

COMMUNITY SERVICES BUREAU
HEAD START PROGRAM - AS OF FEBRUARY 2019
January - December 2019 Expenditures

DESCRIPTION	February YTD Actual	Total Budget	Remaining Budget	17% %YTD
a. PERSONNEL	\$ 729,881	\$ 4,302,643	\$ 3,572,762	17%
b. FRINGE BENEFITS	465,592	2,746,259	2,280,667	17%
d. EQUIPMENT	-	24,000	24,000	0%
e. SUPPLIES	33,043	235,500	202,457	14%
f. CONTRACTUAL	58,793	2,650,628	2,591,835	2%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	191,099	5,761,049	5,569,950	3%
I. TOTAL DIRECT CHARGES	\$ 1,478,409	\$ 15,720,079	\$ 14,241,670	9%
j. INDIRECT COSTS	107,368	903,555	796,187	12%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 1,585,777	\$ 16,623,634	\$ 15,037,857	10%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 396,444</i>	<i>\$ 4,155,909</i>	<i>\$ 3,759,464</i>	<i>10%</i>

CONTRA COSTA COUNTY
COMMUNITY SERVICES BUREAU
HEAD START PROGRAM - AS OF FEBRUARY 2019
January - December 2019 Expenditures

1	2	3	4	5	6	7
	Actual Jan-19	Actual Feb-19	Total YTD Actual	Total Budget	Remaining Budget	% YTD
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	307,967	351,250	659,217	3,712,553	3,053,336	18%
Temporary 1013	34,684	35,980	70,664	590,090	519,426	12%
a. PERSONNEL (Object class 6a)	342,651	387,230	729,881	4,302,643	3,572,762	17%
b. FRINGE (Object Class 6b)	216,445	249,147	465,592	2,746,259	2,280,667	17%
d. EQUIPMENT (Object Class 6d)	-	-	-	24,000	24,000	-
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	10,337	6,259	16,596	85,000	68,404	20%
2. Child and Family Services Supplies (Includesclassroom Suppli	10,959	5,111	16,070	60,000	43,930	27%
4. Other Supplies						
Health and Safety Supplies	-	-	-	1,000	1,000	0%
Computer Supplies, Software Upgrades, Computer Replacem	-	-	-	60,000	60,000	0%
Health/Safety Supplies	-	-	-	7,000	7,000	0%
Mental helath/Diasabilities Supplies	-	-	-	1,000	1,000	
Miscellaneous Supplies	-	341	341	12,000	11,659	3%
Emergency Supplies	-	-	-	1,000	1,000	0%
Employee Morale	-	36	36	2,500	2,464	1%
Household Supplies	-	-	-	6,000	6,000	0%
TOTAL SUPPLIES (6e)	21,296	11,748	33,043	235,500	202,457	14%
f. CONTRACTUAL (Object Class 6f)						
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	16,500	16,500	95,000	78,500	17%
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	(630,000)	(630,000)	0%
Health Consultant	5,440	6,400	11,840	55,000	43,160	22%
5. Training & Technical Assistance - PA11						
Interaction	-	-	-	5,000	5,000	0%
Diane Godard (\$50,000/2)	-	-	-	9,000	9,000	0%
Josephine Lee (\$35,000/2)	-	-	-	5,000	5,000	0%
Susan Cooke (\$60,000/2)	-	-	-	10,000	10,000	0%
7. Delegate Agency Costs						
First Baptist Church Head Start PA22	-	-	-	2,156,616	2,156,616	0%
First Baptist Church Head Start PA20	-	-	-	8,000	8,000	0%
8. Other Contracts						
FB-Fairgrounds Partnership (Wrap)	-	6,154	6,154	74,212	68,058	8%
FB-Fairgrounds Partnership	-	13,500	13,500	163,600	150,100	8%
FB-E. Leland/Mercy Housing Partnership	-	1,800	1,800	20,000	18,200	9%
Martinez ECC (18 HS slots x \$225/mo x 12/mo)	-	9,000	9,000	108,000	99,000	8%
YMCA of the East Bay (20 HS slots x \$225/mo x 12/mo)	-	-	-	571,200	571,200	0%
f. CONTRACTUAL (Object Class 6f)	5,440	53,353	58,793	2,650,628	2,591,835	2%
h. OTHER (Object Class 6h)						
2. Bldg Occupancy Costs/Rents & Leases	8,388	48,676	57,065	336,000	278,935	17%
4. Utilities, Telephone	5,957	4,242	10,198	274,000	263,802	4%
5. Building and Child Liability Insurance	2,584	-	2,584	3,000	416	86%
6. Bldg. Maintenance/Repair and Other Occupancy	-	6,263	6,263	67,000	60,737	9%
8. Local Travel (55.5 cents per mile effective 1/1/2012)	352	2,976	3,327	62,000	58,673	5%
9. Nutrition Services						
Child Nutrition Costs	-	31,266	31,266	272,000	240,734	11%
(CCFP & USDA Reimbursements)	-	-	-	(85,000)	(85,000)	0%
13. Parent Services						
Parent Conference Registration - PA11	-	-	-	10,000	10,000	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	-	1,000	1,000	0%
PC Orientation, Trainings, Materials & Translation - PA11	-	306	306	7,600	7,294	4%
Policy Council Activities	-	-	-	2,000	2,000	0%
Male Involvement Activities	-	-	-	500	500	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	-	7,000	7,000	0%
Child Care/Mileage Reimbursement	-	-	-	7,500	7,500	0%
14. Accounting & Legal Services						
Auditor Controllers	-	893	893	5,000	4,107	18%
Data Processing/Other Services & Supplies	-	1,544	1,544	16,500	14,956	9%
15. Publications/Advertising/Printing						
Outreach/Printing	-	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	-	1,400	1,400	0%
16. Training or Staff Development						
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC	7,955	4,466	12,421	10,000	(2,421)	124%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	22,274	501	22,775	52,327	29,552	44%
Mental Health, Disabilities, Health and Safety Training	-	-	-	31,959	31,959	0%
Family, Community and Parent Involvement	-	-	-	47,458	47,458	0%
17. Other						
Site Security Guards	-	1,056	1,056	22,000	20,944	5%
Dental/Medical Services	-	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	-	11,778	11,778	170,000	158,222	7%
Equipment Maintenance Repair & Rental	3,452	15,778	19,229	280,000	260,771	7%
Dept. of Health and Human Services-data Base (CORD)	-	835	835	9,500	8,665	9%
Field Trips	-	-	-	30,000	30,000	0%
Other Operating Expenses (Facs Admin/Other admin)	-	9,558	9,558	168,205	158,647	6%
Other Departmental Expenses	-	-	-	3,950,000	3,950,000	0%
h. OTHER (6h)	50,961	140,138	191,099	5,761,049	5,569,950	3%
I. TOTAL DIRECT CHARGES (6a-6h)	636,793	841,616	1,478,409	15,720,079	14,241,670	9%
j. INDIRECT COSTS	-	107,368	107,368	903,555	796,187	12%
k. TOTALS (ALL BUDGET CATEGORIES)	636,793	948,984	1,585,777	16,623,634	15,037,857	10%
Non-Federal Share (In-kind)	159,198	237,246	396,444	4,155,909	3,759,464	10%