

## County and Non-County Sponsored Events Participation

County Sponsored Event       Non-County Sponsored Event

Department: Department of Conservation and Development/County Administrator's Office

EVENT/ACTIVITY: 2020 Census Outreach Activities

Sponsor/Organizer: Kristine Solseng or Barbara Riveira

Description: Events promoting Census 2020

Purpose and Benefit to County: The County receives federal funding based on census data that needs to be accurate in order for the County to receive its fair share of federal funding. These events are in direct support of achieving an accurate complete census count.

Date(s): May 21, 2019 through October 30, 2020

Duration: various

Location: various

County Resources Requested:

# of Employees 2

Estimated Cost: \$ See attached

County/Rental Equipment Used \_\_\_\_\_

(Including vehicles)

Estimated Cost: \$ \_\_\_\_\_

Additional Expenditures:  
(Attach itemized list)

Estimated Cost: \$ \_\_\_\_\_

Total Estimated Cost: \$ See attached

Funding Source(s)/Reasons: Census 2020 State funds

I certify this to be an event/activity that benefits the County and all estimated costs to be paid by County funds, regardless of funding source, are within my departments budget.

\_\_\_\_\_  
(Department Head or Designee)

\_\_\_\_\_  
(Date)

### APPROVAL FOR NON-COUNTY EVENTS

#### **LESS THAN \$2,500**

**County Administrator**

Approved

Not Approved

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

**ABOVE \$2,500**

**Board of Supervisors**

- Approved
- Not Approved

\_\_\_\_\_  
Authorized Signature      Date

Event Budget may include: Room rental, Stage with set-up, equipment/supplies (table covers, water, food, coffee, tables, chairs, printing, giveaway promo items, graphic design, program printing, plates, cups, utensils.

**List of Events for Census 2020**

<b>Event</b>	<b>Aprox. Cost</b>	<b>Estimated Number of Attendees</b>	<b>Time</b>	<b>Refreshments</b>	
Regional Work Group-East	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-East	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-East	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-East	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-West	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-West	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-West	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-West	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-South	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-South	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-South	\$2000	150	2 hours	Snack & Beverage	
Regional Work Group-	\$2000	150	2 hours	Snack & Beverage	

