

# Department of Conservation and Development

30 Muir Road  
Martinez, CA 94553

Phone: 1-855-323-2626



**John Kopchik**  
Director

**Aruna Bhat**  
Deputy Director

**Jason Crapo**  
Deputy Director

**Maureen Toms**  
Deputy Director

**Kelli Zenn**  
Business Operations Manager

August 7, 2019

To all parties interested in the Contra Costa County Sustainability Commission:

The Contra Costa County Board of Supervisors is now accepting applications from individuals to fill one (1) at-large seat and two alternate seats on the Contra Costa County Sustainability Commission. **Applications are due by Monday, September 16, 2019 at 5:00 P.M.**

The Sustainability Commission has twelve members and five alternate members, all of whom are residents of the County. The Sustainability Commission advises the Board of Supervisors and staff on design and implementation of the County's Climate Action Plan, including opportunities to realize equity and fairness across the diverse communities of Contra Costa County and how to better engage County residents and businesses on climate issues.

At this time, applications are being accepted for the following seats:

- **One member representing environmental justice issues and who lives in a frontline, or "disadvantaged," community, and who reflects the geographic diversity of the County.** The other environmental justice seat is held by a resident of Richmond.
- **One alternate from District 3, to be appointed by Supervisor Burgis.** The applicant must be a resident of District 3.
- **One alternate from District 5, to be appointed by Supervisor Glover.** The applicant must be a resident of District 5.

The Board of Supervisors considers applications from all interested individuals; the Board's Sustainability Committee conducts interviews for at-large seats. The term of office for all three seats will be through March 31, 2021. There is no term limit at this time.

Sustainability Commission meetings usually are held the fourth Monday of February, April, June, August, October, and December. The remaining meetings this year will be August 26, October 21, and December 9 (the October and December meeting dates have been modified from the fourth Monday). For more information regarding the Sustainability Commission, please visit the Commission's website at <http://www.cccounty.us/6393/Sustainability-Commission>. A fillable application is available on the website for your convenience.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 335-1900 or visiting the County webpage at <https://www.contracosta.ca.gov/3418/>. Applications should be returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553 or emailed to [ClerkoftheBoard@cob.cccounty.us](mailto:ClerkoftheBoard@cob.cccounty.us) no later than **5 pm on September 16, 2019**.

Applications for the at-large seat will be interviewed by the Board of Supervisors Sustainability Committee, and appointments will be made by the Board of Supervisors. Supervisors interview candidates the seats they appoint.

If you have any questions please contact Jody London, staff to the Sustainability Committee, by phone at 925-674-7871 or email at [Jody.London@dcd.cccounty.us](mailto:Jody.London@dcd.cccounty.us).

Sincerely,

/s/

Jody London  
Sustainability Committee Staff