



CONTRA COSTA COUNTY
Department of Conservation and Development
Community Development Division
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DATE: September 9, 2019

TO: Internal Operations Committee

FROM: Kristen Lackey, Affordable Housing Program Manager *Kristen Lackey*

SUBJECT: Recommended Appointment and Re-appointment to the Affordable Housing Finance Committee

The purpose of this memorandum is to forward the following recommendations subsequent to interviews conducted by staff and two volunteers from the Affordable Housing Finance Committee (AHFC) on August 27, 2019:

1. APPOINT Vincent Moita to the vacant County Representative 1 seat with an expiration date of June 30, 2020. Mr. Moita has an MBA with a specialization in real estate and juris doctor with coursework in real estate. Through internships and various summer jobs, Mr. Moita has gained experience in financial and legal aspects of real estate development.
2. RE-APPOINT Lisa Caronna to the Community Representative 3 seat with an expiration of June 30, 2022. Ms. Caronna has been an active member on the committee since 2013. As the Deputy City Manager for the City of Berkeley, Ms. Caronna was responsible for the Berkeley Housing Authority and affordable housing programs. Her professional and personal experience with affordable housing add perspective and insight to the committee's review of prospective projects.

There were four applicants: two were interviewed, one no longer resides in Contra Costa and the other candidate opted not to interview.

Background

The Affordable Housing Finance Committee advises the Board of Supervisors on the annual allocation of approximately \$3 million in HOME Investment Partnership Act (HOME) and \$1.8 million in Community Development Block Grant (CDBG) funds for affordable housing development in Contra Costa County. These funds are allocated to the County on an annual basis by formula through the U.S. Department of Housing and Urban Development.

The Committee consists of nine members, including:

- three city representatives (one each from East, Central and West County)
- three county representatives; and
- three community representatives.

The three city representatives are nominated by the cities in each subregion of the County and approved by the Board of Supervisors. Nominations for county and community representatives are solicited by the Department of Conservation and Development. All county and community representative appointments are interviewed by staff with the assistance of volunteers from the AHFC and reviewed by the Internal Operations Committee (IOC) then referred to the Board of Supervisors for approval. AHFC terms are for three years. A current AHFC roster is attached.

Current Status of Appointments

With the approval of the above recommendations, there will be two vacant seats on the committee, City Representative 2/West and City Representative 3/Central.

Attachments

AHFC roster

Applications:

Lisa Caronna

Vincent Moita