

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF MARCH 2019

DESCRIPTION	March YTD Actual	Total Budget	Remaining Budget	25% %YTD
a. PERSONNEL	\$ 1,100,743	\$ 4,302,643	\$ 3,201,900	26%
b. FRINGE BENEFITS	708,280	2,746,259	2,037,979	26%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	58,644	235,500	176,856	25%
f. CONTRACTUAL	104,188	2,650,628	2,546,440	4%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	362,682	5,761,049	5,398,367	6%
I. TOTAL DIRECT CHARGES	\$ 2,334,537	\$ 15,720,079	\$ 13,385,542	15%
j. INDIRECT COSTS	244,021	903,555	659,534	27%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 2,578,558	\$ 16,623,634	\$ 14,045,076	16%
<i>In-Kind (Non-Federal Share)</i>	\$ 644,639	\$ 4,155,909	\$ 3,511,269	16%

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BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF MARCH 2019

1	2	3	4	5	6	7	8
	Actual Jan-19	Actual Feb-19	Actual Mar-19	Total YTD Actual	Total Budget	Remaining Budget	25% % YTD
a. Salaries & Wages (Object Class 6a)							
Permanent 1011	307,967	351,250	334,447	993,664	3,712,553	2,718,889	27%
Temporary 1013	34,684	35,980	36,415	107,079	590,090	483,011	18%
a. PERSONNEL (Object class 6a)	342,651	387,230	370,862	1,100,743	4,302,643	3,201,900	26%
b. FRINGE (Object Class 6b)	216,445	249,147	242,688	708,280	2,746,259	2,037,979	26%
d. EQUIPMENT (Object Class 6d)	-	-	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)							
1. Office Supplies	10,337	6,259	5,085	21,681	85,000	63,319	26%
2. Child and Family Services Supplies (Includesclassroom Suppli	10,959	5,111	1,085	17,155	60,000	42,845	29%
4. Other Supplies							
Health and Safety Supplies	-	-	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	-	-	16,654	16,654	60,000	43,346	28%
Health/Safety Supplies	-	-	-	-	7,000	7,000	0%
Mental helath/Diasabilities Supplies	-	-	-	-	1,000	1,000	0%
Miscellaneous Supplies	-	341	2,777	3,118	12,000	8,882	26%
Emergency Supplies	-	-	-	-	1,000	1,000	0%
Employee Morale	-	36	-	36	2,500	2,464	1%
Household Supplies	-	-	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	21,296	11,748	25,600	58,644	235,500	176,856	25%
f. CONTRACTUAL (Object Class 6f)							
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	16,500	11,284	27,784	95,000	67,216	29%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	-	(630,000)	(630,000)	0%
Health Consultant	5,440	6,400	4,760	16,600	55,000	38,400	30%
5. Training & Technical Assistance - PA11							
Interaction	-	-	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	-	-	5,275	5,275	9,000	3,725	59%
Josephine Lee (\$35,000/2)	-	-	-	-	5,000	5,000	0%
Susan Cooke (\$60,000/2)	-	-	-	-	10,000	10,000	0%
7. Delegate Agency Costs							
First Baptist Church Head Start PA22	-	-	-	-	2,156,616	2,156,616	0%
First Baptist Church Head Start PA20	-	-	-	-	8,000	8,000	0%
8. Other Contracts							
FB-Fairgrounds Partnership (Wrap)	-	6,154	-	6,154	74,212	68,058	8%
FB-Fairgrounds Partnership	-	13,500	13,275	26,775	163,600	136,825	16%
FB-E. Leland/Mercy Housing Partnership	-	1,800	1,800	3,600	20,000	16,400	18%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	-	9,000	9,000	18,000	108,000	90,000	17%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	-	-	-	571,200	571,200	0%
f. CONTRACTUAL (Object Class 6f)	5,440	53,353	45,394	104,188	2,650,628	2,546,440	4%
h. OTHER (Object Class 6h)							
2. Bldg Occupancy Costs/Rents & Leases	8,388	48,676	40,035	97,099	336,000	238,901	29%
4. Utilities, Telephone	5,957	4,242	9,557	19,755	274,000	254,245	7%
5. Building and Child Liability Insurance	-	-	-	-	3,000	3,000	0%
6. Bldg. Maintenance/Repair and Other Occupancy	2,584	6,263	5,542	14,389	67,000	52,611	21%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	352	2,976	4,568	7,895	62,000	54,105	13%
9. Nutrition Services							
Child Nutrition Costs	-	31,266	34,322	65,588	272,000	206,412	24%
(CCFP & USDA Reimbursements)	-	-	-	-	(85,000)	(85,000)	0%
13. Parent Services							
Parent Conference Registration - PA11	-	-	-	-	10,000	10,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	366	366	1,000	634	37%
PC Orientation, Trainings, Materials & Translation - PA11	-	306	-	306	7,600	7,294	4%
Policy Council Activities	-	-	637	637	2,000	1,363	32%
Male Involvement Activities	-	-	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	-	-	7,000	7,000	0%
Child Care/Mileage Reimbursement	-	-	(94)	(94)	7,500	7,594	-1%
14. Accounting & Legal Services							
Auditor Controllers	-	893	-	893	5,000	4,107	18%
Data Processing/Other Services & Supplies	-	1,544	1,544	3,088	16,500	13,412	19%
15. Publications/Advertising/Printing							
Outreach/Printing	-	-	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	-	-	1,400	1,400	0%
16. Training or Staff Development							
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEY	7,955	4,466	957	13,378	10,000	(3,378)	134%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	22,274	501	12,754	35,529	52,327	16,798	68%
Mental Health, Disabilities, Health and Safety Training	-	-	-	-	31,959	31,959	0%
Family, Community and Parent Involvement	-	-	-	-	47,458	47,458	0%
17. Other							
Site Security Guards	-	1,056	2,559	3,616	22,000	18,384	16%
Dental/Medical Services	-	-	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	-	11,778	21,118	32,896	170,000	137,104	19%
Equipment Maintenance Repair & Rental	3,452	15,778	28,527	47,756	280,000	232,244	17%
Dept. of Health and Human Services-data Base (CORD)	-	835	835	1,669	9,500	7,831	18%
Field Trips	-	-	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	9,558	8,358	17,915	168,205	150,290	11%
Other Departmental Expenses	-	-	-	-	3,950,000	3,950,000	0%
h. OTHER (6h)	50,961	140,138	171,583	362,682	5,761,049	5,398,367	6%
I. TOTAL DIRECT CHARGES (6a-6h)	636,793	841,616	856,128	2,334,537	15,720,079	13,385,542	15%
j. INDIRECT COSTS	-	107,368	136,652	244,021	903,555	659,534	27%
k. TOTALS (ALL BUDGET CATEGORIES)	636,793	948,984	992,780	2,578,558	16,623,634	14,045,076	16%
Non-Federal Share (In-kind)	159,198	237,246	248,195	644,639	4,155,909	3,511,269	16%