



Agenda

AIRPORTS COMMITTEE

October 31, 2018

11:00 A.M.

Director of Airport's Office
550 Sally Ride Drive, Concord

Supervisor Diane Burgis, Chair
Supervisor Karen Mitchoff, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Diane Burgis, Chair
Karen Mitchoff, Vice Chair

1. Introductions

Chair Supervisor Burgis began introductions around the room and welcomed the attendees.

2. Review and Approve record of meeting for July 18, 2018.

AYE: Chair Diane Burgis, Vice Chair Karen Mitchoff
Passed

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There was no public comment.

4. Receive an update from the Aviation Advisory Committee (Maurice Gunderson, Aviation Advisory Committee Chair).

AAC Chair Maurice Gunderson gave an update on several airport related topics that included: noise outreach, new Buchanan Field and Byron Airport rates and charges, non-aviation commercial development sites at Buchanan Field, and a proposed Byron Airport public viewing plaza.

5. Receive an update from District III Supervisor and Airport staff regarding Unmanned Aerial System (UAS) opportunities in Contra Costa County.

The Airport Committee and Board of Supervisors (Board) have expressed interest in Unmanned Aerial Systems (a.k.a drones) use and business opportunities within Contra Costa County. A drone software company called 3DR conducted testing of their software inspection out of Byron Airport to inspect Runway pavements by using drones and drone software. By utilizing the drone software, the cost would be significantly less, and the process would take approximately 30 minutes compared to hours. Staff continues to look at opportunities to incorporate drones as various companies have expressed interest in doing business at both Airports.

6. Discuss the approved Buchanan Field and Byron Airport Rates & Charges Board resolution and public hearing that took place on October 16, 2018 at 9:30 a.m. at the Board Chambers located at 651 Pine Street in Martinez.

On October 16, 2018, the Board held a public hearing and adopted Resolution 2018/524 establishing new and reduced rates and charges at Buchanan Field and Byron Airports. The new rates will go into effect January 1, 2019.

7. Discuss and approve the Public Works Department-Airports Division's request for ongoing approval to submit federal, state, and local grant applications for airport related design, planning, construction, and equipment valued at less than \$500,000.

In an effort to broaden the Airports' grant opportunities, staff requested support from the Airport Committee to allow Airport staff to submit grant requests that have quick turnaround times for airport related projects and equipment valued at less than \$500,000. The Airport Committee supported, staff will now take this item before the Board for approval. Both Supervisors were supportive under the conditions that matching funds must come from only the Airport Enterprise Fund and increased the amount to \$1,000,000. Staff agreed to draft a Board Order for review, then take before the Board for approval.

AYE: Chair Diane Burgis, Vice Chair Karen Mitchoff

Passed

8. Review and discuss the F-row hangar re-skinning and door replacement project that began on September 11, 2018 at Buchanan Field Airport.

Airport staff are in the process of improving the F-row by re-skinning the exterior, replacing the hangar doors, and possibly replacing the roof depending on cost and completion timing. The project started on-time on September 11, 2018 and is expected to be completed by the Christmas holiday. Staff will continue to provide updates as the project progresses.

9. Review and discuss the Federal Aviation Administration grant for the 14L/32R Runway construction project.

Airport Staff gave an update on the 14L/32R Runway construction project at Buchanan Field. The design phase of the project is close to completion. Staff submitted a grant request to the Federal Aviation Administration (FAA) on September 27, 2018 for approximately \$3.8 million to complete the construction portion of the project. Staff are currently waiting for a determination from the FAA whether or not they will approve the funds.

10. Review and discuss the full-scale airport emergency exercise that took place on October 15-19, 2018 at the Buchanan Field Clubhouse ramp.

A full-scale emergency exercise took place at Buchanan Field the week of October 15-19, 2018. Public notices were sent out to airport tenants and the surrounding communities. Staff received no calls and all feedback was positive. The full-scale exercise allowed for improved interagency emergency response including Aircraft Rescue and Fire Fighting (ARFF) Operations staff, Contra Costa County Fire Protection District, and Sheriff personnel as well as by mutual aid units.

11. The next meeting is tentatively scheduled for February 13, 2019 at 11:00 AM.

12. Future agenda items

- *Review and discuss updates on the Byron Airport General Plan Amendment*

13. Adjourn

The meeting was adjourned at 11:42 am.

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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