

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF MARCH 2019

DESCRIPTION	March YTD Actual	Total Budget	Remaining Budget	25% % YTD
a. PERSONNEL	\$ 58,404	\$ 241,295	\$ 182,891	24%
b. FRINGE BENEFITS	36,022	136,908	100,886	26%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	828	17,300	16,472	5%
f. CONTRACTUAL	92,886	1,284,300	1,191,414	7%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	359,661	1,897,915	1,538,254	19%
I. TOTAL DIRECT CHARGES	\$ 547,801	\$ 3,577,718	\$ 3,029,917	15%
j. INDIRECT COSTS	17,714	50,672	32,958	35%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 565,516	\$ 3,628,390	\$ 3,062,874	16%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 141,379</i>	<i>\$ 907,098</i>	<i>\$ 765,719</i>	<i>16%</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2019

AS OF MARCH 2019

1	2	3	4	5	6	7	8
	Actual Jan-19	Actual Feb-19	Actual Mar-19	Total YTD Actual	Total Budget	Remaining Budget	25% % YTD
Expenditures							
a. Salaries & Wages (Object Class 6a)							
Permanent 1011	14,459	18,876	15,853	49,188	180,188	131,000	27%
Temporary 1013	3,579	3,487	2,151	9,217	61,107	51,890	15%
a. PERSONNEL (Object class 6a)	18,038	22,363	18,004	58,404	241,295	182,891	24%
b. FRINGE (Object Class 6b)	9,330	13,708	12,984	36,022	136,908	100,886	26%
d. EQUIPMENT (Object Class 6d)	-	-	-	-	-	-	
e. SUPPLIES (Object Class 6e)							
1. Office Supplies	56	97	661	815	5,500	4,685	15%
2. Child and Family Serv. Supplies/classroom St	-	-	-	-	4,000	4,000	0%
4. Other Supplies	-	-	-	-	-	-	
Computer Supplies, Software Upgrades, Con	-	-	-	-	5,000	5,000	0%
Health/Safety Supplies	-	-	-	-	700	700	0%
Miscellaneous Supplies	-	14	-	14	1,100	1,086	1%
Employee Morale	-	-	-	-	1,000	1,000	
e. SUPPLIES (Object Class 6e)	56	111	661	828	17,300	16,472	5%
f. CONTRACTUAL (Object Class 6f)							
2. Health/Disabilities Services	-	-	-	-	-	-	
Health Consultant	960	-	2,040	3,000	7,800	4,800	38%
Other Health/Dental Services Costs	-	-	-	-	-	-	
5. Training & Technical Assistance - PA11							
Interaction	-	-	-	-	5,500	5,500	0%
Diane Godard	-	-	-	-	7,500	7,500	0%
Josephine Lee (\$35,000/2)	-	1,590	1,296	2,886	5,000	2,114	58%
Susan Cooke (\$60,000/2)	-	-	-	-	6,500	6,500	0%
8. Other Contracts							
FB-Fairgrounds Partnership	-	13,000	7,000	20,000	72,000	52,000	28%
FB-E. Leland/Mercy Housing Partnership	-	8,000	8,000	16,000	180,000	164,000	9%
Apiranet	-	-	-	-	708,000	708,000	0%
Crossroads	-	14,000	14,000	28,000	154,000	126,000	18%
Martinez ECC	-	11,500	11,500	23,000	138,000	115,000	17%
f. CONTRACTUAL (Object Class 6f)	960	48,090	43,836	92,886	1,284,300	1,191,414	7%
h. OTHER (Object Class 6h)							
2. Bldg Occupancy Costs/Rents & Leases (Rents & Leases/Other Income)	-	91	49	140	1,800	1,660	8%
4. Utilities, Telephone	-	24	370	393	2,700	2,307	15%
5. Building and Child Liability Insurance	-	-	-	-	-	-	
6. Bldg. Maintenance/Repair and Other Occupa	-	147	196	342	2,300	1,958	15%
8. Local Travel (55.5 cents per mile)	-	248	377	624	4,100	3,476	15%
9. Nutrition Services							
Child Nutrition Costs (CCFP & USDA Reimbursements)	-	-	-	-	300	300	0%
13. Parent Services							
Parent Conference Registration - PA11	-	-	-	-	4,000	4,000	0%
PC Orientation, Trainings, Materials & Trans	-	-	-	-	4,000	4,000	0%
Policy Council Activities	-	-	-	-	100	100	0%
Parent Activities (Sites, PC, BOS luncheon)	1,173	-	-	1,173	1,900	727	62%
Child Care/Mileage Reimbursement	-	-	-	-	100	100	0%
14. Accounting & Legal Services							
Auditor Controllers	-	-	-	-	500	500	0%
Data Processing/Other Services & Supplies	-	409	409	817	3,000	2,183	27%
15. Publications/Advertising/Printing							
Recruitment Advertising (Newspaper, Brochu	-	-	-	-	100	100	
16. Training or Staff Development							
Agency Memberships (WIPFLI, Meeting Fee	-	26	-	26	2,200	2,174	1%
Staff Trainings/Dev. Conf. Registrations/Mei	495	3,854	4,477	8,826	48,244	39,418	18%
17. Other							
Vehicle Operating/Maintenance & Repair	-	651	1,504	2,155	5,000	2,845	43%
Equipment Maintenance Repair & Rental	-	1,471	251	1,722	4,000	2,278	43%
Dept. of Health and Human Services-data Ba	-	-	-	-	1,000	1,000	
Other Operating Expenses (Facs Admin/Othe	-	141	143	284	12,000	11,716	2%
Other Departmental Expenses	-	180,636	162,522	343,158	1,800,571	1,457,413	
h. OTHER (6h)	1,668	187,697	170,296	359,661	1,897,915	1,538,254	19%
i. TOTAL DIRECT CHARGES (6a-6h)	30,053	271,968	245,781	547,801	3,577,718	3,029,917	15%
j. INDIRECT COSTS	-	7,441	10,273	17,714	50,672	32,958	35%
k. TOTALS - ALL BUDGET CATEGORIES	30,053	279,409	256,054	565,516	3,628,390	3,062,874	16%
Non-Federal Match (In-Kind)	7,513	69,852	64,013	141,379	907,098	765,719	16%