850.7. (Ord. 2019-39 § 2.)

## **718-14.004 Application.**

- (a) The building official will make the following available on the County website:
  - (1) The County's standard building permit application form.
  - (2) The County's standard electric vehicle charging station checklist, which will substantially conform to the checklist in the most current version of the Zero-Emission Vehicles in California: Community Readiness Guidebook published by the Governor's Office of Planning and Research. The checklist will include all requirements that an electric vehicle charging station must meet to be eligible for review and approval under this chapter.
- (b) An application to install an electric vehicle charging station may be submitted electronically. (Ord. 2019-39 § 2.)

## 718-14.006 Expedited review of applications.

(a) An application will be deemed complete if the building official determines that the application includes all of the information and documents required by the standard application form and the standard checklist. If an application is deemed incomplete, the building official will notify the applicant in writing of the additional information needed

to complete the application.

- (b) After an application is deemed complete, the building official will perform an expedited review of the application.
- (c) A building permit will be issued following the building official's confirmation that an application and supporting documents meet the requirements of the checklist and after all required fees have been paid. If the application was submitted electronically, the permit may be issued electronically. (Ord. 2019-39 § 2.)

718-14.008 Inspection and authorization to operate. As soon as practicable after the applicant notifies the building official that an electric vehicle charging station has been installed under a building permit, the building official will inspect the station to verify compliance with the building permit. If the building official determines that a station was not installed in compliance with a building permit, the building official will notify the permittee of the actions needed to comply with the building permit and will conduct additional inspections as necessary. No electric vehicle charging station may be operated unless the building official verifies in writing that it complies with the building permit. (Ord. 2019-39 § 2.)

**718-14.010 Requirements cumulative.** The requirements of this chapter are in addition to any other applicable requirements of this Code, and any requirements of a utility provider, that must be satisfied before an electric vehicle charging station may be installed or operated. (Ord. 2019-39 § 2.)

**718-14.012 Appeal.** The decision of the building official to approve or deny a building permit for an electric vehicle charging station may be appealed to the planning commission in the time allowed and in the manner prescribed in Article 26-2.24. (Ord. 2019-39 § 2.)

**SECTION III. EFFECTIVE DATE.** This ordinance becomes effective 30 days after passage, and within 15 days after passage shall be published once with the names of supervisors voting for or against it in the East Bay Times, a newspaper published in this County.

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PASSED on	, by the following vote:		
AYES: NOES: ABSENT: ABSTAIN:			
ATTEST:	DAVID J. TWA, Clerk of the Board of Supervisors and County Administrator	Board Chair	
Ву:	Deputy	[SEAL]	
KCK:			

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