

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF APRIL 2019

DESCRIPTION	April YTD Actual	Total Budget	Remaining Budget	33% %YTD
a. PERSONNEL	\$ 1,480,233	\$ 4,302,643	\$ 2,822,410	34%
b. FRINGE BENEFITS	951,627	2,746,259	1,794,632	35%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	101,213	235,500	134,287	43%
f. CONTRACTUAL	267,151	2,650,628	2,383,477	10%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	1,110,956	5,761,049	4,650,093	19%
I. TOTAL DIRECT CHARGES	\$ 3,911,179	\$ 15,720,079	\$ 11,808,900	25%
j. INDIRECT COSTS	383,614	903,555	519,941	42%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 4,294,794	\$ 16,623,634	\$ 12,328,840	26%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 1,331,134</i>	<i>\$ 4,155,909</i>	<i>\$ 2,824,775</i>	<i>32%</i>

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BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF APRIL 2019

1	2	3	4	5	6	7
	Jan-19 thru Mar-19	Actual Apr-19	Total YTD Actual	Total Budget	Remaining Budget	33% % YTD
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	993,664	342,754	1,336,418	3,862,553	2,526,135	35%
Temporary 1013	107,079	36,736	143,816	440,090	296,274	33%
a. PERSONNEL (Object class 6a)	1,100,743	379,490	1,480,233	4,302,643	2,822,410	34%
b. FRINGE (Object Class 6b)	708,280	243,347	951,627	2,746,259	1,794,632	35%
d. EQUIPMENT (Object Class 6d)	-	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	21,681	8,900	30,581	85,000	54,419	36%
2. Child and Family Services Supplies (Includes classroom Suppli	17,155	4,283	21,439	60,000	38,561	36%
4. Other Supplies						
Health and Safety Supplies	-	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	16,654	27,450	44,104	60,000	15,896	74%
Health/Safety Supplies	-	459	459	7,000	6,541	7%
Mental helath/Diasabilities Supplies	-	-	-	1,000	1,000	
Miscellaneous Supplies	3,118	1,200	4,318	12,000	7,682	36%
Emergency Supplies	-	-	-	1,000	1,000	0%
Employee Morale	36	276	312	2,500	2,188	12%
Household Supplies	-	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	58,644	42,569	101,213	235,500	134,287	43%
f. CONTRACTUAL (Object Class 6f)						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	27,784	13,377	41,161	95,000	53,839	43%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	(630,000)	(630,000)	0%
Health Consultant	16,600	4,480	21,080	55,000	33,920	38%
5. Training & Technical Assistance - PA11						
Interaction	-	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	5,275	-	5,275	9,000	3,725	59%
Josephine Lee (\$35,000/2)	-	535	535	5,000	4,466	11%
Susan Cooke (\$60,000/2)	-	-	-	10,000	10,000	0%
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	-	-	-	2,156,616	2,156,616	0%
First Baptist Church Head Start PA20	-	-	-	8,000	8,000	0%
8. Other Contracts						
FB-Fairgrounds Partnership (Wrap)	6,154	11,697	17,851	74,212	56,361	24%
FB-Fairgrounds Partnership	26,775	13,275	40,050	163,600	123,550	24%
FB-E. Leland/Mercy Housing Partnership	3,600	1,800	5,400	20,000	14,600	27%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	18,000	9,000	27,000	108,000	81,000	25%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	108,800	108,800	571,200	462,400	19%
f. CONTRACTUAL (Object Class 6f)	104,188	162,963	267,151	2,650,628	2,383,477	10%
h. OTHER (Object Class 6h)						
2. Bldg Occupancy Costs/Rents & Leases	97,099	44,162	141,261	396,000	254,739	36%
4. Utilities, Telephone	19,755	12,947	32,703	164,000	131,297	20%
5. Building and Child Liability Insurance	-	-	-	3,000	3,000	0%
6. Bldg. Maintenance/Repair and Other Occupancy	14,389	704	15,093	67,000	51,907	23%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	7,895	1,268	9,163	62,000	52,837	15%
9. Nutrition Services						
Child Nutrition Costs	65,588	42,081	107,669	322,000	214,331	33%
(CCFP & USDA Reimbursements)	-	-	-	(85,000)	(85,000)	0%
13. Parent Services						
Parent Conference Registration - PA11	-	-	-	10,000	10,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	366	-	366	1,000	634	37%
PC Orientation, Trainings, Materials & Translation - PA11	306	-	306	7,600	7,294	4%
Policy Council Activities	637	650	1,286	2,000	714	64%
Male Involvement Activities	-	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	-	7,000	7,000	0%
Child Care/Mileage Reimbursement	(94)	1,602	1,508	7,500	5,992	20%
14. Accounting & Legal Services						
Auditor Controllers	893	961	1,854	5,000	3,146	37%
Data Processing/Other Services & Supplies	3,088	1,544	4,632	16,500	11,868	28%
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	-	1,400	1,400	0%
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY)	13,378	8,284	21,663	41,959	20,296	52%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	35,529	7,097	42,626	99,785	57,159	43%
17. Other						
Site Security Guards	3,616	9,544	13,160	47,000	33,840	28%
Dental/Medical Services	-	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	32,896	7,086	39,981	170,000	130,019	24%
Equipment Maintenance Repair & Rental	47,756	14,136	61,892	255,000	193,108	24%
Dept. of Health and Human Services-data Base (CORD)	1,669	1,669	3,339	9,500	6,161	35%
Field Trips	-	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	17,915	15,130	33,046	168,205	135,159	20%
Other Departmental Expenses	-	579,408	579,408	3,950,000	3,370,592	15%
h. OTHER (6h)	362,682	748,273	1,110,956	5,761,049	4,650,093	19%
I. TOTAL DIRECT CHARGES (6a-6h)	2,334,537	1,576,642	3,911,179	15,720,079	11,808,900	25%
j. INDIRECT COSTS	244,021	139,594	383,614	903,555	519,941	42%
k. TOTALS (ALL BUDGET CATEGORIES)	2,578,558	1,716,236	4,294,794	16,623,634	12,328,840	26%
Non-Federal Share (In-kind)	644,639	686,494	1,331,134	4,155,909	2,824,775	32%