

CONTRA COSTA COUNTY
COMMUNITY SERVICES BUREAU
EARLY HEAD START- CC PARTNERSHIP #2
December 2018 Expenditures

1 DESCRIPTION	2 YTD Actual	3 Total Budget	4 Remaining Budget	5 % YTD
a. PERSONNEL	\$ 188,795	\$ 622,636	\$ 433,842	30%
b. FRINGE BENEFITS	113,170	372,885	259,715	30%
c. TRAVEL	-	-	-	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	19,941	56,000	36,059	36%
f. CONTRACTUAL	129,525	1,058,400	928,875	12%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	428,200	1,388,379	960,180	31%
I. TOTAL DIRECT CHARGES	\$ 879,630	\$ 3,498,301	\$ 2,618,671	25%
j. INDIRECT COSTS	58,552	131,714	73,162	44%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 938,182	\$ 3,630,015	\$ 2,691,833	26%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 170,312</i>	<i>\$ 885,122</i>	<i>\$ 714,810</i>	<i>19%</i>

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December 2018 Expenditures

1	2	3	4	5	6
	Actual Dec-18	Total YTD Actual	Total Budget	Remaining Budget	% YTD
Expenditures					
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	43,924	183,702	551,730	368,028	33%
Temporary 1013	1,944	5,092	70,906	65,814	7%
a. PERSONNEL (Object class 6a)	45,868	188,795	622,636	433,842	30%
b. FRINGE BENEFITS (Object Class 6b)					
Fringe Benefits	26,794	113,170	372,885	259,715	30%
b. FRINGE (Object Class 6b)	26,794	113,170	372,885	259,715	30%
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	18	234	10,000	9,766	2%
2. Child and Family Services Supplies (Incl.classroom Supplie	2,781	16,813	30,000	13,187	56%
3. Other Supplies					
Computer Supplies, Software Upgrades, Computer Repl	33	45	12,000	11,955	0%
Health/Safety Supplies	-	2,560	2,500	(60)	102%
Miscellaneous Supplies	315	587	1,000	413	59%
Household Supplies	(329)	(297)	500	797	-59%
e. SUPPLIES (Object Class 6e)	2,817	19,941	56,000	36,059	36%
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	-	67	30,000	29,933	0%
2. Health/Disabilities Services					
Health Consultant (Judy Ventling, LVN)	-	4,320	6,000	1,680	72%
3. Training and Technical Assistance- PA11					
Interaction	-	-	4,000	4,000	0%
Diane Godard	-	-	4,000	4,000	0%
Josephine Lee	2,325	5,638	8,000	2,363	70%
Susan Cooke	-	-	8,000	8,000	0%
UCSF Benioff	-	-	4,000	4,000	0%
4. Other Contracts					
First Baptist/ Kid's Castle (2 slots x 12 mos. x \$500)	2,000	2,000	12,000	10,000	17%
YMCA of the East Bay (44 slots x12 mos. x \$500 + \$15,(-	-	279,000	279,000	0%
KinderCare Mahogany (32 slots x 12 mos. x \$500 + \$15,	53,500	61,500	207,000	145,500	30%
Baby Yale Brentwood (41 slots x 12 mos. x \$500 + \$10,(19,000	35,000	256,000	221,000	14%
Tiny Toes (8 slots x 12 mos. x \$500 +\$5,000 loss of sun	11,500	18,000	53,000	35,000	34%
One Solution Technology (CLOUD)	(22,800)	3,000	187,400	184,400	2%
f. CONTRACTUAL (Object Class 6f)	65,525	129,525	1,058,400	928,875	12%
h. OTHER (Object Class 6h)					
1. Bldg Occupancy Costs/Rents & Leases	-	(33)	12,000	12,033	0%
2. Utilities, Telephone	51	532	8,000	7,468	7%
3. Building & Child Liability Insurance	-	-	6,000	6,000	0%
4. Bldg. Maintenance/Repair and Other Occupancy	13,883	13,970	9,000	(4,970)	155%
5. Local Travel (54.5 cents per mile effective 1/1/2018)	621	1,198	5,000	3,802	24%
6. Nutrition Services					
Child Nutrition Costs	-	-	15,000	15,000	0%
CCFP and USDA Reimbursements	-	-	(12,000)	(12,000)	0%
7. Parent Services					
Parent Conference Registration/Trainings	-	-	3,000	3,000	0%
Parent Resources (Parenting Books, Videos, etc.)	-	-	4,500	4,500	0%
PC Orientation, Trainings (including food) , Materials & T	-	-	5,000	5,000	0%
Policy Council Meetings (including food)	-	-	1,000	1,000	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciat	-	-	2,000	2,000	0%
Child Care/Mileage Reimbursement	-	-	1,000	1,000	0%
8. Accounting and Legal Services					
Auditor-Controller/Legal Council (County Council)	-	-	500	500	0%
Data Processing/Other Services & Supplies	246	738	1,000	262	74%
9. Publications/Advertising/Printing					
Outreach/Printing	-	-	500	500	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	1,000	1,000	0%
10. Training or Staff Development					
Agency Memberships (WIPFLI, Meeting Fees, NHSA, N.	-	-	2,500	2,500	0%
Family, Community, and Parent Engagement (including f	-	-	16,000	16,000	0%
Staff trainings-Nutrition, Prog. Regs, Bus/Mgmt Systems	3,756	4,069	21,354	17,285	19%
11. Other					
Collaboration with Child Development Program	100,177	407,494	1,252,600	845,106	33%
Site Security Guards	-	-	3,000	3,000	0%
Vehicle Operating/ Maintenance and Repair	-	-	5,000	5,000	0%
Equipment Maintenance Repair and Rental	680	680	3,720	3,041	18%
Other Operating Expenses (CSD Admin/Facs Mgt. Alloc.	(1,518)	(447)	21,705	22,152	-2%
h. OTHER (6h)	117,895	428,200	1,388,379	960,180	31%
I. TOTAL DIRECT CHARGES (6a-6h)	258,899	879,630	3,498,301	2,618,671	25%

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1	2	3	4	5	6
	Actual Dec-18	Total YTD Actual	Total Budget	Remaining Budget	% YTD
j. INDIRECT COSTS	20,024	58,552	131,714	73,162	44%
k. TOTALS - ALL BUDGET CATEGORIES	278,924	938,182	3,630,015	2,691,833	26%
<i>Non-federal Match In-Kind</i>	41,839	170,312	885,122	714,810	19%