

## Memorandum

**To:** Internal Operations Committee  
Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

**From:** The IPM Advisory Committee  
Cece Sellgren, Chair  
Tanya Drlik, Staff

**Date:** November 30, 2018

**Subject:** Public Member and Environmental Organization Appointments to the IPM Advisory Committee

### Background:

On November 10, 2009, the Board of Supervisors approved the bylaws for the Committee.

#### *Purpose of the Committee (from the Committee's Bylaws)*

- A. Protect and enhance public health, County resources, and the environment;
- B. Minimize risks and maximize benefits to the general public, staff and the environment as a result of pest control activities conducted by County staff and contractors;
- C. Promote a coordinated County-wide effort to implement IPM in the County in a manner that is consistent with the Board-adopted IPM Policy;
- D. Serve as a resource to help Department Heads and the Board of Supervisors review and improve existing pest management programs and the processes for making pest management decisions;
- E. Make policy recommendations upon assessment of current pest issues and evaluation of possible IPM solutions; and
- F. Provide a forum for communication and information exchange among members in an effort to identify, encourage, and stimulate the use of best or promising pest management practices.

#### *Purview of the Committee*

The Committee is concerned with the operation of County Departments and not with the actions of other public agencies, private individuals, business, or industry.

### Current Members of the IPM Advisory Committee

Currently the Committee has a total of 13 seats consisting of voting and non-voting members.

The 8 voting members include

- One representative from Contra Costa Health Services
- One representative from the County Storm Water Program
- One representative from the County Sustainability Commission
- One representative from the County Fish and Wildlife Committee
- One representative from an environmental organization
- Three at-large members of the public (designated Public Member 1, 2, and 3)



The 4 non-voting members include

- A representative from the Agriculture Department
- Two representative from the Public Works Department (Facilities Division and Maintenance Division)
- One representative from the County's pest management contractor

#### Public Member Alternate

The Committee also has one public member alternate who only votes if one or more of the three at-large public members is absent from a meeting.

Please see Attachment A for the list of current Committee members.

**Number of Current Vacancies on the Committee:** Three (3) Total—One (1) Public At-Large Member seat (Public Member #3), one (1) Public Member Alternate seat, and one (1) Environmental Organization seat. Note that the Environmental Organization member resigned in September 2018 to take a teaching job in Alameda County.

**Three (3) Terms ending:** The terms for all three (3) seats are ending on December 31, 2018.

#### Recruiting for the Public Member seats

From September 24 through November 26, 2018, the IPM Coordinator, with the help of the Supervisors' offices, widely publicized the Committee's vacancies. A notice of the vacancies along with the application form was emailed to 36 organizations, list serves and email contacts, reaching 100s of potential applicants. The notice was sent to the County Library Administration for posting in each library. The notice was also sent to the office of each County Supervisor and to the extensive email list of the IPM Advisory Committee. The notice was posted on the County's Advisory Body website and appeared in Supervisor Andersen's newsletter.

**Number of Applications Received:** Two (2) applications were received for the seats and are attached to this memo. James Donnelly re-applied for his Public Member 3 seat. Dennis Shusterman applied for either the Public Member 3 seat or the Alternate seat. There was no application for the Environmental Organization seat.

**Terms for Newly Appointed Members:** Terms are 4 years and therefore will end on December 31, 2022.



**Attachment A**  
**INTEGRATED PEST MANAGEMENT**  
**ADVISORY COMMITTEE**  
**ROSTER**  
**(As of November 20, 2018)**

Seat Title	Appointee Name	Work Address or Affiliation	BACKGROUND	Term Expiration	Voting?
Agriculture Commissioner or Designee	Larry Yost	2366 Stanwell Circle, Concord, CA 94520	Agriculture, pesticide regulation, IPM	None	NO
Public Works Facilities Director or Designee	Jerry Casey	2467 Waterbird Way Martinez, CA 94553	Facilities management	None	NO
Public Works Deputy Director or Designee	Allison Knapp	255 Glacier Dr., Martinez, CA 94553	Flood control engineer	None	NO
County Pest Management Contractor	Carlos Agurto	Pestec IPM Provider, 1804 Sanger Peak Ct., Antioch, CA 94531	Structural IPM, entomology, vertebrate pest management	December 31, 2019	NO
Health Services Department Representative	Michael Kent	597 Center, Ste 100, Martinez, CA 94553	Hazardous materials, IPM, public health.	None	YES
County/Unincorporated County Storm Water Program Representative	Cece Sellgren	255 Glacier Dr. Martinez, CA 94553	Storm Water management, clean water issues, grazing	None	YES
Sustainability Commission Representative	Gretchen Logue	County Sustainability Commission	Community member	December 31, 2019	YES
Public Member – Fish and Wildlife Committee Representative	Susan Heckly	Fish and Wildlife Committee	Wildlife, IPM, worked in the Lindsay Wildlife Museum	December 31, 2019	YES
Public Member 1 – Type 2 At Large	Susan Captain	Ow ns Captain Vineyards in Moraga	Statistics, computer tech support, wine grape IPM, currently wine grape grower	December 31, 2019	YES
Public Member 2 – Type 2 At Large	Andrew Sutherland	U.C. Cooperative Extension Urban IPM Advisor	UC Cooperative Extension Urban IPM specialist for the Bay Area, entomologist, experience in plant nurseries	December 31, 2019	YES
Public Member 3 – Type 2 At Large	James Donnelly	J.R. Donnelly Consulting	Consultant in health, safety, and environmental quality for mining and industrial processes	December 31, 2018	YES
Environmental Organization – Type 3 At Large Seat	Vacant (resigned September 2018)	.		December 31, 2018	YES
Public Member Alternate	Wayne Lanier	Consultant in biotechnology	Advising biotech and pharmaceutical companies on research, development, & regulatory issues	December 31, 2018	Only if a public at-large member/Sust. rep/F&W rep is absent

