

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF MAY 2019

DESCRIPTION	May YTD Actual	Total Budget	Remaining Budget	42% %YTD
a. PERSONNEL	\$ 1,844,530	\$ 4,450,813	\$ 2,606,283	41%
b. FRINGE BENEFITS	1,187,601	2,769,062	1,581,461	43%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	110,451	235,500	125,049	47%
f. CONTRACTUAL	280,922	2,770,400	2,489,478	10%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	1,185,782	5,761,049	4,575,267	21%
I. TOTAL DIRECT CHARGES	\$ 4,609,285	\$ 16,010,824	\$ 11,401,539	29%
j. INDIRECT COSTS	503,515	903,555	400,040	56%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 5,112,800	\$ 16,914,379	\$ 11,801,579	30%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 1,740,137</i>	<i>\$ 4,228,594</i>	<i>\$ 2,488,457</i>	<i>41%</i>

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BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF MAY 2019

1	2	3	4	5	6	7
	Jan-19 thru Mar-19	Apr-19 thru Jun-19	Total YTD Actual	Total Budget	Remaining Budget	42% % YTD
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	993,664	671,273	1,664,937	4,010,723	2,345,786	42%
Temporary 1013	107,079	72,514	179,593	440,090	260,497	41%
a. PERSONNEL (Object class 6a)	1,100,743	743,787	1,844,530	4,450,813	2,606,283	41%
b. FRINGE (Object Class 6b)	708,280	479,321	1,187,601	2,769,062	1,581,461	43%
d. EQUIPMENT (Object Class 6d)	-	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	21,681	12,183	33,864	85,000	51,136	40%
2. Child and Family Services Supplies (Includes classroom Suppli	17,155	8,943	26,098	60,000	33,902	43%
4. Other Supplies						
Health and Safety Supplies	-	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	16,654	27,450	44,104	60,000	15,896	74%
Health/Safety Supplies	-	1,483	1,483	7,000	5,517	21%
Mental helath/Diasabilities Supplies	-	-	-	1,000	1,000	-
Miscellaneous Supplies	3,118	1,401	4,518	12,000	7,482	38%
Emergency Supplies	-	-	-	1,000	1,000	0%
Employee Morale	36	347	384	2,500	2,116	15%
Household Supplies	-	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	58,644	51,807	110,451	235,500	125,049	47%
f. CONTRACTUAL (Object Class 6f)						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	27,784	22,171	49,955	95,000	45,045	53%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	(630,000)	(630,000)	0%
Health Consultant	16,600	8,960	25,560	55,000	29,440	46%
5. Training & Technical Assistance - PA11						
Interaction	-	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	5,275	-	5,275	9,000	3,725	59%
Josephine Lee (\$35,000/2)	-	1,032	1,032	5,000	3,968	21%
Susan Cooke (\$60,000/2)	-	-	-	10,000	10,000	0%
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	-	-	-	2,194,788	2,194,788	0%
First Baptist Church Head Start PA20	-	-	-	8,000	8,000	0%
8. Other Contracts						
FB-Fairgrounds Partnership (Wrap)	6,154	11,697	17,851	74,212	56,361	24%
FB-Fairgrounds Partnership	26,775	13,275	40,050	163,600	123,550	24%
FB-E. Leland/Mercy Housing Partnership	3,600	1,800	5,400	20,000	14,600	27%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	18,000	9,000	27,000	108,000	81,000	25%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	108,800	108,800	652,800	544,000	17%
f. CONTRACTUAL (Object Class 6f)	104,188	176,735	280,922	2,770,400	2,489,478	10%
h. OTHER (Object Class 6h)						
2. Bldg Occupancy Costs/Rents & Leases	97,099	84,632	181,731	396,000	214,269	46%
4. Utilities, Telephone	19,755	20,258	40,013	164,000	123,987	24%
5. Building and Child Liability Insurance	-	-	-	3,000	3,000	0%
6. Bldg. Maintenance/Repair and Other Occupancy	14,389	1,448	15,838	67,000	51,162	24%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	7,895	4,759	12,654	62,000	49,346	20%
9. Nutrition Services						
Child Nutrition Costs	65,588	79,524	145,112	322,000	176,888	45%
(CCFP & USDA Reimbursements)	-	(77,889)	(77,889)	(85,000)	(7,111)	92%
13. Parent Services						
Parent Conference Registration - PA11	-	-	-	10,000	10,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	366	36	402	1,000	598	40%
PC Orientation, Trainings, Materials & Translation - PA11	306	-	306	7,600	7,294	4%
Policy Council Activities	637	650	1,286	2,000	714	64%
Male Involvement Activities	-	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	-	7,000	7,000	0%
Child Care/Mileage Reimbursement	(94)	1,602	1,508	7,500	5,992	20%
14. Accounting & Legal Services						
Auditor Controllers	893	961	1,854	5,000	3,146	37%
Data Processing/Other Services & Supplies	3,088	3,088	6,176	16,500	10,324	37%
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	-	1,400	1,400	0%
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYI	13,378	13,794	27,173	41,959	14,786	65%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	35,529	11,092	46,621	99,785	53,165	47%
17. Other						
Site Security Guards	3,616	11,915	15,531	47,000	31,469	33%
Dental/Medical Services	-	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	32,896	14,995	47,890	170,000	122,110	28%
Equipment Maintenance Repair & Rental	47,756	46,986	94,742	255,000	160,258	37%
Dept. of Health and Human Services-data Base (CORD)	1,669	2,504	4,173	9,500	5,327	44%
Field Trips	-	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	17,915	23,338	41,253	168,205	126,952	25%
Other Departmental Expenses	-	579,408	579,408	3,950,000	3,370,592	15%
h. OTHER (6h)	362,682	823,099	1,185,782	5,761,049	4,575,267	21%
i. TOTAL DIRECT CHARGES (6a-6h)	2,334,537	2,274,748	4,609,285	16,010,824	11,401,539	29%
j. INDIRECT COSTS	244,021	259,494	503,515	903,555	400,040	56%
k. TOTALS (ALL BUDGET CATEGORIES)	2,578,558	2,534,242	5,112,800	16,914,379	11,801,579	30%
Non-Federal Share (In-kind)	644,639	1,095,497	1,740,137	4,228,594	2,488,457	41%