

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF AUGUST 2019

DESCRIPTION	AUGUST YTD Actual	Total Budget	Remaining Budget	67% %YTD
a. PERSONNEL	\$ 2,856,750	\$ 4,450,813	\$ 1,594,063	64%
b. FRINGE BENEFITS	1,835,642	2,769,062	933,420	66%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	158,781	235,500	76,719	67%
f. CONTRACTUAL	1,595,791	2,770,400	1,174,609	58%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	1,878,952	5,761,049	3,882,097	33%
I. TOTAL DIRECT CHARGES	\$ 8,325,916	\$ 16,010,824	\$ 7,684,908	52%
j. INDIRECT COSTS	713,261	903,555	190,294	79%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 9,039,176	\$ 16,914,379	\$ 7,875,203	53%
<i>In-Kind (Non-Federal Share)</i>	\$ 2,721,731	\$ 4,228,595	\$ 1,506,864	64%

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

**BUDGET PERIOD JANUARY - DECEMBER 2019
AS OF AUGUST 2019**

1	2	3	4	5	6	7
	Actual Jul-19	Actual Aug-19	Total YTD Actual	Total Budget	Remaining Budget	67% % YTD
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	286,311	319,109	2,623,631	4,010,723	1,387,092	65%
Temporary 1013	14,840	13,980	233,119	440,090	206,971	53%
a. PERSONNEL (Object class 6a)	301,151	333,089	2,856,750	4,450,813	1,594,063	64%
b. FRINGE (Object Class 6b)	189,319	205,795	1,835,642	2,769,062	933,420	66%
d. EQUIPMENT (Object Class 6d)	-	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	1,396	4,999	46,754	85,000	38,246	55%
2. Child and Family Services Supplies (Includes classroom Sup)	6,771	7,746	56,407	60,000	3,593	94%
4. Other Supplies						
Health and Safety Supplies	-	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replace	-	-	44,104	60,000	15,896	74%
Health/Safety Supplies	-	-	1,943	7,000	5,057	28%
Mental helath/Diasabilities Supplies	-	-	-	1,000	1,000	
Miscellaneous Supplies	-	54	8,645	12,000	3,355	72%
Emergency Supplies	-	-	-	1,000	1,000	0%
Employee Morale	-	-	928	2,500	1,572	37%
Household Supplies	-	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	8,167	12,798	158,781	235,500	76,719	67%
f. CONTRACTUAL (Object Class 6f)						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	7,319	10,867	89,363	95,000	5,637	94%
Estimated Medical Revenue from Medi-Cal (Org 1432 - cred	-	-	(61,135)	(630,000)	(568,865)	10%
Health Consultant	4,320	1,920	25,540	55,000	29,460	46%
5. Training & Technical Assistance - PA11						
Interaction	-	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	-	-	8,050	9,000	950	89%
Josephine Lee (\$35,000/2)	-	-	1,612	5,000	3,388	32%
Susan Cooke (\$60,000/2)	-	-	-	10,000	10,000	0%
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	-	-	1,025,310	2,194,788	1,169,478	47%
First Baptist Church Head Start PA20	-	-	-	8,000	8,000	0%
8. Other Contracts						
FB-Fairgrounds Partnership (Wrap)	-	-	35,976	74,212	38,236	48%
FB-Fairgrounds Partnership	-	-	79,875	163,600	83,725	49%
FB-E. Leland/Mercy Housing Partnership	-	-	10,800	20,000	9,200	54%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	-	-	54,000	108,000	54,000	50%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	54,400	326,400	652,800	326,400	50%
f. CONTRACTUAL (Object Class 6f)	11,639	67,187	1,595,791	2,770,400	1,174,609	58%
h. OTHER (Object Class 6h)						
2. Bldg Occupancy Costs/Rents & Leases	31,109	8,391	289,126	396,000	106,874	73%
4. Utilities, Telephone	1,781	8,279	72,705	164,000	91,295	44%
5. Building and Child Liability Insurance	-	-	-	3,000	3,000	0%
6. Bldg. Maintenance/Repair and Other Occupancy	4,746	197,037	298,721	67,000	(231,721)	446%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	1,469	3,862	24,831	62,000	37,169	40%
9. Nutrition Services						
Child Nutrition Costs	-	-	202,514	322,000	119,486	63%
(CCFP & USDA Reimbursements)	-	-	(100,588)	(85,000)	15,588	118%
13. Parent Services						
Parent Conference Registration - PA11	-	-	-	10,000	10,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	831	1,000	169	83%
PC Orientation, Trainings, Materials & Translation - PA11	-	-	739	7,600	6,861	10%
Policy Council Activities	-	-	1,286	2,000	714	64%
Male Involvement Activities	-	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	984	984	7,000	6,016	14%
Child Care/Mileage Reimbursement	-	801	3,900	7,500	3,600	52%
14. Accounting & Legal Services						
Auditor Controllers	-	-	3,062	5,000	1,938	61%
Data Processing/Other Services & Supplies	-	-	7,720	16,500	8,780	47%
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	-	1,400	1,400	0%
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAE	4,500	6,729	41,609	41,959	350	99%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA	1,999	9,735	79,947	99,785	19,838	80%
17. Other						
Site Security Guards	-	-	17,594	47,000	29,406	37%
Dental/Medical Services	-	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	10,783	9,898	78,393	170,000	91,607	46%
Equipment Maintenance Repair & Rental	2,572	-	132,745	255,000	122,255	52%
Dept. of Health and Human Services-data Base (CORD)	-	-	5,008	9,500	4,492	53%
Field Trips	-	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	-	61,473	168,205	106,732	37%
Other Departmental Expenses	-	338,619	656,352	3,950,000	3,293,648	17%
h. OTHER (6h)	58,960	584,335	1,878,952	5,761,049	3,882,097	33%
i. TOTAL DIRECT CHARGES (6a-6h)	569,236	1,203,204	8,325,916	16,010,824	7,684,908	52%
j. INDIRECT COSTS	-	-	713,261	903,555	190,294	79%
k. TOTALS (ALL BUDGET CATEGORIES)	569,236	1,203,204	9,039,176	16,914,379	7,875,203	53%
Non-Federal Share (In-kind)	142,309	300,801	2,721,731	4,228,595	1,506,864	64%