

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF SEPTEMBER 2019

DESCRIPTION	SEPTEMBER YTD Actual	Total Budget	Remaining Budget	75% %YTD
a. PERSONNEL	\$ 3,206,938	\$ 4,450,813	\$ 1,243,875	72%
b. FRINGE BENEFITS	2,062,072	2,769,062	706,990	74%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	166,645	235,500	68,855	71%
f. CONTRACTUAL	1,626,449	2,843,120	1,216,671	57%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	2,029,587	5,688,329	3,658,742	36%
I. TOTAL DIRECT CHARGES	\$ 9,091,691	\$ 16,010,824	\$ 6,919,133	57%
j. INDIRECT COSTS	713,261	903,555	190,294	79%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 9,804,952	\$ 16,914,379	\$ 7,109,428	58%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 2,913,175</i>	<i>\$ 4,228,595</i>	<i>\$ 1,315,420</i>	<i>69%</i>

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BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF SEPTEMBER 2019

1	2	3	4	5	6
	Actual Sep-19	Total YTD Actual	Total Budget	Remaining Budget	75% % YTD
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	332,334	2,955,964	4,010,723	1,054,759	74%
Temporary 1013	17,854	250,973	440,090	189,117	57%
a. PERSONNEL (Object class 6a)	350,188	3,206,938	4,450,813	1,243,875	72%
b. FRINGE (Object Class 6b)	226,430	2,062,072	2,769,062	706,990	74%
d. EQUIPMENT (Object Class 6d)	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	2,241	48,995	85,000	36,005	58%
2. Child and Family Services Supplies (Includes classroom Suppli	(941)	57,115	60,000	2,885	95%
4. Other Supplies					
Health and Safety Supplies	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	-	44,104	60,000	15,896	74%
Health/Safety Supplies	1,864	3,807	7,000	3,193	54%
Mental helath/Diasabilities Supplies	-	-	1,000	1,000	
Miscellaneous Supplies	2,853	11,498	12,000	502	96%
Emergency Supplies	198	198	1,000	802	20%
Employee Morale	-	928	2,500	1,572	37%
Household Supplies	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	6,215	166,645	235,500	68,855	71%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	12,824	102,187	95,000	(7,187)	108%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	(61,135)	(630,000)	(568,865)	10%
Health Consultant	5,760	31,300	55,000	23,700	57%
5. Training & Technical Assistance - PA11					
Interaction	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	1,075	9,125	9,000	(125)	101%
Josephine Lee (\$35,000/2)	-	1,612	5,000	3,388	32%
Susan Cooke (\$60,000/2)	6,000	6,000	10,000	4,000	60%
7. Delegate Agency Costs					
First Baptist Church Head Start PA22	-	1,025,310	2,194,788	1,169,478	47%
First Baptist Church Head Start PA20	-	-	8,000	8,000	0%
8. Other Contracts					
FB-Fairgrounds Partnership (Wrap)	-	35,976	74,212	38,236	48%
FB-Fairgrounds Partnership	-	79,875	163,600	83,725	49%
FB-E. Leland/Mercy Housing Partnership	-	10,800	20,000	9,200	54%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	-	54,000	108,000	54,000	50%
Tiny Toes	5,000	5,000	72,720	67,721	7%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	326,400	652,800	326,400	50%
f. CONTRACTUAL (Object Class 6f)	30,659	1,626,449	2,843,120	1,216,671	57%
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases	60,168	349,293	396,000	46,707	88%
(Rents & Leases/Other Income)	-	-	-	-	
4. Utilities, Telephone	8,406	81,111	164,000	82,889	49%
5. Building and Child Liability Insurance	1,733	1,733	3,000	1,267	58%
6. Bldg. Maintenance/Repair and Other Occupancy	42,482	342,481	67,000	(275,481)	511%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	2,722	27,554	62,000	34,446	44%
9. Nutrition Services					
Child Nutrition Costs	1,313	203,827	322,000	118,173	63%
(CCFP & USDA Reimbursements)	-	(140,654)	(85,000)	55,654	165%
13. Parent Services					
Parent Conference Registration - PA11	2,075	2,075	10,000	7,925	21%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	831	1,000	169	83%
PC Orientation, Trainings, Materials & Translation - PA11	-	739	7,600	6,861	10%
Policy Council Activities	757	2,043	2,000	(43)	102%
Male Involvement Activities	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	984	7,000	6,016	14%
Child Care/Mileage Reimbursement	-	3,900	7,500	3,600	52%
14. Accounting & Legal Services					
Auditor Controllers	-	3,062	5,000	1,938	61%
Data Processing/Other Services & Supplies	-	7,720	16,500	8,780	47%
15. Publications/Advertising/Printing					
Outreach/Printing	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	1,400	1,400	0%
16. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY)	199	41,808	41,959	151	100%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	7,167	87,114	99,785	12,671	87%
17. Other					
Site Security Guards	-	17,594	47,000	29,406	37%
Dental/Medical Services	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	10,956	89,348	170,000	80,652	53%
Equipment Maintenance Repair & Rental	5,565	138,310	255,000	116,690	54%
Dept. of Health and Human Services-data Base (CORD)	1,667	6,675	9,500	2,825	70%
Field Trips	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	11,757	73,230	168,205	94,975	44%
Other Departmental Expenses	32,456	688,808	3,877,280	3,188,472	18%
h. OTHER (6h)	189,422	2,029,587	5,688,329	3,658,742	36%
i. TOTAL DIRECT CHARGES (6a-6h)	802,913	9,091,691	16,010,824	6,919,133	57%
j. INDIRECT COSTS	-	713,261	903,555	190,294	79%
k. TOTALS (ALL BUDGET CATEGORIES)	802,913	9,804,952	16,914,379	7,109,428	58%
Non-Federal Share (In-kind)	200,728	2,913,175	4,228,595	1,315,420	69%