CONTRA COSTA COUNTY
COMMUNITY SERVICES BUREAU
2018 EARLY HEAD START PROGRAM
November 2018 Expenditures

1 DESCRIPTION	2 YTD Actual	3 Total Budget	4 Remaining Budget	5 % YTD
a. PERSONNEL	$ 210,749	$ 661,939	$ 451,190	32%
b. FRINGE BENEFITS	124,351	413,339	288,988	30%
c. TRAVEL	-	-	-	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	17,551	16,800	(751)	104%
f. CONTRACTUAL	3,053,558	2,292,672	(760,886)	133%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	41,799	99,983	58,184	42%
I. TOTAL DIRECT CHARGES	$ 3,448,008	$ 3,484,733	$ 36,725	99%
j. INDIRECT COSTS	63,733	143,657	79,924	44%
k. TOTAL-ALL BUDGET CATEGORIES	**$ 3,511,741**	**$ 3,628,390**	**$ 116,649**	**97%**
In-Kind (Non-Federal Share)	*$ 860,994*	*$ 907,098*	*$ 46,103*	*95%*

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COMMUNITY SERVICES BUREAU
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November 2018 Expenditures

1	2	3	4	5	6	7	8
	Jan 18 to Sep-18	**Actual Oct-18**	**Actual Nov-18**	**Total YTD Actual**	**Total Budget**	**Remaining Budget**	**% YTD**
Expenditures							
a. Salaries & Wages (Object Class 6a)							
Permanent 1011	189,451	(20,511)	20,291	189,231	580,660	391,429	33%
Temporary 1013	23,287	(3,715)	1,948	21,519	81,279	59,760	26%
a. PERSONNEL (Object class 6a)	**212,737**	**(24,227)**	**22,239**	**210,749**	**661,939**	**451,190**	**32%**
b. FRINGE (Object Class 6b)	**124,776**	**(11,166)**	**10,742**	**124,351**	**413,339**	**288,988**	**30%**
e. SUPPLIES (Object Class 6e)	-						
1. Office Supplies	7,665	57	95	7,816	8,000	184	98%
2. Child and Family Serv. Supplies/classroom Su	7,780	-	-	7,780	4,000	(3,780)	194%
4. Other Supplies	-	-	-	-		-	
Computer Supplies, Software Upgrades, Con	339	-	-	339	2,000	1,661	17%
Health/Safety Supplies	693	-	-	693	1,500	807	46%
Miscellaneous Supplies	654	164	-	819	1,000	181	82%
Household Supplies	81	23	-	103	300	197	
e. SUPPLIES (Object Class 6e)	**17,212**	**243**	**95**	**17,551**	**16,800**	**(751)**	**104%**
f. CONTRACTUAL (Object Class 6f)	-						
1. Adm Svcs (Legal, Accounting, Temporary Co	-	74	-	74	1,000	926	7%
2. Health/Disabilities Services	-	-		-		-	
Health Consultant	10,800	2,040	(2,160)	10,680	19,500	8,820	55%
5. Training & Technical Assistance - PA11	-			-			
Interaction	-	-	-	-	5,500	5,500	0%
Diane Godard	-	-	-	-	7,500	7,500	0%
Josephine Lee ($35,000/2)	-	-	-	-	5,000	5,000	0%
Susan Cooke ($60,000/2)	-	-	-	-	6,500	6,500	0%
8. Other Contracts	-						
FB-Fairgrounds Partnership	39,500	5,500	6,000	51,000	65,000	14,000	78%
FB-E. Leland/Mercy Housing Partnership	105,000	15,000	-	120,000	165,000	45,000	73%
Apiranet	283,000	153,000	51,000	487,000	560,000	73,000	87%
Crossroads	80,000	22,672	-	102,672	126,000	23,328	81%
Martinez ECC	64,000	8,000	8,000	80,000	88,000	8,000	91%
Child Outcome Planning & Admini. (COPA/Nu	1,419	-	-	1,419	3,000	1,581	47%
Enhancement/wrap-around HS slots with Sta	1,836,975	-	363,738	2,200,713	1,240,672	(960,041)	177%
f. CONTRACTUAL (Object Class 6f)	**2,420,694**	**206,286**	**426,578**	**3,053,558**	**2,292,672**	**(760,886)**	**133%**
h. OTHER (Object Class 6h)	-						
2. Bldg Occupancy Costs/Rents & Leases	2,531	118	(551)	2,098	3,050	952	69%
(Rents & Leases/Other Income)	-	(250)	-	(250)	(250)	-	
4. Utilities, Telephone	2,393	311	690	3,394	5,600	2,206	61%
5. Building and Child Liability Insurance	-	-	-	-	-	-	
6. Bldg. Maintenance/Repair and Other Occupa	643	460	172	1,275	6,200	4,925	21%
8. Local Travel (55.5 cents per mile)	2,370	74	316	2,760	6,500	3,740	42%
9. Nutrition Services	-	-	-	-	-	-	
Child Nutrition Costs	870	-	-	870	1,100	230	79%
(CCFP & USDA Reimbursements)	(243)	12	(88)	(320)	(800)	(480)	
13. Parent Services	-						
Parent Conference Registration - PA11	-	-	-	-	2,000	2,000	0%
Parent Resources (Parenting Books, Videos	384	-	-	384	2,000	1,616	19%
PC Orientation, Trainings, Materials & Trans	1,011	-	-	1,011	4,000	2,989	25%
Policy Council Activities	-	-	-	-	1,000	1,000	0%
Parent Activities (Sites, PC, BOS luncheon)	549	251	-	800	1,500	700	53%
Child Care/Mileage Reimbursement	339	-	197	536	500	(36)	107%
14. Accounting & Legal Services	-						
Data Processing/Other Services & Supplies	2,430	409	409	3,247	3,200	(47)	101%
15. Publications/Advertising/Printing	-						
Recruitment Advertising (Newspaper, Brochu	-	-	-	-	100	100	
16. Training or Staff Development	-						
Agency Memberships (WIPFLI, Meeting Fee	2,200	-	-	2,200	20,200	18,000	11%
Staff Trainings/Dev. Conf. Registrations/Me	7,785	462	399	8,647	30,244	21,597	29%
17. Other	-						
Site Security Guards	752	-	-	752	1,000	248	75%
Vehicle Operating/Maintenance & Repair	10,850	1,443	-	12,293	8,000	(4,293)	154%
Equipment Maintenance Repair & Rental	890	-	-	890	1,000	110	89%
Other Operating Expenses (Facs Admin/Othe	1,238	188	(213)	1,213	3,839	2,626	32%
Other Departmental Expenses	-	-	-	-	-	-	
h. OTHER (6h)	**36,992**	**3,477**	**1,330**	**41,799**	**99,983**	**58,184**	**42%**
I. TOTAL DIRECT CHARGES (6a-6h)	**2,812,412**	**174,613**	**460,984**	**3,448,008**	**3,484,733**	**36,725**	**99%**
j. INDIRECT COSTS	**65,669**	**7,783**	**(9,720)**	**63,733**	**143,657**	**79,924**	**44%**
k. TOTALS - ALL BUDGET CATEGORIES	**2,878,082**	**182,396**	**451,264**	**3,511,741**	**3,628,390**	**116,649**	**97%**
Non-Federal Match (In-Kind)	**702,579**	***45,599***	***112,816***	***860,994***	***907,098***	***46,103***	***95%***